

# BIFROST AUTO PTE. LTD.

GST. Reg. No. : 201929175W

WITHOUT PREJUDICE

Our Ref : SHC 3379 C  
Your Ref : GBF 3639 H

China Taiping Insurance (S) Pte Ltd  
3 Anson Rd, Springleaf Tower  
#16-00  
Singapore 079909

Attention: Motor Claims Department

Dear Sir/Mdm.

Accident on 30.09.2020 @ 17:45 hours along Blk 6 Jln Bukit Ho Swee Open Space Carpark involving vehicles SHC 3379 C and GBF 3639 H

We refer to the above-mentioned accident.

We are claiming as per below:-

1. Repair Cost-Part by Part(With GST)	\$	9,815.41
2. Loss of Income for 08 Days x \$80/- per day	\$	640.00
3. Loss of Rental for 08 Days x \$125.19/- per day(With GST)	\$	1,001.52
4. LTA/GIA Search fee(With GST)	\$	7.45
5. Towing Fee	\$	80.00
<b>TOTAL</b>	<b>\$</b>	<b>11,544.38</b>

Enclosed herewith a copy each of relevant GIA report, LTA, Proforma Tax invoice, Rental Agreement/Tax invoice, Mileage Record, Towing Fee and Letter of Authorization for your attention. Kindly let us have your reply with the next 14 days upon receipt of this letter.

If you have any enquiries, please contact us @ 9648-8228 or you may email to us at [claims@bifrostauto.com](mailto:claims@bifrostauto.com)

Yours faithfully,  
**BIFROST AUTO PTE. LTD.**

**NOTE:** # Please note that the Loss of Use will be paid based on negotiation and on the NIMA Protocol (Court Guideline).

This is a computer generated letter and does not need a signature.

*The contents of this document apply to vehicle damages only. All personal injuries and damages arising therefrom are excluded from the ambit and application of this document.*

*GST at 7% is charged where applicable*

# BIFROST AUTO PTE. LTD.

Co. Reg. No. : 201929175W

## LETTER OF AUTHORISATION

Accident on 30.09.2020 @ 17:45 hours along Blk 6 Jln Bukit Ho Swee Open Space Carpark involving vehicles SHC 3379 C and GBF 3639 H

In consideration of **Bifrost Auto Pte Ltd, 6001 Beach Road #22-01, Golden Mile Tower Singapore 199589**, repairing my/our motor vehicle no **SHC 3379 C** at my request, I/We, **Abdul Hamid Bin Abdul Razak** ("the claimant") of **Blk 124 Tampines Street 11 # 12 - 410 Singapore 521124** (address) bearing NRIC No **S xxxx533A** the owner / hirer of motor vehicle no **SHC 3379 C**, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use / income and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Bifrost Auto Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Bifrost Auto Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Bifrost Auto Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Bifrost Auto Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Bifrost Auto Pte Ltd** shall amount to a good discharge of **Bifrost Auto Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 07 day of 10 (month) 20 20 (year)

COMFORT TRANSPORTATION PTE LTD  
CO. REG. NO. 199303821R



Signed by "the claimant"

Name: **Abdul Hamid Bin Abdul Razak**

NRIC No: **S xxxx533A**



Signed by Bifrost Auto Pte Ltd

Name: Rama



my execution of this Discharge Voucher is only  
for my claim for property damage and not prejudicial  
to any other claims arising from the same accident.

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMCVSNW00086602004 Claim No : SNM20D203654 /LKKDS

Claimant : COMFORT TRANSPORTATION PTE LTD

Amount : S\$ 11,304.38  
SINGAPORE DOLLARS ELEVEN THOUSAND THREE HUNDRED FOUR AND  
CENTS THIRTY EIGHT ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full &  
final settlement of all claims, costs & disbursements for injuries / damages  
sustained by me/us through an accident involving

Claimant Vehicle No. : SHC 3379C

Insured Vehicle No. : GBF 3639H

Date of Loss : 30/09/2020

Place of Accident : TAMAN HO SWEE

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by  
CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to  
discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : NG KOK KHIM

Driver Name : NG KOK KHIM

from all claims, present or future in respect of all loss, injury or damage  
sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the  
part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) General Damages	S\$	
(2) Cost of Repair/ <del>Excess</del>	S\$	9,815.41
(3) Loss of Use/ <del>Rental</del> /Earning	S\$	1,401.52
(4) <del>GIA/Police Reports/</del> Investigation Results/Search Fees	S\$	7.45
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees	S\$	
(7) Cost including Disbursement	S\$	80.00
TOTAL . . . . .	S\$	11,304.38

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Claimant Name : COMFORT TRANSPORTATION PTE LTD

NRIC No : \_\_\_\_\_

Signature

30/Jul/2021  


Date : 30/07/2021

COMFORT TRANSPORTATION PTE LTD  
CO. REG. NO. 199303821R

# BIFROST AUTO PTE. LTD.

GST. Reg. No. : 201929175W

## Tax Invoice

**China Taiping Insurance (S) Pte Ltd**  
**3 Anson Rd, Springleaf Tower**  
**#16-00**  
**Singapore 079909**

**Inv. No. :** PF.LT.2105004  
**Inv. Date :** 11-05-2021  
**Ref :** 30.09.2020  
**Terms :** 30 Days  
**Veh. No. :** SHC 3379 C  
**Make & Model :** Ioniq

#	Description	Qty	Rate	Total	Tax
1	Cost of Repair-Part by Part	1.0	\$9,173.28	\$9,173.28	\$642.13

**Subtotal for invoice :** S\$9,173.28

**GST (7.0%) :** S\$642.13

**Total :** S\$9,815.41

*I agree to the price as listed above and  
affirm that the goods are received in good  
condition.*

On behalf of **BIFROST AUTO PTE. LTD.**



(Customer's Signature and Company Stamp)

(Authorised Signature)

Please make cheque payable to "BIFROST AUTO PTE LTD" and mail to **6001 BEACH ROAD #22-01, GOLDEN MILE TOWER Singapore 199589** or direct bank transfer to **DBS Bank Current Account 070-902-886-1**.

305425627

[illegible]

Our Ref: CT20090490

Date: 02 October 2020



**TO WHOM IT MAY CONCERN**

Dear Sir/Madam

ACCIDENT ON 30/09/2020 @ 17:45 hrs  
ALONG BLK 6 JUL BUKIT HO SWEEE OPEN SPACE CARPARK  
INVOLVING GBF3639H

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SHC3379C** (the "Taxi"). The Taxi was hired to **ABDUL HAMID BIN ABDUL RAZAK IC NO SXXXX533A** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$125.19** per day (inclusive of GST).

Please be advised that the Taxi was insured with **MS First Capital Insurance Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Philip Chia  
Manager, Fleet Safety

Type text here

This is a computer generated letter. No signature is required.

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 01 Oct 2020 / 14:52:41

Receipt Date/Time : 01 Oct 2020 / 14:52:41

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-201001-002209

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
Result of Insurance Enquiry - GBF3639H				
As at 30 Sep 2020/17:45:00				
Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD				
1	Insurance Enquiry - GBF3639H Enquiry Fee 20201001145154608423	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	411911XXXXXX7094	eNETS Credit Card		7.45
<b>Total</b>				7.45
<b>Cash Change</b>				0.00
<b>Tendered Amount</b>				7.45
<b>Excess Refundable Amount</b>				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



You Call, We Tow - Fast . Secured . Reliable

47 Jalan Pemimpin Halcyon 2 #C01-02 Singapore 577200 Co. Reg. No. 53152603L HP: 900 900 92 Email: jim.koh@hotmail.com Website: <http://www.gaoexpresstowing.sg>

## CASH SALE/WORK ORDER

No. 195491

Date: 30/9/20

寶號  
Messrs: LTM

車號  
Vehicle No: SHL 3379 C 車型  
Model No: Ioniq

時間(日/夜)  
Time (day/night): Contact No:

由  
Location: Open Space Carpark @ Bukit Ho Swee B/k 6

到  
To: Loyang

Cash \$: 80/- 其他  
Others:

經手人  
Authorised By: Tow Truck  
Driver Name: [Signature]

注意本公司對所拖之車輛,在進行中如有任何損失或破壞,一概由車主自行負責。

Note: Vehicle is towed at owner's risk. The company accepts no responsibility for damages or other misdemeanour to your vehicle whilst being towed.

- ☐ Jump Start/Changing of battery
- ☐ Tyre Replacement
- ☒ Accident/Breakdown
- ☐ Multi/Basement
- ☐ With Load/Cargo Box
- ☐ King Dolly
- ☐ Transport Charge
- ☐ Low Body Kit
- ☐ Door Opening Service
- ☐ Crane Up/Winch Out
- ☐ Collect Doc/Key
- ☐ Repo
- ☐ Woodlands and Tuas Checkpoint





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC6/CTI20010572/ka3

26 OCTOBER 2020

**NG KOK KHIM**  
33 WEST COAST RISE  
#08-24  
SINGAPORE 127476

Dear Sir/Madam,

**ACCIDENT INVOLVING SHC 3379C & GBF 3639H ON 30/09/2020**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the third party claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

*Khanchna*

Case Handler  
DID: 6841 2360  
FAX: 6741 4108  
EMAIL: khanchna@lkkauto.com

*c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)*

**RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020**

Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>

Tue 7/27/2021 4:04 PM

To: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Cc: Admin A <admin-a@lkkauto.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Dear Jaslin,

We refer to your email below.

Please proceed to offer up to \$11,304.38(all-in).

Please keep us posted for us to act accordingly.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards

**Tan Kah Leong**

Assistant Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6193 | F: (65) 6222 7175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

**Sent:** Tuesday, July 27, 2021 4:02 PM

**To:** Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>

**Cc:** Admin A <admin-a@lkkauto.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>

**Subject:** Re: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sirs/Mdm,

We refer to our mandate request on 08/07/2021.

**Kindly let us have your approval / instruction.**

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Sent:** Thursday, July 8, 2021 3:15 PM

**To:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** Re: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Sirs/Mdm,

**ACCIDENT INVOLVING GBF 3639H (CTI) AND SHC 3379C (TP) ON 30/09/2020**

We refer to the above matter.

We seek your approval to offer repairer "BIFROST AUTO PTE LTD" at \$11,304.38 (all-in).

	Amount Claimed	Amount Revised

1. Cost of Repair (w/GST)	\$ 19,917.48	\$ 9,815.41 (\$9,173.28 +7%GST)
2. Loss of Rental (8 days x \$125.19)	\$ 1,001.52	\$ 1,001.52 (8 days x \$125.19)
3. Loss of Income (8 days x \$80.00)	\$ 640. 00	\$ 400. 00 (8 days x \$50.00)
4. Towing Fees	\$ 80.00	\$ 80.00
5. LTA Report fee	\$ 7.45	\$ 7.45
<b>Total</b>	<b>\$ <u>21,646.45</u></b>	<b>\$ <u>11,304.38</u></b>

Surveyor recommended 7 days for repair + 1 Sun= 8 days

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jaslin Kok (LKK Auto)

**Sent:** Monday, November 16, 2020 11:20 AM

**To:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- Estimated cost of repair

- Preliminary advice

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Sent:** Monday, 26 October 2020 11:36 AM

**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Jaslin,

We refer to your email below.

Attached is our insured's GIA report for your necessary action.

Please keep us posted for us to act accordingly.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Regards

**Tan Kah Leong**

Assistant Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6193 | F: (65) 6222 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Sent:** Friday, October 23, 2020 11:43 AM

**To:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident

Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Kah Leong

We refer to the above matter.

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

***\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

**Jaslin Kok** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Sent:** Friday, 16 October 2020 12:50 PM

**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Jaslin,

We refer to your email below.

We regret that our insured still has not report the accident to us to date.

We will reminder our insured to report the accident soonest possible for us to handle the matter.

Thank you.

**NOTICE :**

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Regards

**Tan Kah Leong**

Assistant Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6193 | F: (65) 6222 7175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>  
**Sent:** Friday, October 16, 2020 11:51 AM  
**To:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>  
**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - SNM20D203654/C02/tkl) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Kah Leong

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*\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

**Jaslin Kok** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>  
**Sent:** Friday, 2 October 2020 4:22 PM  
**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: O/R : SNM20D203654/C02/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - TBA) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

**CTI's ref: SNM20D203654/C02/tkl**  
**LKK's ref: CC6/CTI20010572/ka3**

Dear Jaslin,

We refer to your email below.

We regret to advise that our insured has yet to report the accident.

We will inform our insured to report the accident to us soonest possible for us to handle the matter accordingly.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards

**Tan Kah Leong**

Assistant Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6193 | F: (65) 6222 7175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Friday, October 2, 2020 3:46 PM

**To:** [jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com); Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** O/R : SNM20D203654/GBF3639H/TANKL / FW: Direct Settlement - Accident Involving GBF3639H (OI : CTI - TBA) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear all,

Please note that officer in charge for this case is Tan Kah Leong.

Claim no. SNM20D203654/GBF3639H/TANKL.

Dear Kah Leong,

Pls revert LKK.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thank you

**Chong Boon Sen**



Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896116 | F: (65) 62247175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Sent:** Friday, October 2, 2020 10:48 AM

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Cc:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Direct Settlement - Accident Involving GBF3639H (OI : CTI - TBA) AND SHC3379C (TP : LKK REF - CC6/CTI20010572/ka3) on 30/09/2020

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- TP GIA report

Please be informed that the estimated cost of repair is not ready yet.

We will revert to you on preliminary advice in due course.

Meanwhile, kindly provide us the claim reference number and a copy of your insured's GIA report for our necessary action.

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Jaslin Kok** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

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