



# WTS Engineering Pte Ltd

YOUR REF : SHA1107U  
OUR REF : JW/0920/347

07/10/2020

First Capital Insurance Limited C/O  
**LKK Auto Consultants**  
Blk 51, Paya Ubi Industrial Park,  
Ubi Avenue 1, #02-25 | S(408933)

Attention : Motor Claims Department

**WITHOUT PREJUDICE**

Dear Sir

## ACCIDENT INVOLVING SHA1107U WITH OUR VEHICLE PD5858Z ON 18/09/2020

We refer to the above accident and understand that you are the insurer of **SHA1107U**

From our investigation, we are of opinion that the accident arose as a result of your insured's negligent driving.

Our loss in this connection comprises the following:

Cost Of Repair           \$    749.00

2 Days Loss Of Use       \$    700.00

Total                       \$ **1,449.00**

Please let us know whether you are prepared to admit liability and reimburse our loss in full within the next two weeks on receipt of this letter otherwise we will proceed the matters legally which we will recourse the costs incurred to you.

Please acknowledge receipt of the above letter.

Thank you.

Yours faithfully,

Lee Tong Ren  
Claims Department

Direct Line : (65) 6559 8954

Facsimile : (65) 6898 2394

E-mail : [goo@woodlandstransport.com.sg](mailto:goo@woodlandstransport.com.sg)

**WTS Engineering Pte Ltd**

8, Gul Circle, Singapore 629564 Tel: 6 559 8988 Fax: 6 898 2394

[URL: www.woodlandstransport.com.sg](http://www.woodlandstransport.com.sg)

Company Registration Number : 200505706E



Your ref : SHA1107U  
Our ref : JW/0920/347

22/10/2020

MS First Capital Insurance Limited C/O  
LKK Auto Consultants  
Blk 51, Paya Ubi Industrial Park,  
Ubi Avenue 1, #02-25 | S(408933)

**WITHOUT PREJUDICE**

Dear Sirs,

**ACCIDENT INVOLVING SHA1107U AND OUR VEHICLE NO PD5858Z ON 18/09/2020**

We, **WTS Travel & Tours Pte Ltd**, owner of Motor Vehicle Registration No. PD5858Z do hereby authorize **WTS Engineering Pte Ltd** as my agent and representative to correspond in, negotiate and settle on my behalf, my claim against the parties involved in the above-mentioned accident.

Yours faithfully,



Voo Wei Keong  
Director



## **DISCHARGE RECEIPT**

CLAIM REFERENCE : D20003813MFSH/1  
ACCIDENT DATE : 18/09/2020  
ACCIDENT LOCATION : PENINSULA EXCELSIOR LOBBY  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : SULTAN B AHMAT  
INSURED VEHICLE : SHA 1107U  
INVOLVED PARTY : PD 5858Z  
SETTLEMENT SUM : \$ 1,109.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : WTS TRAVEL & TOURS PTE LTD

Signature and Date : 19/10/2020



WITNESS : LEE TONG REN

Signature and Date : 19/10/2020





## WTS Engineering Pte Ltd

From :Workshop Department

M/S : MS First Capital Insurance Limited  
36 Robinson Road  
#16-01 City House  
Singapore 068877

Date : 7-Oct-20

No: 1020/1102

S/n	Description	Unit	Amount
	Repair cost of PD5858Z  Accident Date: 18/09/2020  Repair works took 2 days  Part by part repair inclusive of labour charges and spray painting		\$ 700.00
	Add 7% GST		\$ 49.00
	SGD: Seven Hundred Forty Nine Only		
		<b>Total</b>	<b>\$ 749.00</b>

Authorised Signature

WTS Engineering Pte Ltd

8, Gul Circle, Singapore 629564 Tel: 6 559 8988 Fax: 6 898 2394 URL:[www.woodlandstransport.com.sg](http://www.woodlandstransport.com.sg)

Company Registration Number : 200505706E



## Jia Le (LKK Auto)

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**From:** Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>  
**Sent:** Friday, 16 October 2020 2:32 PM  
**To:** Jia Le (LKK Auto)  
**Cc:** Karen Tan  
**Subject:** FW: SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003813MFSH/1  
// Our ref: CC4/FCI20010344/Eda3 [ACCIDENT INVOLVING SHA1107U AND PD5858Z ON 18/09/2020]

Dear Jia Le,

Pls offer as per below :

COR - \$749  
LOU -\$200 to \$360 (\$100 to \$180 x 2 days)  
Total - \$949 to \$1,109

Regards

Chris Lim  
Motor Claims Dept.

Personal Data Protection Act 2012 ("PDPA"):  
Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>  
**Sent:** Thursday, 15 October 2020 2:44 pm  
**To:** Lim Gan Koon (Chris) <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Subject:** SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003813MFSH/1 // Our ref: CC4/FCI20010344/Eda3 [ACCIDENT INVOLVING SHA1107U AND PD5858Z ON 18/09/2020]

Claim No: D20003813MFSH/1  
LKK Ref: CC4/FCI20010344/Eda3

Dear Sirs/Madam,

### ACCIDENT INVOLVING SHA 1107U AND PD 5858Z ON 18/09/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "WTS ENGINEERING PTE LTD" at \$1,109.00(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 963.00	\$ 749.00
2. Loss of Use (2days x \$350)	\$ 700.00	\$ 360.00 (2days x \$180)
Total	\$ 1,663.00	\$ 1,109.00

Surveyor recommended 02 days for repair

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval/instruction.**

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jia Le (LKK Auto)

**Sent:** Wednesday, 7 October 2020 5:03 PM

**To:** [CHRISLIM@MSFIRSTCAPITAL.COM.SG](mailto:CHRISLIM@MSFIRSTCAPITAL.COM.SG)

**Cc:** Admin A; [KARENTAN@MSFIRSTCAPITAL.COM.SG](mailto:KARENTAN@MSFIRSTCAPITAL.COM.SG)

**Subject:** RE: SURVEY ASSESSMENT - D20003813MFSH/1 // EXPRESS SETTLEMENT - Accident Involving SHA1107U (OI : FCI - D20003813MFSH) and PD5858Z (TP : LKK REF - CC4/FCI20010344/Eda3) on 18/09/2020

Dear Chris,

We enclosed herewith the TP LOD for your reference.

Thank you.

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jaslin Kok (LKK Auto)

**Sent:** Monday, 28 September 2020 6:04 PM

**To:** [CHRISLIM@MSFIRSTCAPITAL.COM.SG](mailto:CHRISLIM@MSFIRSTCAPITAL.COM.SG)

**Cc:** Admin A; [KARENTAN@MSFIRSTCAPITAL.COM.SG](mailto:KARENTAN@MSFIRSTCAPITAL.COM.SG); Jia Le (LKK Auto)

**Subject:** RE: SURVEY ASSESSMENT - D20003813MFSH/1 // EXPRESS SETTLEMENT - Accident Involving SHA1107U (OI : FCI - D20003813MFSH) and PD5858Z (TP : LKK REF - CC4/FCI20010344/Eda3) on 18/09/2020

***YOUR REF: D20003813MFSH***

***LKK REF: CC4/FCI20010344/Eda3***

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle PD 5858Z on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- Estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Jia Le and she can be contacted at DID: 6749 5792.

*To check availability of the case handler, you may contact the undersigned.*

*\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

**Jaslin Kok** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Friday, 25 September 2020 3:16 PM

**To:** 'Claim Workflow System' <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** [CHRISLIM@MSFIRSTCAPITAL.COM.SG](mailto:CHRISLIM@MSFIRSTCAPITAL.COM.SG); Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D20003813MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed that vehicle is not in the workshop, repairer will arrange.

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

*\* Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Claim Workflow System <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>

**Sent:** Friday, 25 September 2020 2:40 PM

**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)

**Cc:** [CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG](mailto:CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG); [CHRISLIM@MSFIRSTCAPITAL.COM.SG](mailto:CHRISLIM@MSFIRSTCAPITAL.COM.SG)

**Subject:** PRI: SURVEY ASSESSMENT - D20003813MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,  
Admin Team  
Claim Workflow System  
Motor Claims Department  
MS First Capital Insurance Limited  
Tel : 6507 3848  
Fax : 6507 3849

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