

Our Ref : SLF3259C / TP#1173  
Your Ref : SKZ1238H / CC6/EQI20010261/Kpa3

**WITHOUT PREJUDICE**

Date : 28 October 2020

**EQ Insurance Company Limited**  
5 Maxwell Road  
#17-00 Tower Block  
MND Complex  
Singapore 069110

Attention: Motor Claims Department

**ACCIDENT INVOLVING SLF3259C & SKZ1238H ON 20/09/2020  
ALONG T/JUNCTION OF BEGONIA RD & YIO CHU KANG RD**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$ 2,033.00
- Loss of Use (Private Hire)	S\$ 480.00 (\$120.00 x 04 Days)
- LTA / GIA Search	S\$ 2.00
<b>Grand Total</b>	<b>S\$ 2,515.00</b> =====

If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 64849919 or email [sharon@ow.sg](mailto:sharon@ow.sg) / [lily.loi@ow.sg](mailto:lily.loi@ow.sg)

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD

Encl.

*This is a computer generated printout and no signature is required.*

TO WHOM IT MAY CONCERN

**AUTHORIZATION TO ACT**

I/We(owner) VIKING LEASING ('the third-party claimant') of  
(Address) 210 TURF CLUB ROAD LOT B22 THE GRANDSTAND S(287995) registered owner of  
(Vehicle Number) SLF3259C hereby authorize ('the vehicle repairer workshop')  
**OPTIMA WERKZ PTE LTD** to act for me/us with respect of my/our claim for repair costs and /or  
rental and/or loss of use for my/our vehicle number SLF3259C that was  
damaged pursuant to the accident which occurred on 20/09/2020 along JUNCTION OF  
BEKONIA RD & YIO CHU KANG RD involving vehicle number SK212384.

I/We further authorize the workshop to settle my/our above-mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive full payment in the settlement of my/our  
claim with full cheque(s) payment being made in the favor of the workshop.

Dated this 21 day of 09 year 2020.



Signature of Vehicle Registered Owner  
Company's stamp (if applicable)

# Optima Werkz Pte Ltd

10 Ang Mo Kio Industrial Park 2A #01-05, Singapore 568047

Tel (+65) 6481 1522 Fax: (+65) 6481 1011

Co Reg & GST No: 201212455W

## TAX INVOICE

To: EQ INSURANCE COMPANY LIMITED

5 MAXWELL ROAD  
#17-00 TOWER BLOCK  
MND COMPLEX  
SINGAPORE 069110

Tel 62239433  
Fax: 62234190

INV NO. : 322000118  
INVOICE DATE : 28/10/2020  
REF : TP#1173  
VEH NO. : SLF3259C  
MAKE : TOYOTA  
MODEL : SIENTA 1.5G  
CURRENT MILEAGE:  
ADVISOR : VICTOR SENG  
TERMS : COD  
MECHANIC :

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	LUMP SUM REPAIRS AS RECOMMENDED BY SURVEYOR	1	AMT	1,900.00	1,900.00

Remarks: DOA: 20/09/2020 @ 00:20 HOURS  
CLAIMANT: VIKING LEASING / LOH KIAM SIONG JERALD  
TP VEHICLE: SKZ1238H

Singapore Dollars: Two Thousand Thirty-Three Only

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

SUB TOTAL	SGD	1,900.00
GST 7.00%	SGD	133.00
<b>TOTAL</b>	<b>SGD</b>	<b>2,033.00</b>
Oustanding	SGD	2,033.00

For Optima Werkz Pte Ltd

  
\_\_\_\_\_  
AUTHORISED SIGNATURE(S)

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.  
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-113114  
Date of Request: 21/09/2020

Your Ref No: Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 21/09/2020  
Enquiry By Chio Zi Ting  
TP Vehicle No. SKZ1238H  
Accident Date 20/09/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

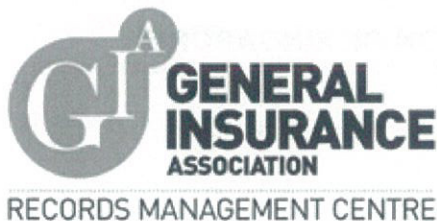
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For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
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Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-20-113114

Date of Request: 21/09/2020

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 21/09/2020  
Enquiry By Chio Zi Ting  
TP Vehicle No. SKZ1238H  
Accident Date 20/09/2020

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKZ1238H	EQ Insurance Company Ltd	15/09/2020-14/09/2021	6223 9433

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 5 October 2020 5:01 PM  
**To:** 'PHILIP.ANG9898@GMAIL.COM'  
**Subject:** ACCIDENT INVOLVING SKZ 1238H(EQ) AND SLF 3259C AT/ALONG BEGONIA RD ON 20/09/2020

05 Oct 2020

**Ms Tai Chee Ken**

*[By Email Only]*

Dear Sir/Madam,

**You Ref: SKZ1238H**

**Our Ref: CC6/EQI20010261/Kpa3**

**ACCIDENT INVOLVING SKZ 1238H(EQ) AND SLF 3259C AT/ALONG BEGONIA RD ON 20/09/2020**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, EQ Insurance Company Ltd to deal with the third party claim against your policy.

We have received a claim from SLF3259C against your insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

If you have evidence/information to proof that we should not settle the third party claim, kindly let us have them in writing within the next 7 days i.e. by 12/10/2020, after we shall proceed with negotiation with Third Party claimant on the without prejudice basis and any settlement should not bind any claims whatsoever by you/your driver against the other party's insurer arising from this particular accident.

Please note that your No-Claim Discount (NCD) (if any) will be affected upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

***"Please note EQ Insurance reserves all rights to seek recovery if the Insured and/or Authorized Driver is later found to be in breach of policy terms and conditions."***

Please call us if you have further queries.



Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

## Hsiao Tong (LKKAuto)

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**From:** Lily Loi <lily.loi@ow.sg>  
**Sent:** Wednesday, 11 November 2020 9:40 AM  
**To:** Hsiao Tong (LKKAuto)  
**Cc:** Sharon Ten; Ling Ting An; Adeline Lim; Kaitlyn Chio  
**Subject:** RE: LOD - SLF3259C CLAIMING AGAINST SKZ1238H (EQ), DOA: 20/09/2020 \*\*\* LKK  
REF:CC6/EQ120010261/Kpa3

Good morning Hsiao Tong,

<b>Account Name</b>	OPTIMA WERKZ PTE LTD
<b>Account Number</b>	003 944128 2
<b>Bank Name</b>	DBS BANK LTD
<b>Bank Code</b>	7171
<b>Branch Code</b>	081

Kindly proceed with payment.

Thank you.

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Best Regards,

**Lily Loi (Ms.)**

Senior Claims Executive, Motor Claims Department

D: +65 6481 1522 | F: +65 6481 1011

**OPTIMA//WERKZ™ PTE. LTD.**

**Head Office:** 8 Kung Chong Road Singapore 150143

**Branch:** QA Serangoon North Ave 5 Singapore 554500

**Branch:** Blk 10 Ang Mo Kio Ind Park 2A #01-05 Singapore 688047

**Tel:** (+65) 6472 1313

**Tel:** (+65) 6484 0010

**Tel:** (+65) 6481 1522

**Fax:** (+65) 6472 2112

**Fax:** (+65) 6481 1003

**Fax:** (+65) 6481 1011

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