

EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD

56 LOYANG WAY #06-07 LOYANG ENTERPRISE BUILDING SINGAPORE 508775

Letter of Demand

WITHOUT PREJUDICE

Date: 28/12/2020

Attn: First Capital Insurance Limited (Motor Claims Dept)

Dear Sir/Mdm,

We act on behalf of the owner of vehicle No: GBJ4485G

Ms Pan Pacific Van & Truck Leasing Pte Ltd to claim against
your insured vehicle no: SHD3169L on accident date
19/09/2020

The below following is:

1) Cost of Repair = \$4,799.33

Total = \$5,135.28 (GST 7%)

2) Loss of Use (05 days x \$80.00) = \$400.00

Total \$5,535.28

Regards



EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD
56 LOYANG WAY # 06-07 ENTERPRISE BUILDING SINGAPORE 508775

LETTER OF AUTHORISATION

I, PAN PACIFIC VAN & TRUCK LEASING PTE LTD ("The Third-Party / Own Damage Claimant"), Reg Co No. 201511635R of NO.8 CHANG CHARN ROAD #04-01 LINK (THM) BUILDING SINGAPORE 159637 (Address)

of the owner of GBJ4485G (Vehicle No.), hereby

authorise **EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD**
("The Workshop")

to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("The Claim") for my vehicle no. GBJ4485G that was damaged involving in the accident which occurred on 19/09/2020 (Date) along/at STURDEE ROAD NORTH (Location)

involving vehicle/s no. GBJ4485G & SHD3169L ("The Accident").

I further authorise the workshop to settle my above-mentioned claim in a manner that they are deem fit and the workshop is further authorised to receive payment to settlement of my claim with payment cheque/s being made in favour to the workshop.

I further acknowledge that any settlement the workshop may reach with your company on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this on 21 (Day) of SEP (Month) 2020 (Year).



Signature / Company Chop

DISCHARGE RECEIPT

CLAIM REFERENCE : D20003847MFSH
ACCIDENT DATE : 19/09/2020 18:45
ACCIDENT LOCATION : SERANGOON RD X STURDEE RD NTH
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : LEE CHI KHIN
INSURED VEHICLE : SHD3169L
INVOLVED PARTY : GBJ4485G
SETTLEMENT SUM : \$ 5,485.28

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : PAN PACIFIC VAN & TRUCK LEASING PTE LTD Signature and Date :



WITNESS : *Jesse only*

Signature and Date : *[Signature]*



EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD

56 LOYANG WAY#06-07 LOYANG ENTERPRISE BUILDING SINGAPORE 508775
Business Registration No: 201511708E Tel: 6284 0827 Fax: 6341 6758

BILL TO :

MS FIRST CAPITAL INSURANCE LTD

NO. 36 #16-01
ROBINSON ROAD CITY HOUSE
SINGAPORE 068877
TEL : 65073582 FAX : 65073849

TAX INVOICE

INVOICE : AR202012-0083
DATE : 28/12/2020
JOB NO. : JO202009-0535
VEH. NO. : GBJ4485G
VEH.MODEL : HIACE
MILEAGE :
STAFF ID : JESSIE ONG
PO NO :

NO.	ITEM CODE / REF	DESCRIPTION	QTY UNIT	U/PRICE	AMOUNT
1	COR	COST OF REPAIR D.O.A : 19/09/2020	1.00	4799.33	4,799.33

REMARKS : TP CLAIM - DOA: 19/09/2020

AMOUNT : S\$

FIVE THOUSAND ONE HUNDRED AND THIRTY-FIVE DOLLARS AND
TWENTY-EIGHT CENTS ONLY

SUB TOTAL : \$ 4,799.33
GST 7% : \$ 335.95
TOTAL S\$: \$ 5,135.28

TERMS :

NOTES :

Terms & Conditions :

Some Products are made exclusively for off road use, we do not accept any claims/liabilities from their usage.
Do not use product except in specified car type. We reserve the rights to dispose of goods/parts unclaimed after
1 month. Efficient Motor & Engineering Works Pte Ltd WILL Not accept any claims and/or responsibility arising
therefrom. Goods or Parts sold are not returnable nor refundable!

Received the above items in good order and condition.

For bank transfer please send to : UOB 451-303-014-7 current account
Kindly make cheque payable to "EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD"

THIS IS A COMPUTER GENERATED INVOICE. NO SIGNATURE IS REQUIRED.

Hsiao Tong (LKKAuto)

From: Hsiao Tong (LKKAuto)
Sent: Wednesday, 20 January 2021 8:40 AM
To: Vic Alpeh S. Sanghilan
Cc: Admin A; Jason Tea
Subject: RE: [MANDATE GIVEN] - [EXPRESS SETTLEMENT via LKK] SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT VIA LKK - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Epa3) on 19/09/2020

Dear Sirs/Mdm,

We refer to the above matter.

We have settled the matter at **\$5,485.28(all-in)** with third party repairer. **LOU @ \$70.00 x 5days.**

We are currently pending for signed DV from third party and will proceed to close file once DV received. Thanks.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>

Sent: Friday, 15 January 2021 4:08 PM

To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Cc: Admin A <admin-a@lkkauto.com>; Jason Tea <JasonTea@msfirstcapital.com.sg>

Subject: [MANDATE GIVEN] - [EXPRESS SETTLEMENT via LKK] SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT VIA LKK - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Epa3) on 19/09/2020

Dear Hsiao Tong,

We refer to your below email.

You have our mandate to settle the matter from **\$5,435.28 - \$5,535.28 (all in).**

Please start to offer LOU @ \$60 x 5 days first.

Thank you.

Kind Regards,

Vic Sanghilan
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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From: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Sent: Wednesday, 30 December 2020 2:52 pm

To: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Jason Tea <JasonTea@msfirstcapital.com.sg>

Subject: SEEK MANDATE - [EXPRESS SETTLEMENT via LKK] SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT VIA LKK - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Epa3) on 19/09/2020

Your ref : **D20003847MFSH**

Our ref : CC4/FCI20010234/Epa3q2

Dear Sirs,

ACCIDENT INVOLVING SHD3169L(MS FCI) AND GBJ4485G(TP) ON 19/09/2020

We refer to the above matter.

The accident occurred when our insured driver reversed and collided with third party. Liability is not in our driver's favour.

We seek your approval to offer repairer "EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD" at **\$5,535.28(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair(w/GST)	\$ 10,151.09	\$ 5,135.28 (\$4,799.33 + 7%GST)
2. Loss of Use (5days x \$80.00)	\$ 400.00	\$ 400.00 (5days x \$80.00)
Total	\$ 10,551.09	\$ 5,535.28

Surveyor recommended 5 days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval / instruction.

"Best Wishes for Merry Christmas & Happy New Year 2021"

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>

Sent: Tuesday, 29 September 2020 3:24 PM

To: Khanchna (LKK Auto) <khanchna@lkkauto.com>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: [EXPRESS SETTLEMENT via LKK] RE: PROPOSAL ON LIABILITY - SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT VIA LKK - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Eka3) on 19/09/2020

Dear Khanchna,

We refer to your below email.

We agree to your recommendations on liability and please proceed with Express Settlement.

Thank you.

Kind Regards,

Vic Sanghilan

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877

| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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From: Khanchna (LKK Auto) <khanchna@lkkauto.com>

Sent: Tuesday, 29 September 2020 1:10 pm

To: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: PROPOSAL ON LIABILITY - SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT VIA LKK - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Eka3) on 19/09/2020

YOUR REF: D20003847MFSH

LKK REF: CC4/FCI20010234/Eka3

Dear Vic,

We refer to the above matter.

Please refer to the TP video(as attached).

Liability: 100%

Remarks: The video shows Insured driver reversing and colliding into TP vehicle

Your approval please.

Thank you.

Best Regards,

Khanchna | Case Handler

LKK Auto Consultants Pte Ltd

DID: **6841 2360** | email: Khanchna@lkkauto.com | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>

Sent: 24 September 2020 2:32 PM

To: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>; Khanchna (LKK Auto) <khanchna@lkkauto.com>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Eka3) on 19/09/2020

Dear Jaslin / Khanchna,

Noted with thanks.

Kindly request TP video footage for our record.

Kind Regards,

Vic Sanghilan

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877

| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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From: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Sent: Thursday, 24 September 2020 2:18 pm

To: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>; Khanchna (LKK Auto) <khanchna@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20003847MFSH/1 // EXPRESS SETTLEMENT - Accident Involving SHD3169L (OI : FCI - D20003847MFSH) and GBJ4485G (TP : LKK REF - CC4/FCI20010234/Eka3) on 19/09/2020

YOUR REF: D20003847MFSH

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle GBJ 4485G on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- Estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360

To check availability of the case handler, you may contact the undersigned.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

Jaslin Kok | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: JaslinKok@lkkauto.com | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>

Sent: Wednesday, 23 September 2020 2:30 PM

To: 'Claim Workflow System' <cwsmotorclaims@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>

Cc: VICSANGHILAN@MSFIRSTCAPITAL.COM.SG; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20003847MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

G.NIVITHA

LKK Auto Consultants Pte Ltd

** Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>

Sent: Wednesday, 23 September 2020 1:55 PM

To: ASSIGNMENTS@LKKAUTO.COM

Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG; VICSANGHILAN@MSFIRSTCAPITAL.COM.SG

Subject: PRI: SURVEY ASSESSMENT - D20003847MFSH/1

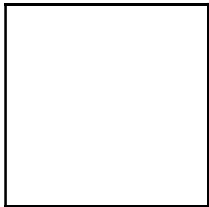
Dear Sir/Mdm,

We refer to the above reference.
Please find attached the necessary documents for survey.
Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,
Admin Team
Claim Workflow System
Motor Claims Department
MS First Capital Insurance Limited
Tel : 6507 3848
Fax : 6507 3849

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