

Summer Lee (LKK Auto)

From: Stella Ow on behalf of Mark Cheng <stellaow@tkqp.com.sg>
Sent: Wednesday, 23 September, 2020 10:07 AM
To: celinefong@lkkauto.com; assignments@lkkauto.com
Cc: Joseph Gay & Co; Christopher Fernandez; Mark Cheng
Subject: New Assignment - Paper Survey - TKQP Ref: CF.MKC.so.0302.19-tm(m); LKK Ref: TBA
Attachments: OI - Traffic Police Report.pdf; Plf - GIA & Traffic Police Report veh SJM 7710B.pdf; Repair Bill fm Hui Yang Motor dd 07.07.2018.pdf; Vehicle Damage Report fmm Infinit Appraisal dd 26.06.2018.pdf

PRIVATE AND CONFIDENTIAL

LKK Ref : TBA
Joseph Gay & Company Ref : 267/2018/ms
TKQP Ref : CF.MKC.so.0302.19-tm(m)

Dear Sirs,

MC / MC 1608 OF 2019

Accident involving SJM 7710B and VAQ 6200 along Woodlands Road on 5 June 2018

Parties have agreed to appoint Mr Kenneth Kong as the Single Joint Expert to conduct a paper survey of the Plaintiff's vehicle number SJM 7710B.

We enclose the following documents for your attention:-

1. GIA Report and Traffic Police Report for vehicle number SJM 7710B;
2. Traffic Police report of VAQ 6200;
3. Repair Bill from Hui Yang Motor Pte Ltd; and
4. Vehicle Damage Inspection Report from Infiniti dated 26 June 2018.

Please let us have your invoice billed to "**TOKIO MARINE INSURANS (MALAYSIA) BERHAD**" care of our office address and also let us have the Paper Survey Report.

The attached documents contain personal data. Please be reminded to handle the documents and the personal data therein in accordance with provisions of the Singapore Personal Data Protection Act. Upon completion of the subject matter, you are required to not retain the documents (unless there is a professional obligation on your part to do so) and to dispose of the same in accordance with the Singapore Personal Data Protection Act and the Personal Data Protection Commission's advisory guidelines. We will inform you of the date the matter is completed in due course.

Thank you.

In view of the current COVID-19 situation, we have adopted a telecommuting policy for our department. In the circumstances, kindly direct all communication to us via email with immediate effect. Kindly also copy our solicitor Mr Mark Cheng (markcheng@tkqp.com.sg) in your emails.

If you need to speak to me, please call me at my direct line as stated below.

Best Regards,

Stella Ow
For and on behalf of Mark Cheng
Associate

TKQP

Tan Kok Quan Partnership**Advocates & Solicitors, Singapore**

1 Wallich Street #07-02 Guoco Tower Singapore 078881

T (65) 6225 9333

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E stellaow@tkqp.com.sg

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From: Celine Fong (LKKAUTO) <celinefong@lkkauto.com>

Sent: Tuesday, 15 September 2020 10:36 AM

To: Stella Ow on behalf of Mark Cheng <stellaow@tkqp.com.sg>

Cc: Christopher Fernandez <chris@tkqp.com.sg>; Mark Cheng <markcheng@tkqp.com.sg>; assignments <assignments@lkkauto.com>

Subject: RE: Request for Quotation of SJE - TKQP Ref: CF.MKC.so.0302.19-tm(m)

Dear Stella,

We are pleased to submit our Professional Fee Charges (Single Joint Expert) as follows:

Paper Survey - \$300.00

Physical Re-inspection - \$400.00

Court Attendance Expert Witness Fee:

(a) State Courts

i) Half day: \$300.00

ii) Full day: \$600.00

All above charges are subject to GST 7%.

Our surveyor needs approximately two to three weeks to complete the report.

Best Regards,

Celine Fong

LKK Auto Consultants Pte Ltd

phone: 6256-3561 | email: celinefong@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Stella Ow on behalf of Mark Cheng <stellaow@tkqp.com.sg>

Sent: Tuesday, 15 September 2020 10:33 AM

To: Celine Fong (LKKAUTO) <celinefong@lkkauto.com>

Cc: Christopher Fernandez <chris@tkqp.com.sg>; Mark Cheng <markcheng@tkqp.com.sg>

Subject: Request for Quotation of SJE - TKQP Ref: CF.MKC.so.0302.19-tm(m)

Importance: High

PRIVATE AND CONFIDENTIAL

Dear Celine,

MC / MC 1608 OF 2019

Accident involving SJM 7710B and VAQ 6200 along Woodlands Road on 5 June 2018

We act for Tokio Marine Insurans (Malaysia) Berhad in the above matter.

We write to inform you that parties are considering to appoint Mr Kenneth Kong as the Single Joint Expert for this matter.

Please let us have your quotation as follows, for parties' consideration: -

1. Paper Survey
2. Physical Re-inspection
3. State Courts - Court Attendance Expert Witness Fee:
 1. Half Day
 2. Full Day
4. Duration required for the SJE report.

We look forward to hearing back from you.

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Best Regards,

Stella Ow
For and on behalf of Mark Cheng
Associate

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