

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : 21/09/2020Registered in Merimen: 21/09/2020**Pre-assign / CCU / FTE**Insured Vehicle No. : SLP 671L

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \$ \_\_\_\_\_ D.O.A : 19/09/2020 1315Place of Accident : PIE - JURONG

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SHB 8938L**INSRS:  
WSP: **PREMIER**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                                                  |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                                      | SHB 8938L - CC4/AIG12017801/H1st2q2 ; 06/09/2012 | <b>STAGE</b> <b>DATE / PIC</b>                                                     |
|                                                                                                                                                                      | SLP 671L - X                                     | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                                      |                                                  | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                                      |                                                  | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                                      |                                                  | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                                      |                                                  | Call OI:                                                                           |
|                                                                                                                                                                      |                                                  | After call ltr to OI:                                                              |
|                                                                                                                                                                      |                                                  | <b>Documentation Check List: Handler Typist</b>                                    |
|                                                                                                                                                                      |                                                  | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                  | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                  | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                  | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                                      |                                                  | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                                      |                                                  | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                                  | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                                      |                                                  | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                                      |                                                  | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                                      |                                                  | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                                      |                                                  | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                                      |                                                  | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                                      |                                                  | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                                            |                                                  | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                                  | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____                                                                                           |                                                  |                                                                                    |
| Repair Cost: <b>L/SUM</b> S\$ <b>4,450.00</b> ( <b>5</b> days) Reduction: <b>74</b> % Email <input type="checkbox"/> Call <input type="checkbox"/>                   |                                                  |                                                                                    |
| <b>FINAL SETTLEMENT</b> Date/Time: <b>14.12.2020</b> Confirm with <b>Vincent</b> Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>             |                                                  |                                                                                    |
| Final Liability: % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>27</b>                                                                                           |                                                  | If NO or B 28, Ass. Lia :                                                          |
| Repair Cost: <b>w/GST</b> S\$ <b>4,761.50</b>                                                                                                                        |                                                  |                                                                                    |
| Loss of Rental (LOR): w/GST S\$ <b>202.23</b> ( <b>3</b> days) x <b>67.41</b>                                                                                        |                                                  |                                                                                    |
| Loss of Use (LOU): S\$ <b>150.00</b> (\$ <b>50</b> x <b>3</b> days)                                                                                                  |                                                  |                                                                                    |
| Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)                                                                                                              |                                                  |                                                                                    |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input checked="" type="checkbox"/> [Tick only one] |                                                  |                                                                                    |
| GIA/LTA Search S\$ <b>2.00</b>                                                                                                                                       |                                                  |                                                                                    |
| Medical: S\$ _____                                                                                                                                                   |                                                  | 1) Claim status: Normal <del>Reject/Private Settlement</del>                       |
| Disbursement: S\$ _____ (e.g. Tow/ Independent )                                                                                                                     |                                                  | 2) Report Format: <b>TP</b>                                                        |
| Legal Cost S\$ _____                                                                                                                                                 |                                                  | 3) Survey fee: <b>320.00</b>                                                       |
| <b>Total:</b> S\$ <b>5,115.73</b> <b>Global Sum S\$:</b>                                                                                                             |                                                  |                                                                                    |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                               |                                                  |                                                                                    |
| Payee 1: S\$ <b>5,115.73</b> Name 1: <b>Premier Automotive Services Pte Ltd</b>                                                                                      |                                                  |                                                                                    |
| Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____                                                                                                                    |                                                  |                                                                                    |
| Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____                                                                                                                    |                                                  |                                                                                    |