

To: **First Capital Insurance Limited**  
36 Robinson Road  
#16-01 City House  
Singapore 068877

Attn: **Motor Claims Department**

Date: 23<sup>rd</sup> November 2020

Dear Sir/Madam,

Claimant: **Lin Weiliang @ Masarat Louis Lin**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 13/09/2020 at along Paya Lebar Drop Off Point involving our client's vehicle registration number SLG 2939 A and vehicle registration number SHC 1977 P driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$1,650.00
2) Loss of Use (SGD\$80.00 x 3Days)	\$240.00
3) Purchase of GIA Report	\$29.00

**Total :** **\$1,919.00**

A copy each of the following supporting documents is enclosed:

- GIA Report
- Purchase of GIA Report Receipts

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



## ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

✉ zoomautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 13/09/2020 @ 10:45 along Paya Lebar Drop Off Point  
Involving vehicles SLG2939A and SHC1977P

In consideration of Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130, repairing my/our motor vehicle no SLG2939A at my request, I/We, Lin Weiliang @ Masarat Louis Lin ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No SXXXX079A the owner of motor vehicle no SLG2939A, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by Zoom Autowerks Pte Ltd.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to Zoom Autowerks Pte Ltd the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into Zoom Autowerks Pte Ltd account. Upon clearance of the said cheque, I/we further authorize Zoom Autowerks Pte Ltd and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to Zoom Autowerks Pte Ltd shall amount to a good discharge of Zoom Autowerks Pte Ltd and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 13 day of 09 (month) 20 20 (year)

Signed by "the claimant"

Name: Lin Weiliang @ Masarat Louis Lin

NRIC No: SXXXX079A



Signed by Zoom Autowerks Pte Ltd

Name: Elin Cai

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20003750MFSH  
ACCIDENT DATE : 13/09/2020  
ACCIDENT LOCATION : PAYA LEBAR SQUARE TAXI STAND  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : LEO KIM MING  
INSURED VEHICLE : SHC 1977P  
INVOLVED PARTY : SLG 2939A  
SETTLEMENT SUM : \$ 1,829.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.


CLAIMANT : *Lin Weiliang @ Masarat*  
*Louis Lin*

Signature and Date :



WITNESS : *Cai Qianwen, Elin.*

Signature and Date :

 *24/06/2021*



**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **First Capital Insurance Limited**  
36 Robinson Road  
#16-01 City House  
Singapore 068877

Invoice No. : ZI0000623  
Date : 24/6/2021  
VRN : SLG 2939 A  
Make & Model : VW. Polo  
DOA : 13/9/2020  
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			1,650.00
2	Loss of Use (SGD\$50.00 x 3Days)			150.00
3	Purchase of GIA Report			29.00

**TOTAL :** **\$1,829.00**

I agree to the price as listed above and confirm that  
goods are received in good condition.

(Customer's Signature )

(by Zoom Autowerks Pte Ltd)





**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-123275

Date of Request: 12/10/2020

Your Ref No: PURCHASE BY EMAIL

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Your Vehicle No: SLG2939A

Date of Accident: 13/09/2020

Place of Accident: PAYA LEBAR DROP OFF POINT

Involving Vehicle No: SHC1977P

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
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6 Raffles Quay #18-00, Singapore 048580  
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**TAX INVOICE**

Our Ref No: GR-20-123277

Date of Request: 12/10/2020

Your Ref No: PURCHASE BY EMAIL

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Date of Accident: 13/09/2020

Vehicle No: SLG2939A

Place of Accident: PAYA LEBAR DROP OFF POINT

Involving Vehicle No: SHC1977P

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHC1977P	PAYA LEBAR DROP OFF POINT	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

## Cecilia Chong (LKK Auto)

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**From:** Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>  
**Sent:** Thursday, 17 June 2021 9:08 AM  
**To:** Cecilia Chong (LKK Auto)  
**Cc:** Admin A  
**Subject:** RE: SURVEY ASSESSMENT - D20003750MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1977P AND SLG2939A ON 13/09/2020


Dear Cecilia,

Pls offer as per below:

COR - \$1,650.00  
LOU - \$150.00 to \$180.00 (\$50 to \$60 x 3 days)  
GIA report - \$29.00  
Total - \$1,829.00 to \$1,859.00

Regards.

Chris Lim  
Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877  
| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: [ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
**A Member of  Insurance Group**

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Lim Gan Koon (Chris)  
**Sent:** Thursday, 10 June 2021 9:18 am  
**To:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** FW: SURVEY ASSESSMENT - D20003750MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1977P AND SLG2939A ON 13/09/2020

Dear Cecilia,

Please proceed with ES for this matter.

Will reply on mandate offer by next week.

Thank you.

Chris Lim  
Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877  
| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: [ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg) | Company Regn. No. 195000106C

A Member of **MS&AD** Insurance Group

Personal Data Protection Act 2012 ("PDPA"):

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**From:** Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Sent:** Wednesday, 9 June 2021 5:51 pm

**To:** Lim Gan Koon (Chris) <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>

**Subject:** RE: SURVEY ASSESSMENT - D20003750MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1977P AND SLG2939A ON 13/09/2020

Lonpac Ref: **D20003750MFSH/1**

LKK Ref: CC4/FCI20009941/Uga3q2

Dear Sirs/Madam,

We refer to the above matter.

This is a case of BOLA S26. Liability is not in our driver's favour.

Summary to offer to third party repairer, **"ZOOM AUTOWERKS PTE LTD"** is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 7,251.50	\$ 1,650.00
2. Loss of Use (3days x \$80.00)	\$ 240.00	\$ 180.00 (3days x \$60.00)
3. LTA/ GIA Search Fee	\$ 29.00	\$ 29.00
<b>Total</b>	<b>\$ 7,520.50</b>	<b>\$ 1,859.00</b>

\*\*04days recommendation for repair

Relevant supporting claim documents are attached herewith for your perusal and reference.