HAN LIH KWONG
c/o Blk 7 Sin Ming Industrial Estate
#01-76
Singapore 575642

Date: 21-09-2020

MS FIRST CAPITAL INSURANCE LIMITED
MOTOR CLAIMS DEPT.
36 ROBINSON ROAD
#16-01 CITY HOUSE
SINGAPORE 068877

Dear Sir / Madam

ACCIDENT INVOLVING MOTOR VEHICLES SKV 1080 R AND SHA 3107 G
ALONG OUT SIDE 7 LANGE ROAD **ON** 08-09-2020

I / We, the owner of Vehicle No. SKV 1080 R which was involved in the above accident.

My / Our vehicle sustained damages as a result of the above said accident and I / we are now claiming against you for the followings:-

1.	Costs of repair	-	$817.64
2.	Loss-of-Use/Rental fees 1 Days	-	$ 50.00
3.	Police / GIA report / LTA fees	-	
4.	Surveyor report fees	-	
5.	Others	-	
	Total:		$ 867.64

Please advise whether you are now prepare to settle my claims as outlined above.

I / We hereby authorise my / our repairers, M/s **Alan's United Auto Pte. Ltd.** and/or their representatives to negotiate/compromise settlement of my / our above claim on my / our behalf. If there is a settlement I / we further authorise you to pay whatever settlement sum to my / our repairers being the outstanding repair bill and incidentals due to them.

Your kind attention and prompt settlement is much appreciated.

Yours faithfully,

LETTER OF AUTHORITY

ACCIDENT INVOLVING SKV 1080 R AND SHA 3107 G

ALONG OUT SIDE 7 LANGE ROAD

ON 08-09-2020

BY THE LETTER OF AUTHORITY, I / We, HAN LIH KWONG

NRIC NO. S7714310F The owner of Vehicle No. SKV 1080 R

Hereby irrevocably appoint Messrs **Alan's United Auto Pte. Ltd.** at Block 7, Sin Ming Industrial Estate, Sector C, #01-76, Singapore 575642, and/or their representative to process the Third Party claim on my/our behalf and to do all and/or any of the followings:-

1. To submit, negotiate/compromise and to resolve settlements of my/our above mentioned claim.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favor of **Alan's United Auto Pte. Ltd.**
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever as they deem necessary for the purpose of settling my/our said claim.

I / We hereby declare that all the processing and documents done by virtue of this letter of authority on my/our behalf by my/our repairers or any person authorized by them shall be as good valid and effectual to all intends and purposes whatsoever as if the same had been done or executed by me/us in person.

I / We further confirm that the acceptance by Messrs **Alan's United Auto Pte. Ltd.** of the settlement amount constitute the full discharge of my/our claim(s) in respect of the above accident.

Signed on the 09 (day) 09 (month) 2020 (year)

Acknowledged by Owner
(company stamp if applicable)

D20/3675/CIPL/CL

NF

MS FirstCapital

MS First Capital Insurance Limited Co.Reg. No. 195000106C GST Reg. No. M2-0001676-9
6 Raffles Quay #21-00 Singapore 048580
Tel: (65) 6222 2311 Fax: (65) 6222 3547

Claims & Motor Underwriting Dept: 36 Robinson Road #16-01 City House Singapore 068877
Tel: (65) 6507 3848 Fax: (65) 6507 3849
www.msfirstcapital.com.sg

RECEIVED
24 NOV 2020
MS FIRST CAPITAL INSURANCE LIMITED
Rec'd by hand
on 25/11/2020 2pm SH

DISCHARGE RECEIPT

CLAIM REFERENCE	:	D20003675MFSH
ACCIDENT DATE	:	08/09/2020
ACCIDENT LOCATION	:	ALONG LANGE ROAD
INSURED	:	COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER	:	HANG HENG SOON
INSURED VEHICLE	:	SHA 3107G
INVOLVED PARTY	:	SKV 1080R
SETTLEMENT SUM	:	$ 867.64

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : HAN LIH KWONG

Signature and Date : 21/11/20

WITNESS

ALAN'S UNITED AUTO PTE. LTD.
Company Reg. No.: 201113667N
Blk 7 Sin Ming Industrial Estate
#01-76 Singapore 575642
Tel: 6453 8686 Fax: 6459 6550

Signature and Date : 21/11/20

Approved For Payment

By	Date

A Member of MS&AD INSURANCE GROUP

ALAN'S UNITED AUTO PTE. LTD.

Block 7, Sin Ming Industrial Estate, #01-76, Singapore 575642.
Tel: 6453 8686 (3 Lines) Fax: 6459 6550
Company Reg. No.: 201113667N
GST Reg. No.: 201113667N

TAX INVOICE

Vehicle Insured : SHA3107G
Accident Date : 08-Sep-2020

No. : 225609

Date : 19.09.2020

Our Ref : 020113 (FIRST) / CHAN

PAGE : 1

MS FIRST CAPITAL INSURANCE LIMITED
36 ROBINSON ROAD
#16-01 CITY HOUSE
Singapore 068877

FINAL REPAIR COST FOR TOYOTA SIENTA 1.5 CVT STD(A) SKV1080R

1 pc RH side mirror assy		872.20	
		872.20	
	Less 25% :	218.05	
			654.15
To remove & renew rh side mirror			60.00
To putty and spray rh side mirror back cover			50.00
			764.15
	Add 7% GST :		53.49
	Total :	S$	817.64

Singapore Dollars Eight Hundred and Seventeen and Cents Sixty Four Only

Jia Le (LKK Auto)

From: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Sent: Thursday, 15 October 2020 2:58 PM
To: Jia Le (LKK Auto)
Cc: Karen Tan
Subject: FW: Our Ref : D20003675MFSH / SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003675MFSH // Our ref: CC4/FCI20009807/Kds3q2 [ACCIDENT INVOLVING SHA3107G AND SKV1080R ON 09/09/2020]

Dear Jia Le,

We refer to the above citied matter.

Pls proceed to offer as per below :

COR - $817.64
LOU - $50
TOTAL - $867.64

Regards

Chris Lim
Motor Claims Dept.

Personal Data Protection Act 2012 ("PDPA"):
Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to http://www.msfirstcapital.com.sg for details of PDPA Personal Data Collection Statement.

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Wednesday, 14 October 2020 9:12 am
To: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Cc: Karen Tan <karentan@msfirstcapital.com.sg>
Subject: SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003675MFSH // Our ref: CC4/FCI20009807/Kds3q2 [ACCIDENT INVOLVING SHA3107G AND SKV1080R ON 09/09/2020]

Claim No: D20003675MFSH
LKK Ref: CC4/FCI20009807/Kds3q2

Dear Sirs/Madam,

ACCIDENT INVOLVING SHA 3107G AND SKV 1080R ON 09/09/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "ALAN'S UNITED AUTO PTE LTD" at $867.64(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	$ 817.64	$ 817.64
2. Loss of Use (1day x $50)	$ 50.00	$ 50.00 (1day x $50)
Total	$ 867.64	$ 867.64

Surveyor recommended 1 day for repair

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval/instruction.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,
Chan Jia Le | Case Handler
LKK Auto Consultants Pte Ltd
Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Chris Lim Gan Koon [mailto:ChrisLim@msfirstcapital.com.sg]
Sent: Wednesday, 7 October 2020 1:52 PM
To: Jia Le (LKK Auto)
Cc: Karen Tan
Subject: RE: Our Ref : D20003675MFSH / Your Ref : SKV1080R / Accident involving SHA3107G & SKV1080R on 09/09/20.

Dear Jia Le,

Received with thanks.

Pls fwd me the survey report when its ready.

Thank you.

Chris Lim
Motor Claims Dept.

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Wednesday, 7 October 2020 1:42 pm
To: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>
Cc: Karen Tan <karentan@msfirstcapital.com.sg>
Subject: RE: Our Ref : D20003675MFSH / Your Ref : SKV1080R / Accident involving SHA3107G & SKV1080R on 09/09/20.

Dear Chris,

We enclosed herewith the TP LOD for your reference.

Thank you.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,
Chan Jia Le | Case Handler
LKK Auto Consultants Pte Ltd
Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Chris Lim Gan Koon [mailto:ChrisLim@msfirstcapital.com.sg]
Sent: Thursday, 17 September 2020 3:52 PM
To: kennychan@alanutd.com
Cc: Karen Tan; Jia Le (LKK Auto)
Subject: Our Ref : D20003675MFSH / Your Ref : SKV1080R / Accident involving SHA3107G & SKV1080R on 09/09/20.

Dear Sir/Mdm,

We refer to the above citied matter.

For this case, liability is clear.

Pls liaise with Ms Jia Le from LKK Auto Consultants Pte Ltd who is copied in.

Regards

Chris Lim
Motor Claims Dept.

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From: kennychan@alanutd.com <kennychan@alanutd.com>
Sent: Thursday, 17 September 2020 2:44 pm
To: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>
Subject: YOUR REF : D20003675MFSH CHECKING LIABILITY FOR T. P. CLAIM SHA3107G (COMFORT) ,OURS SKV1080R

Dear Chris

Please check the above t. p. claim your insured taxi (comfort) liability for direct settlement , our client vehicle is SKV1080R accident on 09-09-2020 ,thank you .

Regards

Kenny
Alan’ s United Auto Pte Ltd
64538686