

FIRST AUTOWORKS

Letter of Demand

Re : Accident involving my vehicle no. SKH 8259P and vehicle no. SLM 6341E on 3/9/2020 at 08.35 HRS PM/AM along BALESTIER ROAD

1) I/We, the owner of vehicle no. SKH 8259P hereby appoint 1ST AUTOWORKS PTE LTD ("the workshop") to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ 7490.00
Vehicle Rental Fee for <u>8</u> days @	
\$ <u>120</u> per day	\$ 1027.20
Loss of use for _____ days @	
\$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$
Others	\$
Total :	\$ 8517.20

Signature of vehicle owner

 

Name - MONK KOK HUNG

Address : BLK 620 CHOA CHU

KANG ST 62 #12-30 (S) 680620

Tel : 97692838

Witnessed by :

RONNIE

Authorization To Act

I, MONG KOK HUNG ("the third party claimant") of
BLK 620 CHOA CHU KANG STREET 62 #12-30 (S) 680620
(address), owner of SKN 8259P (vehicle no.) hereby
authorize 1ST AUTOWORKS PTE LTD
("the workshop") to act for me with respect to my claim for repair
costs and/or rental and/or loss of use ("claim") for my vehicle
no. SKN 8259P that was damaged pursuant to the accident which
occurred on 3/9/2020 (date) along BALESTIER ROAD
(location) involving
vehicle no/s SLM 6541E
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that
they deem fit and the workshop is further authorized to receive payment further to
settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on
a without prejudice and without admission of liability basis in so far as the
driver/owner/insurers of the other vehicle/s is concerned.

Dated this _____ day of _____ (month) 20 _____ (year)



Signed by "the third party claimant"

Signed by "the workshop"

Letter of Authorisation & Indemnity

Accident Involving Vehicle no. SKN 8259P and SLM 6541E On 3/9/2020 At BALCESTIER ROAD

1. I/We, the owner of vehicle no. SKN 8259P hereby instruct and authorize you to commence repairs to the said vehicle. Pending the outcome of my/our claim against the third party, I/we forthwith pay you the sum of \$ _____ being refundable deposit of the repair to my/our said vehicle.
2. You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment is made and instructions are given by me/us with respect to the conduct of my/our claim against the third party driver and/or his insurers including if necessary, to commence legal proceedings in court in my/our name against the third party.
3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
4. Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional costs and disbursement for acting for me/us and to receive payment of the balance of the settlement sum on my/our behalf directly into your account. In the event that my/our claim or legal costs of the third party as well as the professional costs and disbursements of my/our solicitors notwithstanding that my/our solicitors were appointed by you on our behalf.
5. I/we also hereby instruct and authorise you deduct directly from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair costs and rental of substitute vehicles.
6. In the event that I/we am/are required to attend at my/our solicitors office or to attend court in connection with my/our claim, I/we shall render full co-operation.
7. In the event that my/our claim against the third party and/or his insurers is not successful or cannot be proceeded with and/or if any Judgement or settlement is not honoured or satisfied by the third party, I/we authorise you to revert the claim against my/our own insurers for the cost of repairs and any other losses recoverable under my/our policy of insurance. In this respect, I/we understand and accept that the excess amount applicable under policy of insurance shall be borne by me/us.
8. If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you, I/we agree and undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
9. I/we shall keep you informed of any correspondences and/or summons that I may receive due to this action agreeing to pay or receive any monies due to this claim.

Dated this _____ day of _____ 20__

Signature of vehicle owner _____

Name - MONG KOK HUNG.

IC No : S1530399I

(Company stamp, if applicable)

Address : BLK 620 CHOA.

CHU KANG STREET 62 #12-30 (S) 680620

Tel : 97692838

Witnessed by : _____

RONNIE

TAX INVOICE

To: AIG Asia Pacific Insurance Pte. Ltd.
AIG Building
78 Shenton Way
#07-16, Singapore 079120

GST Ref. No: 20-0000274-Z

Vehicle No: SKN 8259P
Chasis No: KL1CA26UJEB040788
Engine No: LE9141270064

Invoice No: CGI-ASC-20IR01650G

Invoice Date: 12/11/2020

DESCRIPTION**AMOUNT
SGD**

<u>No.</u>	<u>Description</u>	<u>Price (SGD)</u>
1	Carry out lump sum repair on accident vehicle corresponding to	7000.00

Labour Total : 7000.00

Total : 7000.00

GST (7%): 490.00

Grand Total : 7490.00

Yours Faithfully



Ronnie Tan
Service Advisor
Tel: 68441985 Fax: 68445185

E & O E

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "1st AUTOWORKS PTI
- PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.

MONG KOK HUNG
BLK 360 CHO A CHU KANG ST 62
#12-30
SINGAPORE 680620

INVOICE NO :
REN-20IR04213R

DATE : **10-Nov-20**

DESCRIPTION	AMOUNT
CAR NO.: SLD 1230H	
RENTAL PERIOD: 5/10/2020 - 13/10/2020	
* RENTAL DAILY \$120.00 * 8 DAYS	\$960.00
* GST 7%	\$67.20
E. & O. E.	
TOTAL:	\$1,027.20

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO 'ALPINE CAR RENTAL PTE LTD'.
- PLEASE INDICATE INVOICE NO. ON THE REVERSE SIDE.
- PAYMENT IS DUE ON THE TERMS STATED HEREIN. INTEREST WILL BE CHARGED AT THE RATE OF 12% PER ANNUM UNTIL FULL PAYMENT OF THE OUTSTANDING SUM.

ALPINE CAR RENTAL PTE LTD

This Invoice is computer generated.
No signature is required.