

## Denise Tay (LKKAUTO)

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**From:** Denise Tay (LKKAUTO)  
**Sent:** Monday, 14 September 2020 3:40 PM  
**To:** Claims; SUR; Admin A  
**Subject:** RE: OD CLAIM FOR SFZ 8300 Z

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **SFZ8300Z** (Excess \$1000/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Best Regards,

Denise Tay | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: [denisetay@lkkauto.com](mailto:denisetay@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <claims@premiumauto.com.sg>  
**Sent:** Friday, 11 September 2020 1:16 PM  
**To:** Denise Tay (LKKAUTO) <denisetay@lkkauto.com>; SUR <sur@lkkauto.com>; Admin A <admin-a@lkkauto.com>  
**Cc:** 'Premiumauto Claims' <claims@premiumauto.com.sg>  
**Subject:** RE: OD CLAIM FOR SFZ 8300 Z

Dear Denise,

As per your request, attached driving license, insurance cert and undertaking form for your kind reference.

Thank you.

**Best Regards,**  
**Terrence Tan**  
**Claims Advisor**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Denise Tay (LKKAuto) [<mailto:denisetay@lkkauto.com>]

**Sent:** Friday, 11 September 2020 12:07 PM

**To:** Claims; SUR; Admin A

**Subject:** RE: OD CLAIM FOR SFZ 8300 Z

Dear all,

Please provide Driving license and insurance cert

Best Regards,

**Denise Tay** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6741-3062 | email: [sur@lkkauto.com](mailto:sur@lkkauto.com) | fax: 6271-8802

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Monday, 7 September 2020 2:12 PM

**To:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

**Subject:** OD CLAIM FOR SFZ 8300 Z

Dear all,

Kindly register OD claim above mention case.

Attached document for your kind reference.

Please arrange survey on 11/9/2020 @ 10am.

Thank you.

**Best Regards,**

**Nadia**

## Claims Administrator

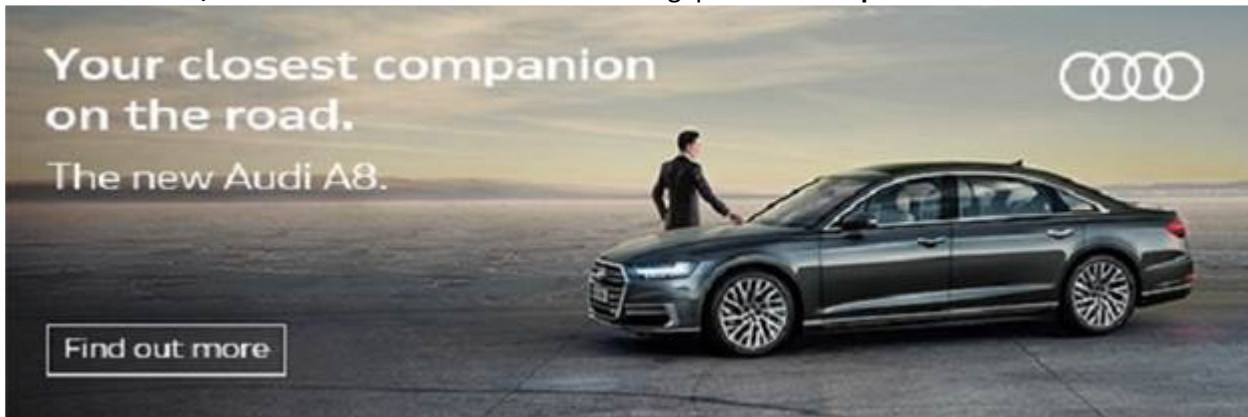
**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 8826 8736 **p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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