

Shiau Chan (LKKAUTO)

From: Shiau Chan (LKKAUTO)
Sent: Monday, 14 September 2020 9:05 AM
To: Claims; SUR
Subject: RE: OD CLAIM FOR SMJ 8296 D

Dear Terrence,

As instructed by our client, please proceed to repair the insured vehicle **SMJ 8296D** (Excess \$3,000/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Friday, 11 September 2020 1:22 PM
To: Shiau Chan (LKKAUTO) <siewsc@lkkauto.com>; SUR <sur@lkkauto.com>
Cc: 'Premiumauto Claims' <claims@premiumauto.com.sg>
Subject: RE: OD CLAIM FOR SMJ 8296 D

Dear Shiau Chan,

Attached driver's driving license and insurance cert for your reference.

Thank you.

Best Regards,
Terrence Tan
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

e. claims@premiumauto.com.sg **w.** www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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From: Shiau Chan (LKKAUTO) [<mailto:siewsc@lkkauto.com>]

Sent: Friday, 11 September 2020 12:59 PM

To: 'Claims'; SUR

Subject: RE: OD CLAIM FOR SMJ 8296 D

Dear Terrence,

Kindly provide us the certificate of insurance and driver's driving license copy of above vehicle.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAUTO) <admin-d@lkkauto.com>

Sent: Friday, 11 September 2020 9:12 AM

To: 'Claims' <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>

Subject: RE: OD CLAIM FOR SMJ 8296 D

Dear Terence,

Noted with thanks.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Friday, 11 September, 2020 8:43 AM

To: 'Admin A' <admin-a@lkkauto.com>; 'Admin-D (LKKAUTO)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: 'Premiumauto Claims' <claims@premiumauto.com.sg>

Subject: OD CLAIM FOR SMJ 8296 D

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and estimate for your reference.

Survey will be carry on today at 10.30am.

Thank you.

**Best Regards,
Terrence Tan
Claims Advisor**

Premium Automobiles Pte Ltd (Reg No 199902271W)

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