

# Volkswagen Centre Singapore



247 Alexandra Road Singapore 159934  
Fax: 64743643 Tel: 63057299

Biz Reg. No. 53103069E  
GST No. M20098505-2

## LETTER OF DEMAND

Your Ref :  
Our Ref : SGG739T  
To: LONPAZ

Dear Sirs,

ACCIDENT INVOLVING SGG739T & JQ2686SD ON 15/08/2020

We are claiming on behalf of our client LIU BING LIANG owner of  
vehicle number SGG739T involved in accident on 15/08/2020  
with vehicle JQ2686SD along/at SENTIA LINK

Description of claims:

Cost of Repairs	\$ <u>3927.03</u> ( Incl 7% GST )
Loss of Use/Rental	\$ <u>120</u> X <u>3</u> Days = \$ <u>360</u>
Medical Fee	\$ <u>-</u> ( Incl 7% GST )
Search Fee	\$ <u>2</u> ( Incl 7% GST )
TOTAL	\$ <u>4289.03</u>

We are claiming in full and final settlement of \$ 4289.03 payable to  
Volkswagen Centre Singapore.

**Kindly send us a written acknowledgement within 14 days from receipt of this document.  
Please note that finalization/settlement offer of this claim should be within 8 weeks from the  
date of this document. Please email all settlement offers to [meiy.wong@vw.com.sg](mailto:meiy.wong@vw.com.sg)**

Dated this \_\_\_\_\_ of 30/09/2020

# VOLKSWAGEN CENTRE SINGAPORE

247 Alexandra Road  
Singapore 159934  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



## Tax invoice

Page 1/2  
Document no. 12033016814  
Document date 24-09-2020  
Customer no. 5211043801  
Customer GST-ID  
Dealer 30001  
Job order number 2020022478/ 1  
Job order date 11-09-2020  
Service Advisor CHARMAINE KONG

Company  
Lonpac Insurance BHD  
101 Thomson Road  
#18-01 United Square  
Singapore 307591

Customer Details:  
Mr  
LIU  
BINGLIANG  
319 CHOA CHU KANG AVE 3  
#14-19 MI CASA  
Singapore 689863

License plate	Model code	First registration	VIN	Model	Mileage
SGG239J	5T13NZ	20-07-2018	WVGZZZ1TZJW108563	Touran 1.4 CL GT110 TSID7F	41,145

Position no.	Description	Quantity	Unit	Unit price excl. GST	Tax code	Total amount excl. GST	Total amount incl. GST
5TA807417 GRU	Diagnostic and Programming	1	pcs.	480.00	#1	480.00	513.60
5TA807568A 9B9	Cover For Bumper Primed	1	pcs.	1,231.02	#1	1,231.02	1,317.19
	Spoiler Satin Black	1	pcs.	319.10	#1	319.10	341.44
	Spray Painting	1	pcs.	800.00	#1	800.00	856.00
	LABOUR	1	pcs.	840.00	#1	840.00	898.80
	LONPAC DIRECT SETTLEMENT						
	DOA: 25.8.2020						
	TP VEH: SJQ6863D						
	SURVEYOR: LKK STEVE						

Tax Code	Labour	Material	GST %	GST	Total amount excl. GST	Total amount incl. GST
#1	480.00	3,190.12	7%	256.91	3,670.12	3,927.03
Total	480.00	3,190.12		256.91	3,670.12	3,927.03

Customer



Please inspect your vehicle prior to leaving our premises; we seek your understanding that we are not able to honour claims on scratches, dents etc. after your car has left our premises.

-----VISIT OUR WEBSITE: [altersales.vw.com.sg](http://altersales.vw.com.sg) (for online service appointments) and [volkswagen.com.sg](http://volkswagen.com.sg) and [www.skoda.com.sg](http://www.skoda.com.sg) (for additional services, products and promotions).-----

All fund transfer payments should be made payable to Volkswagen Group Singapore Pte Ltd; Bank Name: Deutsche Bank AG (Singapore Branch), Bank Account: 2528214002, Swift Code: DEUTSGSG. Please indicate Customer Number (eg. 521XXXXXX), Customer Name and Invoice Number in the payments.

Until payment of all goods (parts, accessories etc.) has been made in full to and received by Volkswagen Group Singapore (VGS), the goods remain in legal possession of VGS, irrespective if they have already been installed into your vehicle. However, the warranty of the goods (where applicable) starts with the issuance of the invoice or the collection of your car, whichever is earlier.

For warranty terms and conditions please visit our website [www.volkswagen.com.sg](http://www.volkswagen.com.sg)

# VOLKSWAGEN CENTRE SINGAPORE

247 Alexandra Road  
Singapore 159934  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



Volkswagen



SKODA



Commercial  
Vehicles

## Tax invoice

Page	2/2
Document no.	12033016814
Document date	24-09-2020
Customer no.	5211043801
Customer GST-ID	
Dealer	30001
Job order number	2020022478/ 1
Job order date	11-09-2020
Service Advisor	CHARMAINE KONG

Company  
Lonpac Insurance BHD  
101 Thomson Road  
#18-01 United Square  
Singapore 307591

Customer Details:  
Mr  
LIU  
BINGLIANG  
319 CHOA CHU KANG AVE 3  
#14-19 MI CASA  
Singapore 689863

License plate	Model code	First registration	VIN	Model	Mileage
SGG239J	5T13NZ	20-07-2018	WVGZZZ1TZJW108563	Touran 1.4 CL GT110 TSID7F	41,145

This is an authorised document. No signature is required.

## Third Party Insurer Enquiry

Our Ref No: GR-20-107354

Date of Request: 08/09/2020

Your Ref No:

Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 08/09/2020

Enquiry By Charmaine Kong Mei Kwan

TP Vehicle No. SJQ6863D

Accident Date 25/09/2020

### Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SJQ6863D	Lonpac Insurance Bhd	22/05/2020-21/05/2021	+65 62507388

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-107354

Date of Request: 08/09/2020

Your Ref No:

Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 08/09/2020

Enquiry By Charmaine Kong Mei Kwan

TP Vehicle No. SJQ6863D

Accident Date 25/09/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque

**LIU BINGLIANG**

319 CHOA CHU KANG AVE 3  
#14-19  
Singapore 689863  
Tel: 94599622

**Tax Invoice**

**Inv No. :** RKL20090164

**Date :** 23 Sep 2020

**Ref :** B15997

**Currency :** SGD

**Terms :** COD

**RA No. :** RKLR20090068

**Veh No. :** SMK1417M

**Sales :** Michelle Lee

#	Description	Qty	UOM	Unit Price	Amt
1	RENTAL CHARGES 22/09/2020 to 25/09/2020 VW GOLF 1.4 : SMK1417M RENTAL AGREEMENT : B15997 DRIVEN BY : LIU BING LIANG YOUR REF : VW/ALEX-SGG239J	3.00	DAY	112.15	336.45

**Remarks:**

YOUR REF : VW/ALEX-SGG239J

This is a computer generated document. No signature is required.  
Cheque should be crossed and made payable to Mova Automotive Pte Ltd.  
Bank Transfer - OCBC Bank Account Name: Mova Automotive Pte Ltd. /  
Account No.: 524-067097-001

Subtotal :	S\$ 336.45
GST 7.0% :	S\$ 23.55
<b>Total :</b>	<b>S\$ 360.00</b>
Paid :	S\$ 360.00
Outstanding :	S\$ 0.00

**MOVA**

AUTOMOTIVE PTE LTD

Website: www.mova.com.sg  
Co. Reg. No.: 198904033G**Automotive Pte Ltd**

Main Office: No. 22 Jalan Kilang, Singapore 159419

Bukit Merah Branch:

Blk 122 Bukit Merah Lane 1 #01-50, Singapore 150122

Fan Young Branch: No. 15 Fan Young Road, Singapore 629792

Tel: (65) 6476 3333 Fax: (65) 6270 8314

24 Hours Breakdown Service: (65) 9799 8888

Bedok Branch: 219 Bedok Central #01-138, Singapore 460219

Tel: (65) 6604 7877

**RENTAL AGREEMENT**

RA NO.: B 15997-

RECEIVED 28 SEP 2020

90164

RENTAL DETAILS			INSURANCE EXCESS AMOUNT		
Vehicle Make/Model:	GOLF	Vehicle No:	SMK1417M - Singapore	Malaysia	Signature
Date/Time Out:	22/09/20	10am.	S\$ 2500.00	S\$ 3500.00	/wx
Petrol Level Out:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F		Per Accident	Per Accident	
Date/Time In:	25-9-20	16.00	Charges		
Petrol Level In:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F		Months @\$	Per Month	
Change Over 1:	Date:	Initial:	Weeks @\$	Per Week	
Change Over 2:	Date:	Initial:	3 Days @\$ 112.15	Per Day	\$336.45
KM Out:	36340	KM In:	26604	Hours @\$	Per Hour
HIRER DETAILS			Sub-Total		
Named Hirer			Less Discount	%	
Name:	Liu Ding Liang		Rental Charges		
Address:	314 Choa Chu Kang Ave 3		CDW @\$	per day / week / month	
	#14-19		PAI @\$	per day / week / month	
	SC 689863		Petrol Top-Up		
Identity Card No:	S86151650		Misc Charges		
Date of Birth:	13 May 1986		GST		\$23.55
Driving License:	S86151650		Total		\$360.00
Country of Issue:	SG		VISA / MASTER CARD / AMEX	CASH / COMPANY BILLING / OTHERS	
Tel:	(HP) 94599622 (O)		Pre-Payment		
Nationality:	SG		Downpayment and Deposit		
Effective Date:	07 July 2011		Amount Refunded/ Due		
Additional Hirer			Signature of Refund		
Name:			Remarks:	Pearlyn	
Address:			VW-ALX - SGG 289J		
			Invoice No:	Ref. No:	
Identity Card No:			Checked Out By:	Checked In By:	Checked By:
Date of Birth:					
Driving License:			Sales-In Charge: M (well)		
Country of Issue:			Past 3 years accidents YES <input type="checkbox"/> NO <input type="checkbox"/>		
Tel:	(HP) (O)				
Nationality:					
Effective Date:					

I fully understand and agreed to the terms and condition appended on both sides of this Vehicle Rental Agreement. I also agreed that if there is any outstanding amount payable after the conclusion of my rental not restricted to parking or traffic infringements during my period of hire, I will agreed that these outstanding payment be billed to my charge/ credit card voucher given above. All above information given by me are true in connection to this agreement.

Hirer's Signatory / Company Stamp (if corporate hirer)

Authorised Manager Signature

Date &amp; Time

**IMPORTANT**

- Only authorized drivers with valid driving license of minimum 2 years may drive the rental vehicle.
- All rental vehicles are strictly for Singapore use only, and may not be driven outside Singapore without prior approval of MOVA Automobile.
- In any accident, the Hirer must report to MOVA Automobile immediately. The Hirer shall endeavor to assist in all manners possible.
- The Hirer shall be liable for all excess charges (if any) for late return at the hourly rate shown, inclusive of CDW and PAI. Late return of more than 4 hours will be considered as a day rental.
- All traffic infringements and summons (if any) are the responsibility of the Hirer.



# Volkswagen Centre Singapore



## LETTER OF AUTHORITY

Biz Reg. No. 53103069E  
GST No. M20098505-2

ACCIDENT INVOLVING SGG239J and SJQ 6863D on 25/08/2020  
along Senja Link  
Own vehicle's number Other vehicle's number Date of accident Accident location

BY THE LETTER OF AUTHORITY, I/we, Liu Bing Liang  
of SXXXX165J owner of Vehicle Registration  
Name of Policy Holder & IC / Passport number

Number SGG239J hereby irrevocable appoint **Volkswagen Group Singapore Pte Ltd**  
Own vehicle's number  
(hereinafter refer to VGS), a company incorporated in Singapore and having its registered office at **247 Alexandra Road, Singapore 159934**, its agents of any person authorized by VGS to be \*my / our Attorney and in \* my / our name(s) on \*my / our behalf to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or **alternatively** under Insurance Policy number \_\_\_\_\_ taken up by \*me/us and pay the **compulsory excess** in respect of the cost repairs suffered by \*me/us arising from the Accident (loss and damage)/.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favour of **Volkswagen Group Singapore Pte Ltd** and give a valid receipt and discharge therefore.
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever in relation thereto.
4. Generally do all such acts as it shall deem necessary for the purpose of settling such claim.

\*I/We hereby declare that all acts, instruments and documents done by virtue of this letter of authority on \*my/our behalf by the Attorney, its agents or any person authorized by VGS in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/we hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that the **letter of authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by VGS of the settlement amount in respect of such constitute the full discharge of \*my/our claim(s) in respect of such loss and damage.

IN WITNESS WHEREOF, \*I/we have hereunto to set \*my/our hand and sign this 25 of the month

09 Year 2020

Signed & Delivered By:

[Signature]  
Policy Holder

Witness By:

\_\_\_\_\_





## DISCHARGE VOUCHER

I / We Liu Bing Liang (Passport No. SXXXX/65J) the  
owner of vehicle number SGG239J hereby accept from  
Longac (Insurance Company) the sum of  
\_\_\_\_\_ (total repair cost) in full and final settlement for the cost of repairs  
arising from the loss damage of property as a result of the accident involving  
SGG239J & SJQ6863D along Senja Link  
on 25/08/2020.

Please pay to Volkswagen Group Singapore Pte Ltd who is authorized to receive  
only on the total cost of repair on my/our behalf.

The lost of use (transport allowance / rental receipts) to be payable to  
\_\_\_\_\_.

Dated this on \_\_\_\_\_ (DD/MM/YYYY)

  
(Signature of owner / Company stamp)

Name : LIU BINGLIANG

NRIC No. : S4615165J

Date : 25/9/2020