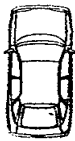


**ASSIGNMENT**

Surveyor: \_\_\_\_\_ DOI: \_\_\_\_\_ Date / Time : \_\_\_\_\_  
 Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**

Insured Vehicle No. : **SCV 7808P**  
 Name of Insured : \_\_\_\_\_  
 Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_  
 Excess Sec II : S\$ \_\_\_\_\_ D.O.A : **12/03/2016**

Claim No. : \_\_\_\_\_  
 Policy No. : \_\_\_\_\_  
 Make / Model : \_\_\_\_\_  
 Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

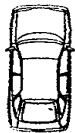
If NO, Driver Name / Age :

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

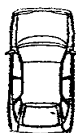
OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : \_\_\_\_\_ % **Final ? Yes / No**

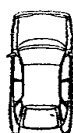
**SJM 2131E**



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                |                                         | STAGE                             | DATE / PIC                                                   |
|---------------------------|-----------------------------------------|-----------------------------------|--------------------------------------------------------------|
|                           |                                         | Non-Reporting ltr (1st):          |                                                              |
|                           |                                         | Non-Reporting ltr (2nd):          |                                                              |
|                           |                                         | Non-Reporting ltr (Final):        |                                                              |
|                           |                                         | Notification ltr (if non-pickup): |                                                              |
|                           |                                         | Call OI:                          |                                                              |
|                           |                                         | After call ltr to OI:             |                                                              |
|                           |                                         | <b>Documentation Check List:</b>  | <b>Handler</b> <b>Typist</b>                                 |
|                           |                                         | Notification ltr (if non-pickup)  | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | After call ltr to OI:             | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | Authorisation To Act:             | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | Release Voucher:                  | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | Final Repair Bill:                | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | Car Rental Invoice:               | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | Towing Invoice                    | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>11/05/2021</b>         | <b>SETTLED AND CLOSED / NO PHY FILE</b> | LTA / GIA :                       | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | Medical Bill:                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | PIR:                              | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | Mandate/Reject Instruction:       | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | LOD                               | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                           |                                         | Payment Breakdown Form:           | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>PRELIMINARY ADVICE</b> | Date/Time: _____ Sent By: _____         | Post-Repair Photos:               | <input type="checkbox"/> <input type="checkbox"/>            |
|                           |                                         | Others:                           | <input type="checkbox"/> <input type="checkbox"/>            |

|                                                                                                                                                                      |                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time: _____ Confirm with: _____ Confirm by: _____                                                                              |
| Repair Cost: <b>L/S</b>                                                                                                                                              | S\$ <b>9,000.00</b> ( <b>9</b> days) Reduction: <b>59.62</b> % Email <input type="checkbox"/> Call <input type="checkbox"/>         |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>07/05/2021</b> Confirm with <b>ADMIN TEAM</b> Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |
| Final Liability:                                                                                                                                                     | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>28</b> If NO or B 28, Ass. Lia : <b>0%</b>                                       |
| Repair Cost:                                                                                                                                                         | S\$ <b>9,000.00</b>                                                                                                                 |
| Loss of Rental (LOR):                                                                                                                                                | S\$ _____ ( _____ days)                                                                                                             |
| Loss of Use (LOU):                                                                                                                                                   | S\$ <b>660.00</b> (\$ <b>60</b> x <b>11</b> days)                                                                                   |
| Loss of Income (LOI):                                                                                                                                                | S\$ _____ (\$ _____ x _____ days)                                                                                                   |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                                                     |
| GIA/LTA Search                                                                                                                                                       | S\$ <b>2.00</b>                                                                                                                     |
| Medical:                                                                                                                                                             | S\$ _____                                                                                                                           |
| Disbursement:                                                                                                                                                        | S\$ _____ (e.g. Tow/ Independent )                                                                                                  |
| Legal Cost                                                                                                                                                           | S\$ _____                                                                                                                           |
| <b>Total:</b>                                                                                                                                                        | S\$ <b>9,662.00</b> Global Sum S\$: <b>9,600.00</b>                                                                                 |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                   |
| Payee 1:                                                                                                                                                             | S\$ <b>9,600.00</b> Name 1: <b>AUTOWORX HOUSE</b>                                                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$ _____ Name 2: _____                                                                                                             |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$ _____ Name 3: _____                                                                                                             |