

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **21/08/2020**Registered in Merimen: **24/08/2020****Pre-assign / CCU / FTE**Insured Vehicle No. : **GBH 5758Z**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$\$ _____ D.O.A : **20/08/2020 10:35**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SMA 2122J**INSRS:
WSP: **Dynamic Autowork**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time					
	GBH 5758Z	- NA/AIG18020350/r3 ; 07.11.2018			
	SMA 2122J	NA/AIG20008777/z4 ; 20.08.2020			
			STAGE	DATE / PIC	
			Non-Reporting ltr (1st):		
			Non-Reporting ltr (2nd):		
			Non-Reporting ltr (Final):		
			Notification ltr (if non-pickup):		
			Call OI:		
			After call ltr to OI:		
			Documentation Check List:	Handler	Typist
			Notification ltr (if non-pickup)	☐	☐
			After call ltr to OI:	☐	☐
			Authorisation To Act:	☐	☐
			Release Voucher:	☐	☐
			Final Repair Bill:	☐	☐
			Car Rental Invoice:	☐	☐
			Towing Invoice	☐	☐
			LTA / GIA :	☐	☐
			Medical Bill:	☐	☐
			PIR:	☐	☐
			Mandate/Reject Instruction:	☐	☐
			LOD	☐	☐
			Payment Breakdown Form:		☐
PRELIMINARY ADVICE	Date/Time:	Sent By:	Post-Repair Photos:	☐	☐
			Others:	☐	☐
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	LWP	
Repair Cost:	L/S S\$ 3,200.00	(3 days) Reduction:	74 %	Email ☐	Call ☐
FINAL SETTLEMENT	Date/Time: 18.12.20	Confirm with MICHELLE	Email ☐	Call ☐	
Final Liability:	% 100	(Agreed / Assessed) BOLA S/N No. : NIL	If NO or B 28, Ass. Lia :		
Repair Cost:	w/GST S\$ 3,424.00	OID REVERSED HIT TP VEHICLE			
Loss of Rental (LOR):	S\$ -	(days)			
Loss of Use (LOU):	S\$ 180.00	(\$ 60 x 3 days)			
Loss of Income (LOI):	S\$ -	(\$ x days)			
LOR only ☐	LOU only ☒	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]	
GIA/LTA Search	S\$ 36.45				
Medical:	S\$ -		1) Claim status: Normal/ Reject/Private Settle		
Disbursement:	S\$ -	(e.g. Tow/ Independent)	2) Report Format: TP		
Legal Cost	S\$ -		3) Survey fee: \$320		
Total:	S\$ 3,640.45	Global Sum S\$: 3,640.00			
FINAL PAYMENT	Date/Time: 18.12.20	Confirm with: MICHELLE	Email ☐	Call ☐	
Payee 1:	S\$ 3,640.00	Name 1: DYNAMIC AUTOWORK PTE LTD			
Payee 2: (Strike if N.A.)	S\$	Name 2:			
Payee 3: (Strike if N.A.)	S\$	Name 3:			