

## Denise Tay (LKKAuto)

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**From:** Denise Tay (LKKAuto)  
**Sent:** Friday, 5 February 2021 10:26 AM  
**To:** Admin-D (LKKAuto); Teo, Grace; assignments; SUR  
**Cc:** Ye, Yong Kang Melvin  
**Subject:** RE: LKK \ CMTD2100104/MYE - YN9539J | TP Claim - SJQ1004A - DOA : 09/01/2021  
**Attachments:** PRELI ADVISED SJQ 1004A.pdf

Dear Sir/Madam,

Enclosed preliminary revised of vehicle SJQ 1004A  
Date of survey: 03/02/2021  
Number of days (estimated) : 4 days

Best Regards,

**Denise Tay** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [denisetay@lkkauto.com](mailto:denisetay@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto) <admin-d@lkkauto.com>  
**Sent:** Thursday, 21 January 2021 9:16 AM  
**To:** Teo, Grace <grace.teo@sompo.com.sg>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>  
**Cc:** Ye, Yong Kang Melvin <melvin.ye@sompo.com.sg>  
**Subject:** Re: LKK \ CMTD2100104/MYE - YN9539J | TP Claim - SJQ1004A - DOA : 09/01/2021

Dear Sir/Madam,

Thank you for your assignment.

Please informed that vehicle not in Please the workshop, repairer will arrange.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Teo, Grace <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>

**Sent:** Thursday, 21 January 2021 8:31 AM

**To:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Cc:** Ye, Yong Kang Melvin <[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg)>

**Subject:** LKK \ CMTD2100104/MYE - YN9539J | TP Claim - SJQ1004A - DOA : 09/01/2021

Hi LKK,

Attached herewith both reports.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[\[Working From Home with effect from 06 April 2020\]](#)

Best Regards

Grace Teo

Claims Division

D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



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**From:** Teo, Grace

**Sent:** Thursday, January 21, 2021 8:27 AM

**To:** Nabilah <[nabilah@movs.com.sg](mailto:nabilah@movs.com.sg)>; Ye, Yong Kang Melvin <[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg)>; 'admin-d@lkkauto.com' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'assignments@lkkauto.com' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Cc:** 'Billy' <[billy@movs.com.sg](mailto:billy@movs.com.sg)>; 'Mova-Nitha' <[nitha@movs.com.sg](mailto:nitha@movs.com.sg)>

**Subject:** LKK \ CMTD2100104/MYE - YN9539J | TP Claim - SJQ1004A - DOA : 09/01/2021

Without Prejudice

Our Reference: CMTD2100104/MYE

Your Reference: SJQ1004A

Hi Nabilah,

We acknowledged receipt of your claim documents.

*Please be informed that **Mr. Melvin Ye** is the handler of this case who can be contacted at 63224 667/  
[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg).*

Please be informed, we have appointed **LKK AUTO** to survey the above vehicle.

Aside to **LKK AUTO**,

Please arrange **Mr. Kenneth or Mr. Marcus** to conduct the survey for **SJQ1004A** on a without Prejudice and any admission of liability basis.

Please submit with your report upon completion of survey to my colleague, **Mr. Melvin**.

Thank you.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #03-03 Singapore Land Tower, Singapore 048623

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**From:** Nabilah <[nabilah@mova.com.sg](mailto:nabilah@mova.com.sg)>

**Sent:** Wednesday, January 20, 2021 6:50 PM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

**Cc:** 'Billy' <[billy@mova.com.sg](mailto:billy@mova.com.sg)>; 'Mova-Nitha' <[nitha@mova.com.sg](mailto:nitha@mova.com.sg)>

**Subject:** TP Claim - SJQ1004A - DOA : 09/01/2021

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Your Ref : YN9539J**

Dear Sir/Mdm,

Kindly assist to assign survey for SJQ1004A at Mova (Fan Yoong).  
Vehicle is not in at the moment.

Kindly assist to advise on OIC and revert on the liability of accident.

Thank you.

**Best Regards,**  
**Nabilah Senin**  
**MOVA Automotive Pte Ltd**  
15 Fan Yoong Road  
Singapore 629792  
Tel: +65 6262 3377  
Fax: +65 6264 3151



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