

Mei Kwan (LKKAuto)

From: Mei Kwan (LKKAuto)
Sent: Thursday, 27 August, 2020 5:54 PM
To: CHRISLIM@MSFIRSTCAPITAL.COM.SG
Cc: Karen Tan; Khanchna (LKK Auto); Admin A
Subject: RE: TP FIRST CAPITAL CLAIM SML5075J AGAINTS SHA5727D DOA 14.08.2020 // EXPRESS SETTLEMENT
Attachments: Preliminary Advice.pdf; TP ESTIMATE - MARKED.pdf

YOUR REF: D20003244MFSH
LKK REF: CC4/FCI20008765/R1ka3

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SML 5075J on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>
Sent: Wednesday, 19 August, 2020 3:59 PM
To: 'Don Bong Kiong Hua' <kionghua.bong@cyclecarriage.com.sg>; 'CWS Motor Claims' <cwsmotorclaims@msfirstcapital.com.sg>; SUR <sur@lkkauto.com>; Admin A <admin-a@lkkauto.com>; assignments <assignments@lkkauto.com>
Cc: 'Andre Chow En De' <andre.chow@cyclecarriage.com.sg>; 'Coco Lu Ting' <coco.lu@cyclecarriage.com.sg>; 'Edwin Abcede Caina' <edwin.caina@cyclecarriage.com.sg>; 'Kevin Leong Wai Kit' <kevin.leong@cyclecarriage.com.sg>
Subject: RE: TP FIRST CAPITAL CLAIM SML5075J AGAINTS SHA5727D DOA 14.08.2020

Dear Sir/Madam,

Thank you for the assignment.

Please be informed that vehicle currently not in the workshop, repairer will arrange.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park,
Ubi Avenue 1, #02-25 | S(408933)

From: Don Bong Kiong Hua <kionghua.bong@cyclecarriage.com.sg>

Sent: Wednesday, 19 August, 2020 3:37 PM

To: CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>; admin-d@lkkauto.com; SUR
<sur@lkkauto.com>

Cc: Andre Chow En De <andre.chow@cyclecarriage.com.sg>; Coco Lu Ting

<coco.lu@cyclecarriage.com.sg>; Edwin Abcede Caina <edwin.caina@cyclecarriage.com.sg>; Kevin

Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>

Subject: RE: TP FIRST CAPITAL CLAIM SML5075J AGAINTS SHA5727D DOA 14.08.2020

Hi Officer in Charge,

Please assist on the survey as customer vehicle need to arrange survey. Thanks

Don Bong
Claim Division Operations
209 Pandan Gardens
Singapore 609339



Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339
T: +65 6568 4501 • F: +65 6565 1240 • H: +65 91865202 • www.cyclecarriage.com.sg

 A member of the Institute of Cycle & Carriage

From: Don Bong Kiong Hua

Sent: Tuesday, 18 August 2020 6:06 PM

To: CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>; admin-d@lkkauto.com; SUR
<sur@lkkauto.com>

Cc: Andre Chow En De <andre.chow@cyclecarriage.com.sg>; Coco Lu Ting

<coco.lu@cyclecarriage.com.sg>; Edwin Abcede Caina <edwin.caina@cyclecarriage.com.sg>; Kevin

Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>

Subject: FW: TP FIRST CAPITAL CLAIM SML5075J AGAINTS SHA5727D DOA 14.08.2020

Importance: High

Dear Officer In-Charge,

This email is with regards to the above accident which has been reported by our customer. We have since been instructed by him/her (motor vehicle number **(SML5075J)**) to submit a claim on his/her behalf as we are the authorised repair workshop for his/her car.

We note that you are the insurer (3rd party) of the (motor vehicle number **SHA5727D**) involved. As such we are proposing for a Direct Settlement with regards to the repair costs and other consequential losses.

We appreciate your assistance in this matter and look forward to your agreement on this direct settlement.

Do let me know the liability at the soonest possible.

Don Bong
Claim Division Operations
209 Pandan Gardens
Singapore 609339



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