

KIM CHWEE AUTO PTE LTD

1 Kaki Bukit Ave 6 #01-50 Autobay

Singapore 417883

Tel No: 67452063 / 67467158 Fax No: 67458520
Tax Reg No: 199802379R

Date : 04.09.2020

NTUC Income Insurance Co-operative Limited

73 Bras Basah Road

#05-01 NTUC Trade Union House

Singapore 189556

Attn: Motor Claim Department

Dear Sir/Madam,

ACCIDENT INVOLVING VEHICLES : SKQ 4970D / SMR 8941H ON 15.08.2020

We are the authorized repair workshop for the owner of motor vehicle no: **SKQ 4970D**, which was involved in the captioned accident with your insured vehicle no: **SMR 8941H**. The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

- 1) Cost of Repair (inclusive of GST)
- 2) Loss of Rental
- 3) GIA Search Fee

\$	2,621.50
\$	720.00
\$	2.00
\$	3,343.50

We enclosed herewith the following documents to support the claims:

- a) Final Repair Invoice
- c) GIA Search Result
- e) GIA Report
- g) Insurance Certificate
- b) Car Rental Invoice / Agreement
- d) Letter of Authorisation, etc...
- f) I/C & Driving Licence
- h) Vehicle Registration Log Card

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.

Thank you,
Yours faithfully,

Jason Tang (jason@fastechauto.com.sg)
For KIM CHWEE AUTO PTE LTD