

FASTECH AUTO PTE LTD

1 Kaki Bukit Ave 6 #01-48 Autobay

Singapore 417883

Tel No: 67465405 / 67465376 Fax No: 67458520

Tax Reg No: 200006262D

Date : 11.06.2021

China Taiping Insurance Singapore Pte Ltd

3 Anson Road

#16-00 Springleaf Tower

Singapore 079909

Attn: Motor Claim Department

Dear Sir/Madam,

ACCIDENT INVOLVING VEHICLES : PA 9704Z / PD 108M ON 07.08.2020

We are the authorized repair workshop for the owner of motor vehicle no: **PA 9704Z**, which was involved in the captioned accident with your insured vehicle no: **PD 108M**. The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

1) Cost of Repair (inclusive of GST)	\$ 26,750.00
2) Loss of Use (13 days + 2 Holiday + 2 Sunday X \$ 500)	\$ 8,500.00
3) Towing Fee	\$ 400.00
4) Purchase Report Fee	\$ 29.00
5) GIA Search Fee	\$ 2.00
	<u>\$ 35,681.00</u>

We enclosed herewith the following documents to support the claims:

- | | |
|------------------------------------|----------------------------------|
| a) Final Repair Invoice | b) Towing Bill |
| c) Third Party Report | d) GIA Search Result |
| e) Letter of Authorisation, etc... | f) GIA Report |
| g) Police Report | h) I/C & Driving Licence |
| i) Insurance Certificate | j) Vehicle Registration Log Card |

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.

Thank you.

Yours faithfully,

Jason Tang (jason@fastechauto.com.sg)
For Fastech Auto Pte Ltd