



## MY CAR CONSULTANT PTE LTD

Address: 53 Ubi Avenue 1, Paya Ubi Industrial Park #01-33 S(408934)  
Email: Admin@mycar.sg  
(Company Registration No: 201605878Z)

3<sup>rd</sup> Sep 2020

Our reference: SLU5698B

Your reference: SH7067U

**First Capital Insurance Ltd**  
6 Raffles Quay  
Singapore 048580  
**Attn: Motor Claims Department**

**BY HAND**

Dear Sir/ Madam,

Claimant : TW AUTOMOBILE  
Address : 306 UBI ROAD 1, S408700

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **30/07/2020** along involving our client's vehicle registration number **SLU5698B** and vehicle registrations number **SH7067U** driven by you/your insured's driver at the material time.

As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$13,100.00
Loss of Use	:	\$1,800.00
GIA Search	:	\$0.00
LTA Search	:	\$7.49
Total	:	\$14,907.49

A copy of each of the following supporting documents are enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Letter Of Authorisation;
- e) Rental Agreement & Official Receipt;
- f) LTA Search Results & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Yours faithfully,



.....  
My Car Consultant



MY CAR CONSULTANT PTE LTD (Co Reg no: 201605878Z)

53 Ubi Ave 1 #01-33 Paya Ubi Industrial Park S408934

Tel: +65 9888 8885 / +65 8330 0060

## LETTER OF AUTHORIZATION

In consideration of Repairer Workshop My Car Consultant Pte Ltd, 53 Ubi Avenue 1, Paya Ubi Ind Park #01-33 Singapore 408934

I/We, TW Automobile of NRIC/Passport number/ROC number: \_\_\_\_\_, Owner of vehicle no. SU5698B hereby authorize you to commence claim, settle and receive whatever amount payable by the Insurance company and/or third party or to commence legal proceedings, if necessary, in my/our name for the cost of repair and loss of use, etc. I/We agree to assign the whole proceeds of my/our third party claim to you and my/our solicitors (to be appointed by you on my/our behalf) shall accept this as my/our irrevocable authorisation to pay the amount compensate direct to you after deduction of their costs on a solicitor and client basis. I/We undertake to co-operate fully with you and my/our solicitors to see the claim to a successful conclusion.

I/We hereby instruct and authorize you to claim direct from my/our insurance company on my/our behalf for all monies due to you, I undertake to pay you for the excess applicable under my policy and to reimburse you all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf in the event that my/our claim is unsuccessful.

I/We also irrevocably authorise you to sign all discharge vouchers/indemnity forms and all necessary papers in connection with the above claim in my/our absence.

I/We irrevocably authorise you to appoint such a firm of solicitors on my/our behalf as you shall deem fit for the purpose of the third party/own insurer's claim.

I/We undertake to inform you and/or the solicitors appointed by you on my behalf in the event the third party's insurance company communicate with me/us directly, orally or in writing and I/we further undertake not to accept any monies or offer of settlement from the third party's insurers without first communicating with you and obtaining your consent.

In the event the third party's insurers forward me/us the settlement monies, I undertake to pay you the sum claimed in relation to my property damage claim.

Dated this 03 (day) of Sep (month) 2020 (year)



Owner's signature/Company stamp (if applicable)

Name: **TW AUTOMOBILE**

NRIC/FIN/UEN No:

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20003034MFSH  
ACCIDENT DATE : 30/07/2020  
ACCIDENT LOCATION : DUNLOP ST X CLIVE ST  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : NG PECK HEANG  
INSURED VEHICLE : SH 7067U  
INVOLVED PARTY : SLU 5698B  
SETTLEMENT SUM : \$ 13,827.49

All Settlement Amount Are Without  
Prejudice to our driver's Injury Claim

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:


1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.


I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : TW AUTOMOBILE

WITNESS : TAN Hui Gan

Signature and Date :  **TW AUTOMOBILE**  
CO. REGN NO 53333500X  
9 TAGORE LANE  
9@TAGORE #02-01  
SINGAPORE 787482  
TEL: 6459 5535 Fax: 6459 8009

Signature and Date :

 07/10/2020

## 1-Stop Solution For All Automotive Needs

53 Ubi Avenue 1, Paya Ubi Industrial Park  
#01-33/02-33 S(408934)  
Tel: 9888 8885 / 8866 8832 | Fax: 6925 5219

**DATE:** 09-Sep-20  
**INVOICE #** MCC2020-884  
**FOR:** SLU5698B  
TOYOTA AXIO

REMARKS:

Make all cheques payable to MY CAR CONSULTANT PTE LTD  
PAYNOW UEN - 201605878Z , or DBS CURRENT 018-904614-2  
Payment terms: Due upon receipt

**THANK YOU FOR YOUR BUSINESS!**



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 01 Aug 2020 / 17:54:56

Receipt Date/Time : 01 Aug 2020 / 17:54:56

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-200801-001456

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$)	GST Amount (\$)	Amount After GST (\$)
Result of Insurance Enquiry - SH7067U				
As at 30 Jul 2020/01:00:00				
Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
1	Insurance Enquiry - SH7067U Enquiry Fee 20200801175351156023	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SJY3394T				
As at 30 Jul 2020/17:20:00				
Insurance Co: AXA INSURANCE PTE LTD				
2	Insurance Enquiry - SJY3394T Enquiry Fee 20200801175351222022	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SGB7589D				
As at 01 Aug 2020/13:20:00				
Insurance Co: AUTO & GENERAL INSURANCE (SINGAPORE) PTE. LIMITED				
3	Insurance Enquiry - SGB7589D Enquiry Fee 20200801175351284482	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SLA532J				
As at 30 Jul 2020/16:00:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
4	Insurance Enquiry - SLA532J Enquiry Fee 20200801175351322391	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		28.00	1.96	29.96
Rounding Difference				0.01
Total Amount Payable				29.95
Paid By				
409636XXXXXX7897		eNETS Credit Card		29.95
Total				29.95
Cash Change				0.00
Tendered Amount				29.95
Excess Refundable Amount				0.00

## Jia Le (LKK Auto)

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**From:** Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>  
**Sent:** Tuesday, 29 September 2020 4:24 PM  
**To:** Jia Le (LKK Auto)  
**Cc:** Karen Tan  
**Subject:** FW: SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003034MFSH // Our ref: CC4/FCI20008160/Eda3 [ACCIDENT INVOLVING SH7067U AND SLU5698B ON 30/07/2020]

Dear Jia Le,

We refer to the above cited matter.

Pls proceed to offer as per below :

COR - \$13,100  
LOU - \$50 to \$60 x 10 to 12 days  
LTA Search - \$7.49  
Total - \$13,607.49 to \$13,827.49

Chris Lim  
Motor Claims Dept.

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>  
**Sent:** Monday, 21 September 2020 5:55 pm  
**To:** Chris Lim Gan Koon <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>  
**Cc:** Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Subject:** RE: SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20003034MFSH // Our ref: CC4/FCI20008160/Eda3 [ACCIDENT INVOLVING SH7067U AND SLU5698B ON 30/07/2020]

Claim No: D20003034MFSH  
LKK Ref: CC4/FCI20008160/Eda3

Dear Sirs/Madam,

### ACCIDENT INVOLVING SH 7067U AND SLU 5698B ON 30/07/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "MY CAR CONSULTANT PTE LTD." at \$13,947.49(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 28,607.75	\$ 13,100.00
2. Loss of Use (12days x \$150)	\$ 1,800.00	\$ 840.00 (12days x \$70)
3. LTA Search Fee	\$ 7.49	\$ 7.49
Total	\$ 30,415.24	\$ 13,947.49

Surveyor recommended 12 days for repair

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval/instruction.**

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Chris Lim Gan Koon [<mailto:ChrisLim@msfirstcapital.com.sg>]

**Sent:** Thursday, 3 September 2020 11:20 AM

**To:** Jia Le (LKK Auto)

**Cc:** Karen Tan

**Subject:** FW: PROPOSAL ON LIABILITY [Express Settlement via LKK] - D20003034MFSH // Our ref: CC4/FCI20008160/Eda3 [ACCIDENT INVOLVING SH7067U AND SLU5698B ON 30/07/2020]

Dear Jia Le,

Liability is clear. Pls proceed with express settlement.

Regards

Chris Lim

Motor Claims Dept.

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Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Wednesday, 2 September 2020 4:41 pm

**To:** Chris Lim Gan Koon <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>

**Subject:** PROPOSAL ON LIABILITY [Express Settlement via LKK] - D20003034MFSH // Our ref: CC4/FCI20008160/Eda3 [ACCIDENT INVOLVING SH7067U AND SLU5698B ON 30/07/2020]

Claim No: D20003034MFSH

LKK Ref: CC4/FCI20008160/Eda3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SH 7067U AND SLU 5698B ON 30/07/2020**

We refer to the above matter.

Liability: 100%

Remarks: Insured driver has stop line.

Kindly let us have your approval on liability.

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)