



05th August 2020

**AXA INSURANCE SINGAPORE PTE LTD**

Attn : Motor Claim Department

Dear Sir/Madam,

**Road Traffic Accident Involving SJT 9816 E (Our Ref) and SML 5139 J (Your Ref)**  
**Dated 03<sup>RD</sup> AUGUST 2020, Time around 1040HRS**  
**@ JUNC OF JALAN BESAR & ROCHOR ROAD**

We represent our client; ACE CAR RENTAL PTE LTD to notify you of the aforesaid road traffic accident involving our client's vehicle registration number: SJT 9816 E and your insured's vehicle registration number: SML 5139 J. Enclosed herewith a copy of the Singapore Accident Statement / Traffic Police Report filed for your reference.

We hereby give you **NOTICE** that we are claiming against SML 5139 J for damages, costs and disbursements as a result of the aforesaid road traffic accident.

Please let us know within 2 working days from today, your insured's and your intention to conduct a pre-repair survey on our client's vehicle, along with your list of at least ten (10) motor surveyors.

If we do not receive any reply from you within the stipulated timeline, we shall proceed to appoint our own surveyor and proceed with the necessary repair for our client's vehicle without further reference to your insured or you.

Contact Person	Eric Lee	8269 9999
Email Address	teamautopl@gmail.com	
Survey Address	160 Sin Ming Dr, #01-14 Sin Ming AutoCity Singapore 575722	

Kindly cc a copy of this letter to your insured for his/her acknowledgement.



Authorized Signatory