

# Volkswagen Centre Singapore



247 Alexandra Road Singapore 159934  
Fax: 64743643 Tel: 63057299

Biz Reg. No. S3103069F  
GST No. M20098505-2

## LETTER OF DEMAND

Your Ref: MCT20080074/SN  
Our Ref: SLU13114K  
To: INDIA

Dear Sirs,

ACCIDENT INVOLVING SLU13114K & SHD6523C ON 03/08/2020

We are claiming on behalf of our client QUEK SEAN YOUNG EDWIN owner of

vehicle number SLU13114K involved in accident on 03/08/2020

with vehicle SHD6523C along/at YONG PING CENTRAL 8 TO YONG PING AVE

Description of claims:

Cost of Repairs \$ 4408.50 ( Incl 7% GST )

Loss of Use/Rental \$ 180 X 3 Days = \$ 360

Medical Fee \$ - ( Incl 7% GST )

Search Fee \$ 245 ( Incl 7% GST )

TOTAL \$ 4775.95

We are claiming in full and final settlement of \$ 4775.95 payable to  
Volkswagen Centre Singapore.

Kindly send us a written acknowledgement within 14 days from receipt of this document.  
Please note that finalization/settlement offer of this claim should be within 8 weeks from the  
date of this document. Please email all settlement offers to [meiy.wong@vw.com.sg](mailto:meiy.wong@vw.com.sg)

Dated this \_\_\_\_\_ of 07/09/2020

# Volkswagen Centre Singapore



## LETTER OF AUTHORITY

Biz Reg. No. 53103069E  
GST No. M20098505-2

ACCIDENT INVOLVING SLU1314K and SHD6523C on 3/8/2020  
along Tampines Central 8 to Tampines Ave 3  
Own vehicle's number Other vehicle's number Date of accident  
Accident location

BY THE LETTER OF AUTHORITY, I/we, Quek Seng Yeong Edwin  
of SXXXXX925H Name of Policy Holder & IC / Passport number owner of Vehicle Registration

Number SLU1314K Own vehicle's number hereby irrevocable appoint **Volkswagen Group Singapore Pte Ltd**

(hereinafter refer to VGS), a company incorporated in Singapore and having its registered office at **247 Alexandra Road, Singapore 159934**, its agents or any person authorized by VGS to be \*my / our Attorney and in \*my / our name(s) on \*my / our behalf to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or **alternatively** under Insurance Policy number \_\_\_\_\_ taken up by \*me/us and pay the **compulsory excess** in respect of the cost repairs suffered by \*me/us arising from the Accident (loss and damage)/.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favour of **Volkswagen Group Singapore Pte Ltd** and give a valid receipt and discharge therefore.
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever in relation thereto.
4. Generally do all such acts as it shall deem necessary for the purpose of settling such claim.

\*I/We hereby declare that all acts, instruments and documents done by virtue of this letter of authority on \*my/our behalf by the Attorney, its agents or any person authorized by VGS in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/we hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that the **letter of authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by VGS of the settlement amount in respect of such constitute the full discharge of \*my/our claim(s) in respect of such loss and damage.

IN WITNESS WHEREOF, \*I/we have hereunto to set \*my/our hand and sign this 03 of the month

08 Year 2020

Signed & Delivered By: [Signature]  
Policy Holder

Witness By: [Signature]

## EXPRESS SETTLEMENT

### DISCHARGE VOUCHER III- Direct Settlement (PODS)

**Provide always that this discharge of my claim for damages relating to the damage to my vehicle shall not prejudice or affect or preclude me from making a further claim for general and special damages for my personal injuries sustained in the same accident**

India Ref: MCT20080024  
Claimant Ref: SLU1314K

We/I, VOLKSWAGEN GROUP SINGAPORE PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of Surveyor) with respect to the amount claimed for S\$ 4,408.50 (repair cost), S\$ 360.00 (loss of use/rental), S\$ 7.45 (search fee), vehicle no. SLU1314K that was damaged pursuant to the accident which occurred on 03/08/2020 (date) at TAMPINES CENTRAL 8 TO TAMPINES AVE 5 (location) involving vehicle no. SHD6523C (insured vehicle). This is pursuant to the inspection conducted on 06/08/2020 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner QUEK SENG YEONG EDWIN ("the third party claimant") of vehicle no. SLU1314K to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SLU1314K (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 4,775.95 to VOLKSWAGEN CENTRE SINGAPORE

Dated this 16 day of 09 2020

CLAIMANT:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:



Signed by "the workshop" (with chop)

Meiy Wong  
Insurance Advisor  
Tel: 6305 7299 Ext: 216  
Mobile: 8121 4681  
Fax: 6474 3643  
Email: meiy.wong@vw.com.sg

WITNESS:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:



Signed by appointed Surveyor

LKK AUTO CONSULTANTS PTE LTD

199607198R

51 UBI AVE 1 #02-25

PAYA UBI INDUSTRIAL PARK S(408933)

# VOLKSWAGEN CENTRE SINGAPORE

247 Alexandra Road  
Singapore 159934  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



## Tax invoice

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Document no. 12033013147  
Document date 18-08-2020  
Customer no. 5211000972  
Customer GST-ID 198703792K  
Dealer 30001  
Job order number 2020018055/ 1  
Job order date 07-08-2020  
Service Advisor TIOW CHUAN CHEE

Company  
INDIA INTERNATIONAL INSURANCE  
64 CECIL STREET  
#04-05 IOB BUILDING  
Singapore 049711

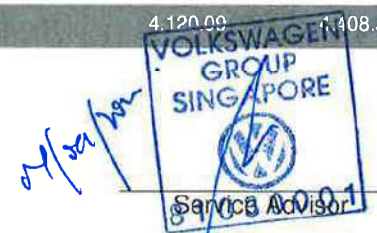
Customer Details:  
Mr QUEK  
SENG YEONG EDWIN  
(GUO XINYONG)  
15 TAMPINES CENTRAL  
#08-11  
Singapore 528771

License plate	Model code	First registration	VIN	Model	Mileage
SLU1314K	3G54MYR0	14-07-2020	WVWZZZ3CZKE011790	Passat Variant R-Line 2.0 TSI 162kW DSG	1,428

Position no.	Description	Quantity	Unit	Unit price excl. GST	Tax code	Total amount excl. GST	Total amount incl. GST
3G9807417 GRU	Diagnostic and Programming	1	pcs.	480.00	#1	480.00	513.60
	Cover Primed	1	pcs.	1,544.88	#1	1,544.88	1,653.02
3G0998491	REAR BUMPER SCK A/O 7/8/2020						
	1 Set Sensor Brackets	1	pcs.	43.74	#1	43.74	46.80
	XR 7/8/2020						
WHT005263	POP RIVET	5	pcs.	1.09	#1	5.45	5.83
	XR 7/8/2020						
3G0853841 2ZZ	Decorative Moulding Brigh	1	pcs.	166.56	#1	166.56	178.22
	LHR XR 7/8/2020						
3G0853835 2ZZ	Decorative Moulding Brigh	1	pcs.	216.66	#1	216.66	231.83
	CTR						
N 90346302	Pop-Rivet	20	pcs.	1.14	#1	22.80	24.40
	LABOUR	1	pcs.	840.00	#1	840.00	898.80
	Spray Painting	1	pcs.	800.00	#1	800.00	856.00
	INDIA INTERNATIONAL DIRECT SETTLEMENT DOA : 03/08/2020 TP VEH : SHD6523C SURVEY BY : Rasul LKK						

Tax Code	Labour	Material	GST %	GST	Total amount excl. GST	Total amount incl. GST
#1	480.00	3,640.09	7%	288.41	4,120.09	4,408.50
Total	480.00	3,640.09		288.41	4,120.09	4,408.50

Customer



Please inspect your vehicle prior to leaving our premises; we seek your understanding that we are not able to honour claims on scratches, dents etc. after your car has left our premises.

-----VISIT OUR WEBSITE: [aftersales.vw.com.sg](https://aftersales.vw.com.sg) (for online service appointments) and [volkswagen.com.sg](https://volkswagen.com.sg) and [www.skoda.com.sg](https://www.skoda.com.sg) (for additional services, products and promotions).-----

# VOLKSWAGEN CENTRE SINGAPORE

247 Alexandra Road  
Singapore 159934  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



## Tax invoice

Page 2/2

Document no.	12033013147
Document date	18-08-2020
Customer no.	5211000972
Customer GST-ID	198703792K
Dealer	30001
Job order number	2020018055/ 1
Job order date	07-08-2020
Service Advisor	TIOW CHUAN CHEE

Company	Customer Details:
INDIA INTERNATIONAL INSURANCE	Mr
64 CECIL STREET	QUEK
#04-05 IOB BUILDING	SENG YEONG EDWIN
Singapore 049711	(GUO XINYONG)
	15 TAMPINES CENTRAL
	#08-11
	Singapore 528771

License plate	Model code	First registration	VIN	Model	Mileage
SLU1314K	3G54MYR0	14-07-2020	WVWZZZ3CZKE011790	Passat Variant R-Line 2.0 TSI 162kW DSG	1,428

\*

All fund transfer payments should be made payable to Volkswagen Group Singapore Pte Ltd; Bank Name: Deutsche Bank AG (Singapore Branch), Bank Account: 2528214002, Swift Code: DEUTSGSG. Please indicate Customer Number (eg., 521XXXXXX), Customer Name and Invoice Number in the payments.

Until payment of all goods (parts, accessories etc.) has been made in full to and received by Volkswagen Group Singapore (VGS), the goods remain in legal possession of VGS, irrespective if they have already been installed into your vehicle. However, the warranty of the goods (where applicable) starts with the issuance of the invoice or the collection of your car, whichever is earlier.

For warranty terms and conditions please visit our website [www.volkswagen.com.sg](http://www.volkswagen.com.sg)

This is an authorised document. No signature is required.





Website: www.mova.com.sg  
Co. Reg. No.: 198904033G  
GST Reg. No.: M2-0088864-2

Main Office: Mova Building, No. 22, Jalan Kilang, Singapore 159419  
Tel: (65) 6476 3333 Fax: (65) 6271 5891

Fan Yoong Branch: No. 15 Fan Yoong Road, Singapore 629792  
Tel: (65) 6262 3377 Fax: (65) 6264 3151

Workshop Dept: Blk 1008, Bukit Merah Lane 3, #01-04/06/08, Singapore 159722  
Tel: (65) 6272 3892 Fax: (65) 6270 8314  
24 Hours Breakdown Service: (65) 9799 8888

**QUEK SENG YEONG EDWIN**  
15 TAMPINES CENTRAL 7  
#08-11  
Singapore 528771  
Tel: 97957735

### Tax Invoice

Inv No. : RKL20080132  
Date : 19 Aug 2020  
Ref : B15861  
Currency : SGD  
Terms : COD  
RA No. : RKL20080052  
Veh No. : SKQ591R  
Sales : Michelle Lee

#	Description	Qty	UOM	Unit Price	Amt
1	RENTAL CHARGES 17/08/2020 to 20/08/2020 VW Passat 1.8 : SKQ591R RENTAL AGREEMENT : B15861 DRIVEN BY : QUEK SENG YEONG EDWIN YOUR REF : VW/ALEX-SLU1314K	3.00	DAY	112.15	336.45

#### Remarks:

YOUR REF : VW/ALEX-SLU1314K

This is a computer generated document. No signature is required.  
Cheque should be crossed and made payable to Mova Automotive Pte Ltd.  
Bank Transfer - OCBC Bank Account Name: Mova Automotive Pte Ltd. /  
Account No.: 524-067097-001

Subtotal :	S\$ 336.45
GST 7.0% :	S\$ 23.55
<b>Total :</b>	<b>S\$ 360.00</b>
Paid :	S\$ 360.00
Outstanding :	S\$ 0.00



# Automotive Pte Ltd

Main Office: No. 22 Jalan Kilang, Singapore 159419  
 Bukit Merah Branch:  
 Blk 122 Bukit Merah Lane 1 #01-50, Singapore 150122  
 Fan Yeong Branch: No. 15 Fan Yeong Road, Singapore 629792  
 Tel: (65) 6476 3333 Fax: (65) 6270 8314  
 24 Hours Breakdown Service: (65) 9799 8888  
 Bedok Branch: 219 Bedok Central #01-138, Singapore 460219  
 Tel: (65) 6604 7877

## RENTAL AGREEMENT

RA NO.: B 15861

RECEIVED 23 AUG 2023

Website: www.mova.com.sg  
 Co. Reg. No.: 198904033G

RENTAL DETAILS			INSURANCE EXCESS AMOUNT		
Vehicle Make/Model:	Pasat	Vehicle No:	Singapore	Malaysia	Signature
Date/Time Out:	17/08/20	12:00	S\$ 2500.00	S\$ 2500.00	
Petrol Level Out:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F		Per Accident	Per Accident	
Date/Time In:	20/8/20	14:00	Charges		
Petrol Level In:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F		Months @ \$	Per Month	
Change Over 1:	Date:	Initial:	Weeks @ \$	Per Week	
Change Over 2:	Date:	Initial:	3 Days @ \$ 112.15	Per Day	\$336.45
KM Out:	110914	KM In:	Hours @ \$	Per Hour	
HIRER DETAILS			Sub-Total		
Named Hirer			Less Discount	%	
Name:	Quek seng Yeong Edwin		Rental Charges		
Address:	15 Tampines Central 7		CDW @ \$	per day / week / month	
	#08-11		PAI @ \$	per day / week / month	
	SLS28771		Petrol Top-Up		
Identity Card No:	S7726925H		Misc Charges		
Date of Birth:	16-09-1977		GST		\$23.55
Driving License:	S7726925H		Total		
Country of Issue:	84		VISA / MASTER CARD / AMEX	CASH / COMPANY BILLING / OTHERS	\$360.00
Tel:	(HP) 97957735	(O)	Pre-Payment		
Nationality:	84		Downpayment and Deposit		
Effective Date:	25 Aug 2023		Amount Refunded/ Due		
Additional Hirer			Signature of Refund		
Name:			Remarks:	Pearlyn	
Address:			VW- ALX - SLU1314K		
Identity Card No:			Invoice No:	Ref. No:	
Date of Birth:			Checked Out By:	Checked In By:	Checked By:
Driving License:			Sales-In Charge:		
Country of Issue:			Past 3 years accidents YES <input type="checkbox"/> NO <input type="checkbox"/>		
Tel:	(HP)	(O)	Michelle		
Nationality:					
Effective Date:					

I fully understand and agreed to the terms and condition appended on both sides of this Vehicle Rental Agreement. I also agreed that if there is any outstanding amount payable after the conclusion of my rental not restricted to parking or traffic infringements during my period of hire, I will agreed that these outstanding payment be billed to my charge/ credit card voucher given above. All above information given by me are true in connection to this agreement.

Hirer's Signatory / Company Stamp (if corporate hirer)

Authorised Manager Signature

Date & Time

### IMPORTANT

- Only authorized drivers with valid driving license of minimum 2 years may drive the rental vehicle.
- All rental vehicles are strictly for Singapore use only, and may not be driven outside Singapore without prior approval of MOVA Automobile.
- In any accident, the Hirer must report to MOVA Automobile immediately. The Hirer shall endeavor to assist in all manners possible.
- The Hirer shall be liable for all excess charges (if any) for late return at the hourly rate shown, inclusive of CDW and PAI. Late return of more than 4 hours will be considered as a day rental.
- All traffic infringements and summons (if any) are the responsibility of the Hirer.

> Back to OneMotoring



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 03 Aug 2020 / 16:44:18

Receipt Date/Time : 03 Aug 2020 / 16:44:18

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-200803-002675

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHD6523C				
As at 03 Aug 2020/13:00:00				
Insurance Co: INDIA INT'L INS PTE LTD				
1	Insurance Enquiry - SHD6523C			
	Enquiry Fee	7.00	0.49	7.49
	20200803164206869574			
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
	430092XXXXXX9738	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



## Print Received Message

This mail is associated with :

**\*SLU1314K (MCT20080024)**  
**[SHD6523C]**

TP

QUEK SENG YEONG EDWIN

Aug 3 2020 1:00PM

[-]

Volkswagen Centre Singapore

**From** India International Insurance Pte Ltd (HQ) (III\_SG), sent on 14/09/2020 09:24 AM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$4775.95) - SLU1314K - Claim Handler: Sundari Nagarajan

Approved:4775.95:Agreed to do direct settlement. Revert with your quantum advice.