

## **Shiau Chan (LKKAUTO)**

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**From:** Shiau Chan (LKKAUTO)  
**Sent:** Thursday, 6 August 2020 5:20 PM  
**To:** C. S. ONG AUTO PTE. LTD.  
**Cc:** SUR  
**Subject:** OD GBJ 786P (DOA: 29/07/2020)

Dear Ms Ong,

As spoken with you.

As instructed by our client, please proceed to repair the insured vehicle **GBJ 786P (Excess \$500/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Thanks & Regards,

Shiau Chan (Ms)  
LKK Auto Consultants Pte Ltd