



Teamwork Garage Pte Ltd
53 Ubi Avenue 1 #01-23/24 Singapore 408934
Paya Ubi Industrial Park
Tel: 6844 2475 Fax: 6844 2474
Email: claims@teamworkgarage.com
GST Register No: 201015366H

01TH Sept 2020

Our reference: 2008-01 (SMP9698P)

Your reference: SHC7157A

MS First Capital Insurance Limited

BY HAND

6 RAFFLES QUAY
#21-00
SINGAPORE(048580)

Dear Sir/ Madam,

Claimant : NEO HUA BOOM
Address : 515 YIO CHU KANG ROAD #03-59 S(787083)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **30 JULY 2020** along **BISHAN STREET 22** involving our client's vehicle registration number **SMP9698P** and vehicle registrations number **SHC7157A** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-our

Cost of Repair	:	\$ 2,675.00
Loss of Rental	:	\$ 1,250.00
LTA Search	:	\$ 7.49
Purchase 3P Report	:	\$29.00
Total	:	\$ 3,961.49

A copy of each of the following supporting documents is enclosed:-

- a) Our Client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner IC & Driving License;
- d) Certificate of Insurance;
- e) Letter Of Authorisation;
- f) Tax Invoice;
- g) LTA Search Tax Invoice;
- h) Purchase 3P GIA Report Invoice;
- i) Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



Teamwork Garage Pte Ltd

Encl.

LETTER OF AUTHORIZATION

To MS First Capital Insurance Ltd (Third party insurance & Workshop)

Claimant Nio Hua Boom

Dear Sirs,

I/We, Nio Hua Boom owner of vehicle no. SMP9698P
hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SMP9698P that was damage pursuant to the accident which occurred at/along Bishan St 22

involving vehicle nos. SMP9698P and SHC7177A

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies pertaining the above mentioned accident due to me/us to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this 03 day of Aug (month) 20 20 (year)

Signature of owner vehicle (claimant), 

Name of owner of vehicle (claimant), Nio Hua Boom

NRIC Number (claimant), S6933432F

DISCHARGE RECEIPT

CLAIM REFERENCE : D20003032MFSH/1
ACCIDENT DATE : 30/07/2020
ACCIDENT LOCATION : BISHAN ST 22 X MARYMOUNT ROAD
INSURED : CITYCAB PTE LTD
INSURED DRIVER : QUAH SAY THONG
INSURED VEHICLE : SHC 7157A
INVOLVED PARTY : SMP 9698P
SETTLEMENT SUM : \$ 3,461.49

This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in the action.

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,
2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : NEO HUA BOOM

Signature and Date :



TEAMWORK GARAGE PTE LTD

WITNESS :

No. 53 Ubi Avenue 1, #01-24
Paya Ubi Industrial Park
Singapore 408934
Tel: 6844 2475 Fax: 6844 2474

Signature and Date :



11/11/2020

CUSTOMER'S SIGNATURE

K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com
Biz Reg. No.: 53208965X

No.: 3712

OFFICIAL RECEIPT

Date: 07 Aug 2020

Received from Neo Hua Boon

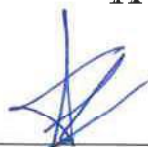
The Sum of Dollars One thousand two hundred and fifty only.

Being payment of SMO8107E BMW 316I 3/8/2020 - 7/8/2020

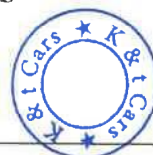
\$ 1250

K & t Cars

Cheque No.: _____



Authorised Signature



K & t Cars

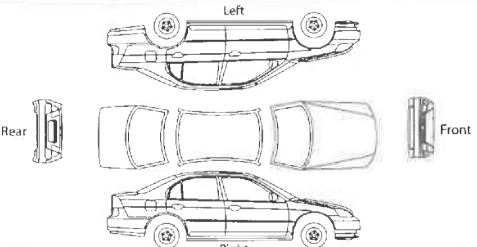
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park
Singapore 408934
Tel: 6844 5938 Fax: 6285 5228
Email: kntcars@gmail.com
Biz Reg. No.: 53208965X

VEHICLE RENTAL AGREEMENT

NO.: KT-04706

Veh. No.: <u>SMD8107E</u>	Replace Veh. No.: <u>SMPA698P</u>
Veh. M / M: <u>BMW 316I</u>	Replace Veh. M / M: <u>MIRC 8350</u>

HIRER'S PARTICULAR		<input checked="" type="checkbox"/> SAME AS HIRER	DRIVER'S PARTICULAR
Name: <u>Neo Hua Boom</u>			Name:
Address: <u>515 Yio Chu Kang Road</u> <u>#03-59</u>			Address:
I/C: <u>S6933432F</u>	D.O.B: <u>22 Sept 1969</u>	I/C:	D.O.B:
Contact: <u>97612885</u>	Pass Date: <u>19 Jan 1990</u>	Contact:	Pass Date:

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	




RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	<u>03 Aug 2020</u>		Date In	<u>07 Aug 2020</u>	
Time Out	<u>1400</u>		Time In	<u>1700</u>	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES					PETROL / DIESEL LEVEL					
Daily	@ \$	250	5 Days @	\$ 1250	OUT	E	1/4	1/2	3/4	F
Weekly	@ \$		Wks @	\$						
Monthly	@ \$		Mth @	\$	IN	E	1/4	1/2	3/4	F
Hours	@ \$		Hrs @	\$						
Inclusive of additional charges (if any)			Amt payable	\$	Petrol Charges		YES	NO	AMT: _____	
					CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST					Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:					Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	  For and on behalf of K & t CARS (authorised signature only)



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 01 Aug 2020 / 12:15:50

Receipt Date/Time : 01 Aug 2020 / 12:15:50

Tax Invoice/Receipt

Receipt No. : ITNET-00000-200801-000706

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHC7157A				
As at 30 Jul 2020/16:40:00				
Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
1	Insurance Enquiry - SHC7157A Enquiry Fee 20200801121452295330	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SLN6253G				
As at 30 Jul 2020/17:10:00				
Insurance Co: FWD SINGAPORE PTE. LTD.				
2	Insurance Enquiry - SLN6253G Enquiry Fee 20200801121452340794	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SLT1752J				
As at 01 Aug 2020/08:45:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
3	Insurance Enquiry - SLT1752J Enquiry Fee 20200801121452389181	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		21.00	1.47	22.47
Rounding Difference				0.02
Total Amount Payable				22.45
Paid By				
540191XXXXXX0175		eNETS Credit Card		22.45
Total				22.45
Cash Change				0.00
Tendered Amount				22.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

3P

2008-01

Our Ref No: GR-20-089317

Date of Request: 03/08/2020

Your Ref No: PURCHASE BY EMAIL

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Your Vehicle No: SMP9698P
Date of Accident: 30/07/2020
Place of Accident: BISHAN ST 12
Involving Vehicle No: SHC7157A

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

[] GIRO [X] Cash [] Cheque

11/11/2020

TAX INVOICE

Our Ref No: GR-20-089318

Date of Request: 03/08/2020

Your Ref No: PURCHASE BY EMAIL

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Date of Accident: 30/07/2020

Vehicle No: SMP9698P

Place of Accident: ALONG BISHAN STREET 22

Involving Vehicle No: SHC7157A

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHC7157A	ALONG BISHAN STREET 22	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

[] GIRO [X] Cash [] Cheque

Jia Le (LKK Auto)

From: Eric Woo <EricWoo@msfirstcapital.com.sg>
Sent: Monday, 9 November 2020 10:50 AM
To: Jia Le (LKK Auto)
Subject: RE: SEEK MANDATE ON QUANTUM - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020


Dear Jia Le,

You have our mandate to settle as follow:

COR : \$2,675.00
LOR : \$750 - \$900
LTA : \$36.49
To offer: \$3,461.49 - \$3,611.19

Thank you.

Eric Woo
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:
EricWoo@msfirstcapital.com.sg | Company Regn. No. 195000106C | TEL: 6507 3848
A Member of  Insurance Group

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Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Monday, November 9, 2020 10:38 AM
To: Eric Woo <EricWoo@msfirstcapital.com.sg>
Subject: SEEK MANDATE ON QUANTUM - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Claim No: D20003032MFSH/1
LKK Ref: CC4/FCI20008046/T1da3q2

Dear Sirs/Madam,

ACCIDENT INVOLVING SHC 7157A AND SMP 9698P ON 30/07/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "TEAMWORK GARAGE PTE LTD." at \$3,611.49(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 8,983.72	\$ 2,675.00

2. Loss of Rental (5days x \$250)	\$ 1,250.00	\$ 900.00 (5days x \$180)
3. LTA/GIA Search Fee	\$ 36.49	\$ 36.49
Total	\$ 10,270.21	\$ 3,611.49

Surveyor recommended 4 days for repair + 1Sun = 5 days.

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval/instruction.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Jia Le (LKK Auto)

Sent: Monday, 9 November 2020 9:06 AM

To: Eric Woo

Cc: Admin A

Subject: SEEK MANDATE ON QUANTUM - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Claim No: D20003032MFSH/1

LKK Ref: CC4/FCI20008046/T1da3q2

Dear Sirs/Madam,

ACCIDENT INVOLVING SHC 7157A AND SMP 9698P ON 30/07/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "TEAMWORK GARAGE PTE LTD." at \$3,578.49(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 8,983.72	\$ 2,675.00
2. Loss of Rental (5days x \$250)	\$ 1,250.00	\$ 900.00 (5days x \$180)
3. LTA/GIA Search Fee	\$ 36.49	\$ 36.49
Total	\$ 10,270.21	\$ 3,578.49

Surveyor recommended 4 days for repair + 1Sun = 5 days.

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Kindly let us have your approval/instruction.

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Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Eric Woo [<mailto:EricWoo@msfirstcapital.com.sg>]

Sent: Thursday, 29 October 2020 11:56 AM

To: Jia Le (LKK Auto)

Cc: Admin A

Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Dear Jia Le,

Please let us have your recommendation.

Thank you.

Eric Woo

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:

EricWoo@msfirstcapital.com.sg | Company Regn. No. 195000106C | TEL: 6507 3848

A Member of  Insurance Group

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>

Sent: Wednesday, October 21, 2020 9:51 AM

To: Eric Woo <EricWoo@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Dear Eric,

Enclosed herewith a copy of TP LOD for your reference.

Thank you.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Eric Woo [<mailto:EricWoo@msfirstcapital.com.sg>]

Sent: Tuesday, 20 October 2020 9:49 AM

To: Jia Le (LKK Auto)

Cc: Admin A

Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Dear Jia Le,

We are agreeable on Express Settlement.

Thank you.

Eric Woo
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:

EricWoo@msfirstcapital.com.sg | Company Regn. No. 195000106C | TEL: 6507 3848

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>

Sent: Wednesday, October 14, 2020 3:13 PM

To: Eric Woo <EricWoo@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Dear Eric,

Based on the video footage, it did not shows insured driver reversed. From the damage profile of both vehicles, it seem like our taxi collided with the van causing his taxi bounced back and collided onto third party vehicle.

Kindly let us have your instruction.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Eric Woo [<mailto:EricWoo@msfirstcapital.com.sg>]
Sent: Wednesday, 14 October 2020 11:38 AM
To: Jia Le (LKK Auto)
Cc: Admin A
Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Without Prejudice

Dear Sir/Mdm,

Please find attached the video footage as requested.

This video footage is solely for investigation and shall not be reproduced. You undertake to preserve its confidentiality and will not disclose, provide or make available the video footage in whole or in part, to any third party.

The video footage is confidential information. In possessing, using or viewing the CCTV footage, you do not acquire any rights, title or interest in the CCTV footage and undertake to preserve its confidentiality. By downloading, using or viewing the video, you agree that you will not disclose, provide, reproduce, store, transmit or otherwise make available the CCTV footage, in whole or in part, to your client or any third party.

Thank you.

Eric Woo
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:
EricWoo@msfirstcapital.com.sg | Company Regn. No. 195000106C
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From: Eric Woo
Sent: Monday, August 31, 2020 12:41 PM
To: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Cc: Admin A <admin-a@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Without Prejudice

Dear Jia Le,

Please note that we are still in the midst of getting ID video footage.

We will furnish you once we receive it.

Thank you.

Eric Woo

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:
EricWoo@msfirstcapital.com.sg | Company Regn. No. 195000106C
A Member of **MS&AD Insurance Group**

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Monday, 31 August 2020 10:40 am
To: Eric Woo <EricWoo@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

Dear Eric,

Kindly assist to forward a copy of insured's video footage for our viewing.

Thank you.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Mei Kwan (LKKAuto)
Sent: Monday, 10 August 2020 6:22 PM
To: ERICWOO@MSFIRSTCAPITAL.COM.SG
Cc: Jia Le (LKK Auto); Admin A
Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC7157A AND SMP9698P ON 30.07.2020

YOUR REF: D20003032MFSH

LKK REF: CC4/FCI20008046/T1da3

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle SMP 9698P on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- Estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge Jia Le and she can be contacted at DID: 6749 5792.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Admin-D (LKKAuto)
Sent: Tuesday, 4 August 2020 4:38 PM
To: 'Claim Workflow System'; assignments; Admin A
Cc: ERICWOO@MSFIRSTCAPITAL.COM.SG
Subject: RE: SURVEY ASSESSMENT - D20003032MFSH/1

Dear Sir/Madam,

Thank you for the assignment.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Tuesday, 4 August, 2020 4:36 PM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG; ERICWOO@MSFIRSTCAPITAL.COM.SG
Subject: PRI: SURVEY ASSESSMENT - D20003032MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,

Admin Team

Claim Workflow System

Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.