

## Jia Le (LKK Auto)

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**From:** Jen Lim <jen.lim@eurokars.com.sg>  
**Sent:** Monday, 9 November 2020 10:02 AM  
**To:** Jia Le (LKK Auto)  
**Cc:** Admin A; Ronald Yap; Tommy Woon Wui Tew; Jessica Harry Shastri  
**Subject:** RE: SMM4765C - Your ref: CC4/FCI20008042/da3 (DOA: 28/07/2020) Letter Of Demand  
**Attachments:** 0429\_001.pdf

Dear Jia Le / Claims Admin,

The repairs have been completed for **SMM4765C**. We submit the following claims with supporting documents for your perusal:-

1) Invoice No. <b>30075030</b>	<b>\$8,209.47</b>
2) Loss of Use ( <b>3 days X \$100.00</b> )	<b>300.00</b>
3) LTA/GIA Search Fees	
4) Letter of Authorization	
5) Discharge Voucher	
Please pay <b>\$8,209.47</b> to Trans Eurokars Pte Ltd, <b>\$300.00</b> to Yeo Hao Jie Kenny	<b>\$8,509.47</b>

We look forward to receiving your offer/Discharge Voucher soon.  
Thank you.

Regards,  
**JEN LIM**  
Insurance Claims Admin  
TEL: 6331 0698  
27A, Tanjong Penjuru  
Singapore 609042

LETTER OF AUTHORISATION

In the matter of an accident involving motor vehicles SMM 4765C and S4C 1608E  
on 28/1/2020 along 172A MCP Hougang Ave 1

I/We, Yeo Hoo Jie Kenny the owner of vehicle registration number SMM 4765C  
at the material time of accident hereby appoint Trans Eurokars Pte Ltd to proceed with the repairs  
to the damages caused to my/our vehicle in the above accident in accordance with the  
recommendations and advice of the licensed motor surveyor appointed by the insurers or on  
my/our behalf.

I/We authorise Trans Eurokars Pte Ltd and/or its representative to submit and make any claims  
which I/we may have against the other party/parties or alternatively under the insurance policy  
taken up by me/us in respect of the cost of repairs suffered by me/us arising from the accident,  
and to receive payment (such payment to be made by way of cheque in favour of Trans Eurokars  
Pte Ltd) due to me/us in connection with and arising out of the above claim.

Trans Eurokars Pte Ltd and/or its representative are hereby authorised as my attorney to execute  
and/or sign any documents/discharge vouchers regarding the above claim.

I/We further confirm that the acceptance by Trans Eurokars Pte Ltd of the settlement amount in  
respect of such claim shall constitute the full discharge of my/our claim in respect of such loss and  
damage.

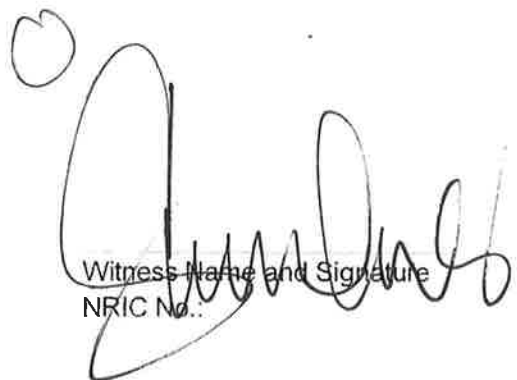
I/We hereby declare that all acts and documents done by virtue of this Letter of Authorisation on  
my/our behalf shall be good valid and effectual to all intents and purposes whatsoever as if the  
same had been done or executed by me/us in person.

Dated the 01 day of DECEMBER 2020.

\* 

Owner Name and Signature

NRIC No.: SxxxX 2761



Witness Name and Signature

NRIC No.:

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20003011MFSH  
ACCIDENT DATE : 28/07/2020  
ACCIDENT LOCATION : 172A MSCP HOUGANG AVE 1  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : TAN POH HUANG  
INSURED VEHICLE : SHC 1608E  
INVOLVED PARTY : SMM 4765C  
SETTLEMENT SUM : \$8,449.47

I/We, the undersigned CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.


CLAIMANT : YEO HAO JIE, KENNY

Signature and Date :



WITNESS : Jen Lim

Signature and Date :

 1/12/2020



mazaB05

## Trans Eurokars Mazda (UB)

## TAX INVOICE

GST Reg No:M90364005A

CODE: F0001 INS-FIRS

CUSTOMER: MS FIRST CAPITAL INSURANCE LTD  
ADDRESS: 36 ROBINSON ROAD#16-01  
CITY HOUSE

TEL NO: 6507 3848

MODEL: MAZDA6 IPM 2L SDN EXECUTIVE B

PAGE NO : 1

INVOICE NO: I 30075030

DEPT/POS ID: I / MU

DATE IN 08/09/2020

DATE PRINTED: 06/11/2020

JOB NO : 32419

CSO/OP CODE: Jenny Lim

REGN NO : SMM4765C

REGN DATE : 28/06/2019

CHASSIS NO: JM6GL1072K0912258

ENGINE NO: PE21258040

DESCRIPTION: Body repair

MILEAGE : 14450

REQUISITION NO: R0001

CODE

DESCRIPTION

AMOUNT

NOTES	INSURANCE CLAIMS: THIRD PARTY	0.00
	DATE OF ACCIDENT: 28/07/2020	
MZ-BR-FR	TO REPLACE FRONT BUMPER. REPAIR ALL AREAS AFFECTED BY THE ACCIDENT.	660.00
MZ-SP-SF	TO RESPRAY FRONT BUMPER.	630.00
MZ-BR-FR	TO TRANSFER FRONT PEDESTRIAN SENSORS.	200.00
MZ-BR-EL	TO CHECK ELECTRICAL SYSTEM FOR PROPER FUNCTIONIN	120.00
MZ-BR-RE	TO REPROGRAMME AFTER THE ACCIDENT REPAIR WORKS.	180.00
MZ-BR-SU	SUNDRIES	20.00
GSJ8-50-031 BB	FRT BUMPER GL3	1.0 1026.50
GHP9-50-025	GROMMET, SCREW	2.0 2.90
BBM4-50-355	RIVET	4.0 4.50
B45A-56-146A	FASTENER	2.0 3.00
S51S-51-833	RIVET, SPLASH SHIELD	8.0 4.00
GSK4-51-041A	HEADLAMP LH IPM3 GL	1.0 4758.60
B092-51-833	RIVET	1.0 3.50
FB01-50-133C	NUT, CLIP	3.0 4.00

Parts 5,862.40  
Surcharge 0.00  
Labour 1,810.00  
Menus 0.00

Net 7,672.40  
G.S.T. 7% 537.07  
Total 8,209.47  
Paid 0.00  
Amount Due 8,209.47

ORIGINAL COPY

All major repaired parts stated above are covered under a 6 months or 10,000 km warranty, whichever comes first. The above excludes expendable maintenance items, natural wear & tear components and parts damaged due to negligence or improper handlings.

Proof of Payment is only valid if this invoice is stamped "PAID" & signed by us. Any dispute to this invoice must be made within 5 calendar days.

TRANS EUROKARS PTE LTD

CASH / NETS / AMEX / VISA / MASTER  
NO:

Customer Signature

Authorised Signature



Corporate Head Office : Trans Eurokars Pte Ltd, Eurokars Centre 12 Sungei Kadut Ave Singapore 729644  
Tel: 6363 3003 Fax: 6369 3003 BRN.199103859N

## Showrooms &amp; Service Centres :

5 Ubi Close Singapore 408605  
Sales Tel.: 6395 8888 Service Tel.: 6395 8899  
Sales Fax: 6846 1700 Service Fax: 6744 9402

23 Leng Kee Road Singapore 159095  
Sales Tel.: 6603 6118 Service Tel.: 6603 6128  
Sales Fax: 6476 7073 Service Fax: 6476 7417

Eurokars Aftersales Centre :  
27A Tanjong Penjuru Singapore 6090  
Service Tel.: 6331 0606  
Service Fax: 6331 0620

ZOOM-ZOOM

## Jaslin Kok (LKK Auto)

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**From:** Rachel Wu <RachelWu@msfirstcapital.com.sg>  
**Sent:** Monday, 30 November 2020 3:49 PM  
**To:** Jaslin Kok (LKK Auto)  
**Cc:** Admin A  
**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020  
**Attachments:** TP LOD & DOCS.pdf; LKK SURVEY REPORT & PHOTOS.pdf

Dear Jaslin,

Please offer as per below:

COR : \$8,209.47  
LOU : \$240-\$300 (\$80-\$100 X 03 Days)  
**Total : \$8,449.49 - \$8,509.47**

- Kindly inform third party workshop that we had notice that the letter of authorisation is for Eurokars Services Pte Ltd but the repair tax invoice is under Trans Eurokars Pte Ltd. Before issuing any offer, please re-confirm with third party and request third party for a new letter of authorisation for Trans Eurokars Pte Ltd.

Thank you

Best Regards

Rachel Wu  
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3862  
| Fax No. : 6507 3849 | Email: [rachelwu@msfirstcapital.com.sg](mailto:rachelwu@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
A Member of **MS&AD Insurance Group**

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**From:** Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>  
**Sent:** Monday, November 30, 2020 12:16 PM  
**To:** Rachel Wu <RachelWu@msfirstcapital.com.sg>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

Your ref : **D20003011MFSH**

Our ref : CC4/FCI20008042/Era3q2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING SHC 1608E (FCI) AND SMM 4765C (TP) ON 28/07/2020**

We refer to the above matter.

Liability is not in our insured driver's favour as OI hit Third Party parked vehicle while reversing.

We seek your approval to offer repairer "TRANS EUROKARS PTE LTD" at **\$8,509.47(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair	\$ 11,433.60	\$ 8,209.47 (\$7,672.40 +7%GST)
2. Loss of Use (3days x \$100.00)	\$ 300.00	\$ 300.00
<b>Total</b>	<b>\$ 11,733.60</b>	<b><u>\$ 8,509.47</u></b>

Surveyor recommended 3 days for repair.

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>

**Sent:** Monday, 30 November 2020 11:09 AM

**To:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

Dear Jia Le,

Please let us have your claimnote for approval.

Thank you

Best Regards

Rachel Wu

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3862  
| Fax No. : 6507 3849 | Email: [rachelwu@msfirstcapital.com.sg](mailto:rachelwu@msfirstcapital.com.sg) | Company Regn. No. 195000106C

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**From:** Rachel Wu

**Sent:** Thursday, November 19, 2020 10:40 AM

**To:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

Dear Jia Le,

Please let us have your claimnote for approval.

Thank you

Best Regards

Rachel Wu

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3862  
| Fax No. : 6507 3849 | Email: [rachelwu@msfirstcapital.com.sg](mailto:rachelwu@msfirstcapital.com.sg) | Company Regn. No. 195000106C

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**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Monday, November 9, 2020 3:20 PM

**To:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

Dear Rachel,

We attached herewith a copy of LOD for your reference.

Thank you.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Rachel Wu [<mailto:RachelWu@msfirstcapital.com.sg>]

**Sent:** Monday, 17 August 2020 5:43 PM

**To:** Mei Kwan (LKKAuto)

**Cc:** Jia Le (LKK Auto); Admin A

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

Dear Mei Kwan,

Please proceed with express settlement.

Thank you

Best Regards

Rachel Wu

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3862

| Fax No. : 6507 3849 | Email: [rachelwu@msfirstcapital.com.sg](mailto:rachelwu@msfirstcapital.com.sg) | Company Regn. No. 195000106C

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Monday, 17 August 2020 3:11 pm

**To:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>

**Cc:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1 // EXPRESS SETTLEMENT - ACC INV SHC1608E AND SMM4765C ON 28.07.2020

**YOUR REF: D20003011MFSH**

**LKK REF: CC4/FCI20008042/Eda3**

Dear Sir / Madam,

We refer to the above matter.



We have inspected TP vehicle SMM 4765C on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- Estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge Jia Le and she can be contacted at DID: 6841 2157.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted***

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**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Tuesday, 4 August, 2020 9:48 AM

**To:** 'Claim Workflow System' <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** [RACHELWU@MSFIRSTCAPITAL.COM.SG](mailto:RACHELWU@MSFIRSTCAPITAL.COM.SG)

**Subject:** RE: SURVEY ASSESSMENT - D20003011MFSH/1

Dear Sir/Madam,

Thank you for the assignment.

Please be informed that vehicle currently not in the workshop, repairer will arrange.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Claim Workflow System <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>

**Sent:** Tuesday, 4 August, 2020 8:43 AM

**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)

**Cc:** [CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG](mailto:CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG); [RACHELWU@MSFIRSTCAPITAL.COM.SG](mailto:RACHELWU@MSFIRSTCAPITAL.COM.SG)

**Subject:** PRI: SURVEY ASSESSMENT - D20003011MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,

Admin Team

Claim Workflow System

Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

**PS: This is a system generated mail. Please do not reply to this mail.**