



**WITHOUT PREJUDICE**

Our Ref: SMC 8312C

Your Ref: SMQ 5617U

29<sup>th</sup> August 2020

**ATTN:** LKK Auto Consultants Pte Ltd  
**INSURER:** AIG Asia Pacific Insurance Pte Ltd

Dear Asher,

**Accident Involving:** SMC 8312C and SMQ 5617U

**Date of Accident:** 26 July 2020

**Location of Accident:** 232 Balestier Road

We refer to the aforementioned accident and hereby submit our claim as below:

Cost of Repair as agreed	\$ 4,950.00	
TOTAL LOR/U DAYS	10 DAYS	2 Days PRS (27/28 Jul) + 1 Day Resurvey (29 Jul) + 5 Repair Days Agreed (30 Jul, 1/3/4/5 Aug) + 1 PH (31 Jul) + 1 Sun (2 Aug)
Add Loss of Rental	\$ 1,260.00	7 Days - Inv#S2008007
Add Loss of Use	\$ 360.00	3 Days
Total	\$ 6,570.00	
Add 3rd Party Report Fee	\$ 29.00	
Add LTA Search Fee	\$ 7.45	
<b>GRAND TOTAL</b>	<b>\$ 6,606.45</b>	

Kindly pay the Grand Total Amount of **\$6,606.45** to:

**Team AutoPro Pte Ltd**  
160 Sin Ming Drive #02-12  
Sin Ming AutoCity  
Singapore 575722

For further query, please feel free to contact us at 6258 1955 or email: teamautooffice@gmail.com

Thank you.



Regards,  
Adel (Ms)

**Team AutoPro Pte Ltd** Co Reg No: 201811621K

160 Sin Ming Drive #02-12 Sin Ming AutoCity Singapore 575722

Tel: 6258-1955 Fax: 6258-1956 Email: teamautooffice@gmail.com / teamautopl@gmail.com

To : **Team AutoPro Pte Ltd**  
CRN : **201811621K**  
located at : **160 Sin Ming Drive, #02-12, Sin Ming AutoCity, Singapore 575722**

**Letter of Authorization & Undertaking**


In Respect of Accident Involving my/our Vehicle No.: SMC 8312 C  
and SMQ 5617 U and .....  
and ..... and .....  
@ 232 BALESTIER ROAD  
dated 26/07/2020.

1. I/We hereby irrevocably authorize you to demand claim- settle/receive whatever amount settled/payable by the third party and/or its insurer in my/our name, for the costs of repair, loss of use/rental and all other necessary costs related to my/our vehicle that was damaged pursuant to the aforesaid accident.
2. I/We acknowledge that any settlement you may reach on my/our behalf is on a "Without Prejudice" and "Without Admission Of Liability" basis.
3. I/We agree to assign the whole proceeds of my/our third party claim to you. The third party and /or its insurer shall accept this letter as my irrevocable authorization to pay the compensated amount directly to you – in the form of payment cheque made in favor to **Team AutoPro Pte Ltd.**

In the event that the payment cheque is being made in my/our favor, I/we hereby undertake to return the full amount to you, within 7 days from receiving and clearance of the said payment cheque. Failing which, you will have the legal rights to take legal proceedings against me/us to recover the said sum, with further costs and disbursements to be incurred by me/us.

4. I/We further authorize you to settle the aforesaid claim in a manner that you deem fit and to utilize the monies to pay your charges without further reference to me/us. The payment to you shall amount to a good discharge of your obligation to me/us in respect of the settlement monies.
5. Should the third party claim be unsuccessful due to untruthful statements from me/us, I/we undertake to pay for all your expenses, costs and fees incurred, immediately upon your demand.
6. This authorisation shall remain in force until revoked by me/us in writing to you, subject to terms and conditions being agreed by both parties. I/We further understand that revocation is not allowed once your workshop has commenced on the repair of my/our vehicle.

Yours faithfully,

  
\_\_\_\_\_  
Claimant Signature & Co's Stamp (if applicable)

Date: 28/07/2020

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **TEAM AUTOPRO PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$4,950.00** (Repair Cost), **S\$840.00** (Loss of Use/Rental), **S\$36.45** (Disbursement) for vehicle no. **SMC 8312C** that was damaged pursuant to the accident which occurred on **26/07/2020** (date) along **232 BALESTIER ROAD** (location) involving vehicle no/s **SMQ 5617U**.

This is pursuant to the inspection conducted on **28/07/2020** (date) at "the workshop".

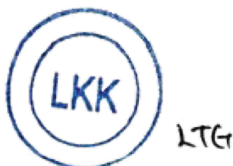
We/I confirm that we/I are/am authorized by the owner **KWEK CHEN SIANG (GUO CHENGXIANG)** ("the third party claimant") of vehicle no. **SMC 8312C** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SMC 8312C** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 22<sup>nd</sup> (day) of September (month) 2020 (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)

\*My execution of this Discharge Voucher is solely for my claim for Property Damage & nonprejudicial to any other claims arising from the same accident.\*





160 Sin Ming Drive #02-12  
Sin Ming AutoCity  
Singapore 575722

Tel: 6258 1955 Fax: 6 258 1956  
teamautoffice@gmail.com / teamautopl@gmail.com

## THIS IS YOUR INVOICE

Kindly remit payment to our office address stated. If you have any query pertaining to this invoice, please feel free to contact us.

INVOICE DATE:	21-Sep-20
INVOICE NOS:	TAP8312C-20/1156
Your Reference:	SMC 8312C
Date Of Accident:	26/7/2020

**Billed To:** AIG Asia Pacific Insurance Pte Ltd

**On Behalf Of:** Kwek Chen Siang (Guo Chengxiang)

**Invoice Type:** 3rd Party PD Claim

**INVOICE TOTAL IN SGD**

**\$ 4,950.00**

DESCRIPTION	AMOUNT (\$S)
Lump Sum Amount Payable for Supply of Spare Parts & Labour Pertaining to Accident Repair of: <u>SMC 8312C</u>	\$ 4,950.00

Discount \$ -  
Amount Due \$ **4,950.00**

### COMMENTS

1. Total payment due in 30 days.
2. All Cheques must be made payable to **TEAM AUTOPRO PTE LTD.**
3. Please include our invoice number at the back of your cheque.

For Team Auto Pro Pte Ltd

  
Signature & Stamp

### PAYMENT DETAILS

THANK YOU FOR YOUR PROMPT PAYMENT.

Prepared by Adel Lim (Ms)

Page 1 of 1

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## BIZTEK LEASING

Company Reg No.: 53329851B  
58, Phillips Avenue  
Singapore 547005

T - +65 98321500  
E - dav.biztekleasing@gmail.com

## INVOICE

Attention: KWEK CHEN SIANG  
438B Sengkang West Ave  
#24-343  
Singapore 792438

Date: 04/08/2020

Invoice Number: S2008007

Terms: End of Contract

Description	Unit Price
SMJ4647B - BMW 523i 2.5A rental 27/07/2020 to 03/08/2020 (\$180 x 7 days)	\$ 1,260.00
Reference: SMC8312C	
Subtotal	\$ 1,260.00
Less Deposit	\$ 0.00
Total	\$ 1,260.00

SGD: Two Thousand Two Hundred and Sixty Only

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**BIZTEK LEASING**

Company Reg No.: 53329851B  
58, Philips Avenue,  
Singapore 547005

**VEHICLE RENTAL AGREEMENT****Hirer Particulars**


Name: KWEK CHEN SIANG NRIC / DL No.: S8 141584F  
Home Address: 438B Sengkang West Ave #24-343 S'pore 792438  
S( 792438 ) Contact No.: 8180 6959 Email: IVANKWEK81@GMAIL.COM

**Vehicle Details**

Make: Bmw Model: 523I Type: Sedan / Hatch / SUV / MPV  
Registration No.: SMJ4647B Colour: White Transmission: Auto / Manual  
Rental: \$ 180 per DAY Rental period/time: 27/07/2020 to 03/08/2020

**The agreement entails:**

- Hirer to return Vehicle in clean & odor-free condition. Liability: Exterior - \$15, Interior vacuum - \$15, odour elimination: - \$100.
- Hirer to return the Vehicle with fuel level equivalent to start of hired date. Penalty for fuel shortage: \$2.20/liter
- Hirer is responsible for flat tires caused by road hazards. Repairs (patching) can be done in any tire workshop.
- Hirer is responsible to maintain engine oil and radiator water levels in Vehicle. Hirer is liable for any repairs in the event of non-maintenance of fluid levels and over-rev of engine.
- In the event of engine overheating, Hirer shall park Vehicle at safe location and contact Company immediately for assistance.
- Hirer to send the Vehicle to appointed workshop for regular maintenance/ repairs with consent from the Company.
- Hirer is responsible for ERP charges, parking cost and traffic offence fines/ demerit points during the hiring period.
- Hirer to comply with the laws of Singapore/ Malaysia and **NOT TO** use the Vehicle for any illegal purpose/race/competition and in a negligent manner.
- Vehicle must **NOT BE** used to carry passengers in excess of the capacity according to Vehicle log card /insurance coverage.
- Vehicle is to be used for the carriage of passengers or goods in connection with the Hirer's business, for social domestic and pleasure purposes.
- Hirer is not to permit the Vehicle to be operated by any other person without the written consent of the Company.
- Hirer to comply with all the terms and conditions of the insurance coverage attached to the rented Vehicle.
- Hirer is liable for **ALL** collision damage to the Vehicle. Insurance excess amount to be collected by Company immediately (excess amount will refund to Hirer if the other party is at fault).
- Insurance excess in the case of an accident (compulsory insurance report):
  - Comprehensive coverage – **\$52,500** for hired vehicle + **\$52,000** for third party vehicle = **\$54,500**.
  - Third Party Only (TPO) coverage – 'Hirer's expense' for hired vehicle + **\$52,000** for third party vehicle.
- Company is responsible for the cost of wear & tear maintenance, Vehicle insurance premium and road tax.
- Company reserves the right to replace a vehicle of equivalent or similar make/model during the course of this agreement.
- Company is to return the security deposit (if any and subject to liability) within Two (02) weeks of agreement completion.
- Company is entitled to forfeit any security deposit and/ or penalty \$500 in the event of any breach to this agreement.
- Surcharge of \$20/day applies to Hirer for late rental (weekly/ monthly) payment.
- In the event of payment arrant by Hirer, the Company reserves the right to repossess the Vehicle including a fee of \$2,000.

  
Hirer Signature  
Date:

**BIZTEK LEASING**  
UEN: 53329851B

On behalf of Company  
Name:  
Contact No.:  
Date:





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-090039

Date of Request: 04/08/2020

Your Ref No: PURCHASE BY EMAIL

TEAM AUTOPRO PTE LTD (SIN MING)  
160 SIN MING DRIVE, #01-14 SIN MING AUTOCITY  
SINGAPORE 575722

Dear Sir/Madam,

Your Vehicle No: SMC8312C  
Date of Accident: 26/07/2020  
Place of Accident: 232 BALESTIER RD  
Involving Vehicle No: SMQ5617U

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

## TAX INVOICE

Our Ref No: GR-20-090040

Date of Request: 04/08/2020

Your Ref No: PURCHASE BY EMAIL

TEAM AUTOPRO PTE LTD (SIN MING)  
160 SIN MING DRIVE, #01-14 SIN MING AUTOCITY  
SINGAPORE 575722

Dear Sir/Madam,

Date of Accident: 26/07/2020

Vehicle No: SMC8312C

Place of Accident: 232 BALESTIER ROAD

Involving Vehicle No: SMQ5617U

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SMQ5617U	232 BALESTIER ROAD	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque





Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 27 Jul 2020 / 11:30:11

Receipt Date/Time : 27 Jul 2020 / 11:30:11

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-200727-001183

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SMQ5617U				
As at 26 Jul 2020/13:15:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SMQ5617U Enquiry Fee 20200727112922121081	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				-0.04
<b>Total Amount Payable</b>				7.45
Paid By				
426569XXXXXX8855		eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

**Our Ref: CC4/AIG20007723/Bea3**

31 AUG 2020

**WONG LIAN HWA**  
BLK 20 HOUGANG AVE 3  
#08-225  
SINGAPORE 530020

Dear Sir/Madam,

**ACCIDENT INVOLVING SMQ 5617U AND SMC 8312C ON 26/07/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

*Asher*

Asher  
Case Handler  
FAX: 6741 4108  
Email: [Ashersng@lkkauto.com](mailto:Ashersng@lkkauto.com)

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

## Print Received Message

This mail is associated with :

**\*SMC8312C (5799985847SG)**  
**[SMQ5617U]**

TP

KWEK CHEN SIANG (GUO CHENXIANG)

Jul 26 2020 1:00PM

[WONG LIAN HWA]

Team Autopro Pte Ltd - Sin Ming

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 11/09/2020 13:35 PM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$5826.45) - SMC8312C - Claim Handler: Yong, Joanne

Approved:5826.45.