

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : 24/07/2020

Registered in Merimen: _____

Pre-assign / CCU / FTE



Insured Vehicle No. : SHA 649D

Name of Insured : CITYCAB PTE LTD

Insured Tel No. : _____ HP: _____

Excess Sec II : \$\$ D.O.A : 06-07-2020

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : WOO YIT OON

Driver Tel No. : _____

(V/L: YES / NO)

Claim No. : D20002913MFSH

Policy No. : D-20094921MFSH

Make / Model : HYUNDAI I40-1.7 D CRDI (A)

Place of Accident : JUNCTION TAMPINES AVENUE 6
AND TAMPINES CENTRAL 7

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % Final ? Yes / No

SLX 8539S

INSRS:
WSP: KAH MOTOR
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SLX 8539S - X	SHA 649S - X	STAGE	DATE / PIC
			Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
11/8/2020	FCI: REJECT CLAIM, TP CHANGE LANE. TP WITHDRAW CLAIM NO SURVEY DONE		Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
11-08-20	TO CLOSE FILE. NO SURVEY.		Documentation Check List:	Handler Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
			Post-Repair Photos:	☐
			Others:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	\$\$	(days) Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with:	Email ☐ Call ☐	
Final Liability:	%	(Agreed / Assessed) BO	IN No. :	If NO or B 28, Ass. Lia :
Repair Cost:	\$\$			
Loss of Rental (LOR):	\$\$	days		
Loss of Use (LOU):	\$\$	(\$		
Loss of Income (LOI):	\$\$	(\$		
LOR only ☐ LOU only ☐ LOR + LOU ☐				[Tick only one]
GIA/LTA Search	\$\$			
Medical:	\$\$			1) Claim status: Normal/Reject/Private Settle
Disbursement:	\$\$	(e.g. / Independent)		2) Report Format: -
Legal Cost	\$\$			3) Survey fee: -
Total:	\$\$	Global Sum \$:		
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐	
Payee 1:	\$\$	Name 1:		
Payee 2: (Strike if N.A.)	\$\$	Name 2:		
Payee 3: (Strike if N.A.)	\$\$	Name 3:		