

## Shiau Chan (LKKAuto)

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**From:** Premiumauto Claims <claims@premiumauto.com.sg>  
**Sent:** Wednesday, 29 July 2020 1:03 PM  
**To:** Shiau Chan (LKKAuto); SUR  
**Cc:** Claims  
**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Noted and thank you.

**Best Regards,  
Tony Foong  
Claims Advisor**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Shiau Chan (LKKAuto) [mailto:siewsc@lkkauto.com]  
**Sent:** Wednesday, 29 July, 2020 12:57 PM  
**To:** Premiumauto Claims <claims@premiumauto.com.sg>; SUR <sur@lkkauto.com>  
**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear Tony,

As instructed by our client , please proceed to repair the **insured vehicle SGR 6336P, (Excess \$300/-).**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Thanks & Regards,

Shiau Chan (Ms)  
LKK Auto Consultants Pte Ltd

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**From:** Shiau Chan (LKKAuto)  
**Sent:** Tuesday, 28 July 2020 5:12 PM  
**To:** Premiumauto Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear Tony,

Please be informed that we are pending for insurance's approval.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Thanks & Regards,

Shiau Chan (Ms)  
LKK Auto Consultants Pte Ltd

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**From:** Premiumauto Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Tuesday, 28 July 2020 4:08 PM  
**To:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Cc:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear all,

Any update on repair approval?

**Best Regards,  
Tony Foong  
Claims Advisor**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183  
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**From:** Premiumauto Claims [<mailto:claims@premiumauto.com.sg>]

**Sent:** Monday, 27 July, 2020 9:13 AM

**To:** 'Summer Lee (LKK Auto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Cc:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear all,

Any update on repair approval?

Thank you.

**Best Regards,  
Tony Foong  
Claims Advisor**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

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**From:** Summer Lee (LKK Auto) [<mailto:admin-d@lkkauto.com>]

**Sent:** Wednesday, 22 July, 2020 4:45 PM

**To:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear Syafiq,

Noted with thanks.

Best Regards,

**Summer Lee** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Wednesday, 22 July, 2020 4:24 PM

**To:** 'Admin-D (LKKAuto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Cc:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Subject:** OD CLAIM FOR SGR 6336 P ON 9/7/2020

Dear All,

Kindly register OD claim for this vehicle. Attached are the GIA report, estimate and documents for your reference.

Kindly arrange survey on 24/7/2020 at 3pm.

Owner waiting.

**Best Regards,**

**Syafiq**

**Claims Admin Assistant**

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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