

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **15/07/2020**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SHA 9526R**Claim No. : **D20002687MFSH**

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ **D.O.A : 06/07/2020 13:45**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If **NO**, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SJJ 6262A**INSRS:  
WSP: **C & C**  
Tel : **INDUSTRIES**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                                                        |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                                      | <b>SJJ 6262A - X</b>                                   | <b>STAGE</b>                                                                       |
|                                                                                                                                                                      | <b>SHA 9526R - CS/INC19020891/R1qd3n2 ; 22/11/2019</b> | <b>DATE / PIC</b>                                                                  |
|                                                                                                                                                                      | <b>NS/INC09027270/Cn ; 02/12/2009</b>                  | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                                      |                                                        | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                                      |                                                        | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                                      |                                                        | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                                      |                                                        | Call OI:                                                                           |
|                                                                                                                                                                      |                                                        | After call ltr to OI:                                                              |
|                                                                                                                                                                      |                                                        | <b>Documentation Check List: Handler Typist</b>                                    |
|                                                                                                                                                                      |                                                        | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                        | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                        | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                        | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                                      |                                                        | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                                      |                                                        | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                                        | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                                      |                                                        | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                                      |                                                        | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                                      |                                                        | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                                      |                                                        | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                                      |                                                        | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                                      |                                                        | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                                            |                                                        | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                                        | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: <b>MRB</b>                                                                                      |                                                        |                                                                                    |
| Repair Cost: <b>P/P</b> S\$ <b>23,902.40</b> ( <b>11</b> days) Reduction: <b>20</b> % Email <input type="checkbox"/> Call <input type="checkbox"/>                   |                                                        |                                                                                    |
| <b>FINAL SETTLEMENT</b> Date/Time: <b>01.10.20</b> Confirm with <b>AMANDA</b> Email <input type="checkbox"/> Call <input type="checkbox"/>                           |                                                        |                                                                                    |
| Final Liability: % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>5</b> If NO or B 28, Ass. Lia : _____                                                            |                                                        |                                                                                    |
| Repair Cost: <b>w/GST</b> S\$ <b>25,575.57</b> <b>OID MAKE A RIGHT TURN AT CONTROL JUNCTION</b>                                                                      |                                                        |                                                                                    |
| Loss of Rental (LOR): S\$ <b>2,210.00</b> ( <b>13</b> days) <b>X \$170</b>                                                                                           |                                                        |                                                                                    |
| Loss of Use (LOU): S\$ <b>-</b> (\$ <b>x</b> days)                                                                                                                   |                                                        |                                                                                    |
| Loss of Income (LOI): S\$ <b>-</b> (\$ <b>x</b> days)                                                                                                                |                                                        |                                                                                    |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                        |                                                                                    |
| GIA/LTA Search S\$ <b>-</b>                                                                                                                                          |                                                        |                                                                                    |
| Medical: S\$ <b>-</b>                                                                                                                                                |                                                        | 1) Claim status: Normal/ <del>Reject/Private Settlement</del>                      |
| Disbursement: S\$ <b>-</b> (e.g. Tow/ Independent )                                                                                                                  |                                                        | 2) Report Format: <b>TP</b>                                                        |
| Legal Cost S\$ <b>-</b>                                                                                                                                              |                                                        | 3) Survey fee: <b>\$600</b>                                                        |
| <b>Total:</b> S\$ <b>27,785.57</b> <b>Global Sum S\$:</b>                                                                                                            |                                                        |                                                                                    |
| <b>FINAL PAYMENT</b> Date/Time: <b>01.10.20</b> Confirm with: <b>AMANDA</b> Email <input type="checkbox"/> Call <input type="checkbox"/>                             |                                                        |                                                                                    |
| Payee 1: S\$ <b>27,785.57</b> Name 1: <b>CYCLE &amp; CARRIAGE INDUSTRIES PTE LTD</b>                                                                                 |                                                        |                                                                                    |
| Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____                                                                                                                    |                                                        |                                                                                    |
| Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____                                                                                                                    |                                                        |                                                                                    |