

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **14/07/2020**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SHD 3168P**Claim No. : **D20002754MFSH**Name of Insured : **COMFORT TRANSPORTATION PTE LTD**Policy No. : **D-20094922MFSH**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : **HYUNDAI I40****Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **09-07-2020**Place of Accident : **PIE TOWARDS SIM DRIVE**Is driver the owner? ( YES / **NO** ) Nature of Accident : \_\_\_\_\_If **NO**, Driver Name / Age : **LIM JEE TEE**OI GIA REPORT: **YES** / NO ; TP GIA REPORT: **YES** / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : \_\_\_\_\_ % **Final ? Yes / No****SLS 4504U**INSRS:  
WSP: **TAN LIM**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                   |                                                      |                                              |                                                           |                               |                          |
|----------------------------------------------|------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------|-------------------------------|--------------------------|
|                                              | <b>SHD3168P - CS/FCI15012893/R1gbd1 ; 28/07/2015</b> | <b>STAGE</b>                                 | <b>DATE / PIC</b>                                         |                               |                          |
|                                              | <b>SLS 4504U - X</b>                                 | Non-Reporting ltr (1st):                     |                                                           |                               |                          |
|                                              |                                                      | Non-Reporting ltr (2nd):                     |                                                           |                               |                          |
|                                              |                                                      | Non-Reporting ltr (Final):                   |                                                           |                               |                          |
|                                              |                                                      | Notification ltr (if non-pickup):            |                                                           |                               |                          |
|                                              |                                                      | Call OI:                                     |                                                           |                               |                          |
|                                              |                                                      | After call ltr to OI:                        |                                                           |                               |                          |
|                                              |                                                      | <b>Documentation Check List:</b>             | <b>Handler</b>                                            | <b>Typist</b>                 |                          |
|                                              |                                                      | Notification ltr (if non-pickup)             | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | After call ltr to OI:                        | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Authorisation To Act:                        | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Release Voucher:                             | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Final Repair Bill:                           | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Car Rental Invoice:                          | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Towing Invoice                               | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | LTA / GIA :                                  | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Medical Bill:                                | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | PIR:                                         | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Mandate/Reject Instruction:                  | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | LOD                                          | <input type="checkbox"/>                                  | <input type="checkbox"/>      |                          |
|                                              |                                                      | Payment Breakdown Form:                      |                                                           | <input type="checkbox"/>      |                          |
| <b>PRELIMINARY ADVICE</b>                    | Date/Time: _____                                     | Sent By: _____                               | Post-Repair Photos:                                       | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                              |                                                      |                                              | Others:                                                   | <input type="checkbox"/>      | <input type="checkbox"/> |
| <b>FINALIZATION</b>                          | Date/Time: _____                                     | Confirm with: _____                          | Confirm by: <b>CKS</b>                                    |                               |                          |
| Repair Cost: <b>L/S</b>                      | <b>S\$ 2,400.00</b>                                  | ( <b>3</b> days) Reduction: <b>46</b> %      | Email <input type="checkbox"/>                            | Call <input type="checkbox"/> |                          |
| <b>FINAL SETTLEMENT</b>                      | Date/Time: <b>16.09.20</b>                           | Confirm with <b>PATRICIA</b>                 | Email <input type="checkbox"/>                            | Call <input type="checkbox"/> |                          |
| Final Liability:                             | % <b>100</b>                                         | (Agreed / Assessed) BOLA S/N No. : <b>15</b> | If NO or B 28, Ass. Lia :                                 |                               |                          |
| Repair Cost: <b>w/GST</b>                    | <b>S\$ 2,568.00</b>                                  | <b>OID CHANGED LANE</b>                      | <b>HIT TP</b>                                             |                               |                          |
| Loss of Rental (LOR): <b>w/GST</b>           | <b>S\$ 321.00</b>                                    | ( <b>3</b> days) <b>X \$100</b>              |                                                           |                               |                          |
| Loss of Use (LOU):                           | <b>S\$ -</b>                                         | ( \$ x days)                                 |                                                           |                               |                          |
| Loss of Income (LOI):                        | <b>S\$ -</b>                                         | ( \$ x days)                                 |                                                           |                               |                          |
| LOR only <input checked="" type="checkbox"/> | LOU only <input type="checkbox"/>                    | LOR + LOU <input type="checkbox"/>           | LOR + LOI <input type="checkbox"/>                        | <b>[Tick only one]</b>        |                          |
| GIA/LTA Search                               | <b>S\$ -</b>                                         |                                              |                                                           |                               |                          |
| Medical:                                     | <b>S\$ -</b>                                         |                                              |                                                           |                               |                          |
| Disbursement:                                | <b>S\$ -</b>                                         | (e.g. Tow/ Independent )                     | 1) Claim status: Normal/ <del>Reject/Private Settle</del> |                               |                          |
| Legal Cost                                   | <b>S\$ -</b>                                         |                                              | 2) Report Format: <b>TP</b>                               |                               |                          |
|                                              |                                                      |                                              | 3) Survey fee: <b>\$320</b>                               |                               |                          |
| <b>Total:</b>                                | <b>S\$ 2,889.00</b>                                  | <b>Global Sum S\$:</b>                       |                                                           |                               |                          |
| <b>FINAL PAYMENT</b>                         | Date/Time: <b>16.09.20</b>                           | Confirm with: <b>PATRICIA</b>                | Email <input type="checkbox"/>                            | Call <input type="checkbox"/> |                          |
| Payee 1:                                     | <b>S\$ 2,889.00</b>                                  | Name 1: <b>TAN LIM MOTOR PTE LTD</b>         |                                                           |                               |                          |
| Payee 2: (Strike if N.A.)                    | <b>S\$</b>                                           | Name 2:                                      |                                                           |                               |                          |
| Payee 3: (Strike if N.A.)                    | <b>S\$</b>                                           | Name 3:                                      |                                                           |                               |                          |