



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SML4183L & GBA403S**  
**ALONG CARPARK BLK 775 YISHUN RING ROAD ON 09/07/2020.**

I/We understand that you are the insurer of vehicle GBA403S.

I/We wish to inform you that my/our vehicle SML4183L have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

|    |                                                           |                         |
|----|-----------------------------------------------------------|-------------------------|
| 1. | Cost of Repair                                            | S\$ 7,218.22 (w/GST 7%) |
| 2. | Loss of Use (S\$60.00 x total 09 days)                    | S\$ 540.00              |
|    | Loss of Use (05 Days as approved by surveyor)             |                         |
|    | Loss of Use (02 Weekends)                                 |                         |
|    | Loss of Use (01 Public Holiday – Polling Day)             |                         |
|    | Loss of Use (01 Days for Delay of Liability announcement) |                         |
| 3. | LTA Search Fee/GIA Reports                                | S\$ 2.00                |
|    | <b>TOTAL</b>                                              | <b>S\$ 7,760.22</b>     |

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



20/08/2020

## LETTER OF AUTHORISATION

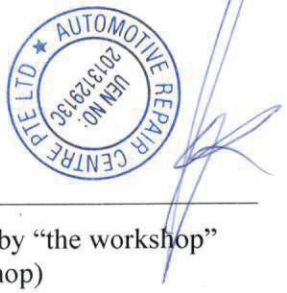
I/We, Sim Zuxian Josia ("claimant") of 775 Yishun Ring Road #11-3606 S(760775) (address), owner of SML4183L (vehicle no.) hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SML4183L that was damaged pursuant to the accident which occurred on 09/07/2020 (date) along Corporate Bldg 775 Yishun Ring Road (location) involving vehicle no/s GBA403S ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 09 (day) of 07 (month) 2020 (year)

  
Signed by "the claimant"  
(with chop if applicable)

  
Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMCVSN1932951900 Claim No : SNM20D202421/C02  
Claimant : SIM ZUXIAN, JOSIA  
Amount : S\$7,640.00  
DOLLARS SEVEN THOUSANDS SIX HUNDRED AND FORTY ONLY.

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SML 4183L  
Insured Vehicle No. : GBA 403S

Date of Loss : 09/07/2020  
Place of Accident : CARPARK BLK 775 YISHUN RIND ROAD

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : ABS LEASING SERVICES PTE LTD  
Driver Name : LIM WEI HENG

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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|                 |              |
|-----------------|--------------|
| (1) Global Sum  | S\$ 7,640.00 |
|                 | =====        |
| TOTAL . . . . . | S\$ 7,640.00 |
|                 | =====        |

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Claimant Name : SIM ZUXIAN, JOSIA

NRIC No : SXXXX746Z

Signature : 

Date : 17/10/2020

This Discharge Voucher applies strictly for claimant's claim for **property damages only** and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident.

This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1

#05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

### Tax Invoice

Invoice No: 00002289

Date: 18/8/2020

Reference: SML4183L

Terms:

Page: 1

Bill To:

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

| No                             | DESCRIPTION                   | AMOUNT                                                                |
|--------------------------------|-------------------------------|-----------------------------------------------------------------------|
| 1                              | COST OF REPAIR (PART BY PART) | \$6,746.00                                                            |
| Customer Signature & Co. Stamp |                               | Sub-Total: \$6,746.00<br>GST @ 7%: \$472.22<br>Amount Due: \$7,218.22 |

This is an electronically generated invoice, no signature is required

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-20-080684

Date of Request: 09/07/2020

Your Ref No:

Online Purchase

Automotive Repair Centre Pte Ltd  
38 Woodlands Industrial Park E1  
#05-18  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 09/07/2020

Enquiry By Raymond Tan Kok Leong

TP Vehicle No. GBA403S

Accident Date 09/07/2020

**Enquiry Result**

| TP Vehicle No. | Insurer                                       | Period of Insurance   | Insurer Tel. No. |
|----------------|-----------------------------------------------|-----------------------|------------------|
| GBA403S        | China Taiping Insurance (Singapore) Pte. Ltd. | 21/08/2019-20/08/2020 | 6389 6111        |

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

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**TAX INVOICE**

Our Ref No: GR-20-080684

Date of Request: 09/07/2020

Your Ref No: Online Purchase

Automotive Repair Centre Pte Ltd  
38 Woodlands Industrial Park E1  
#05-18  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 09/07/2020  
Enquiry By Raymond Tan Kok Leong  
TP Vehicle No. GBA403S  
Accident Date 09/07/2020

| DESCRIPTION                      | AMOUNT (S\$) |
|----------------------------------|--------------|
| TP Insurer Enquiry               | 1.87         |
| GST Amount                       | 0.13         |
| Total Amount Due (GST Inclusive) | 2.00         |

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

**Our Ref: CC6/CTI20007239/Qes3s2**

20 JULY 2020

**ABS LEASING SERVICES PTE LTD**  
172 SIN MING DRIVE  
SIN MING SEMAC'S DEPOT  
SINGAPORE 575720

Dear Sir/Madam,

**ACCIDENT INVOLVING GBA 403S AND SML 4183L ON 09/07/2020**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

*asher*

Asher  
Case Handler  
Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*

**RE: [MANDATE REQUEST] Re: SNM20D202421/C02 - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020**

Cecilia Low <cecilia.low@sg.cntaiping.com>

Wed 10/14/2020 8:36 PM

To: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>

**[Strictly Confidential]**

Hi Asher

Please proceed as proposed,

|                               | <b>Amount Revised</b>    |
|-------------------------------|--------------------------|
| 1. Cost of Repairs (with GST) | \$ 7,218.22              |
| 2. Loss of Use (9days x \$60) | \$ 420.00 (7days x \$60) |
| 3. LTA Search Fee             | \$ 2.00                  |
|                               | <b>\$ 7,640.22</b>       |

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents.

All correspondences should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

**Cecilia Low (Ms)**

Senior Executive

Claims

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6530 | F: (65) 6225 5879

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Asher Sng (LKKAuto) <AsherSng@lkkauto.com>

**Sent:** Thursday, 17 September 2020 10:40 PM

**To:** Cecilia Low <cecilia.low@sg.cntaiping.com>

**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Alfred Toh <alfred.toh@sg.cntaiping.com>

**Subject:** [MANDATE REQUEST] Re: SNM20D202421/C02 - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020

Your ref : SNM20D202421/C02

Our ref : CC6/CTI20007239/Qes3s2

Dear Sirs,

We refer to the above matter.

The accident occurred when our insured exit from the parking lor hit third party vehicle. We are of the opinion that BOLA scenario 24 is applicable for this matter. Liability is not in our insured's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer repairer "**AUTOMOTIVE REPAIR CENTRE PTE LTD**" at **\$7,640.22 (all-in)**.

The summary is as follows: -

|                               | Amount Claimed | Amount Revised           |
|-------------------------------|----------------|--------------------------|
| 1. Cost of Repairs (with GST) | \$ 14,980.00   | \$ 7,218.22              |
| 2. Loss of Use (9days x \$60) | \$ 540.00      | \$ 420.00 (7days x \$60) |
| 3. LTA Search Fee             | \$ 2.00        | \$ 2.00                  |
| Total                         | \$ 15,522.00   | <b>\$ 7,640.22</b>       |

Enclosed here with all the relevant documents for your perusal.

**For your approval please.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

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**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Sent:** Friday, July 17, 2020 9:20 AM

**To:** Cecilia Low <[cecilia.low@sg.cntaiping.com](mailto:cecilia.low@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Subject:** RE: SNM20D202421/C02 - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020

Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SML 4183L at M/s AUTOMOTIVE REPAIR CENTRE PTE LTD on a WP basis and TP repairer proposed for a direct settlement.

**Enclosed for your perusal is:**

- TP estimated cost of repair
- TP GIA report
- Preliminary advice

Kindly take note that the case handler in-charge is Asher.

**To check availability of the case handler, you may contact the undersigned.**

***\* Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

**Su Li** | Admin Support

**LKK Auto Consultants Pte Ltd**

Phone: 6261 5037 Email: [SuLi@lkkauto.com](mailto:SuLi@lkkauto.com) | Fax : 6271 8802

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Branch : Blk 1007, Bukit Merah Lane 3, #01-11 | S(159721)

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**From:** Cecilia Low [<mailto:cecilia.low@sg.cntaiping.com>]

**Sent:** Thursday, 16 July 2020 11:50 PM

**To:** Su Li (LKK Auto); Asher Sng (LKKAUTO)

**Cc:** Admin A

**Subject:** RE: SNM20D202421/C02 - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020

Hi Asher

We append insured's SAS for your reference please.

Thank you.

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**Cecilia Low (Ms)**

Senior Executive

Claims

**China Taiping Insurance (Singapore) Pte. Ltd.**

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DID: (65) 6389 6530 | F: (65) 6225 5879

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**From:** Claims Dept of CTI

**Sent:** Tuesday, 14 July 2020 10:26 AM

**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Cecilia Low <[cecilia.low@sg.cntaiping.com](mailto:cecilia.low@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAUTO) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Subject:** O/R: SNM20D202421/GBA403S/LOWCT - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020

Dear Cecilia,

Please revert LKK.

Note : officer in charge – Cecilia 63896530.

\*\*\* Kindly quote our reference number when replying.

**NOTICE :**

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Thank you

**Lim Shu Min**

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896116 | F: (65) 62247175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Sent:** Tuesday, July 14, 2020 9:33 AM

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Subject:** Direct Settlement - Accident Involving GBA 403S (OI : CTI - TBA) and SML 4183L (TP : LKK REF - CC6/CTI20007239/es3) on 09/07/2020

Dear Sir / Madam,

We refer to the above matter.

Fyi – vehicle not in and still pending for survey.

Kindly let us have a copy of insured's accident report for our necessary action.

Please take note that the case handler in-charge is Asher and she can be contacted via email.

**To check availability of the case handler, you may contact the undersigned.**

*\* Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

**Su Li** | Admin Support

**LKK Auto Consultants Pte Ltd**

Phone: 6261 5037 Email: [SuLi@lkkauto.com](mailto:SuLi@lkkauto.com) | Fax : 6271 8802

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Branch : Blk 1007, Bukit Merah Lane 3, #01-11 | S(159721)