



# KGC WORKSHOP PTE LTD

Since 1967  
Sincere • Secure • Satisfaction

Co.Reg.No.: 201719986M

Date : 06/07/2020  
Our Ref: TP 200602  
Your Ref: CC4/AIG20006538/Kes3 (AIG Insured vehicle nos. SKC 535C)

## M/S LKK AUTO CONSULTANTS PTE LTD

Blk 51, Ubi avenue 1, #01-25, Paya Ubi industrial Park, 408933

Dear Sirs,

### ROAD TRAFFIC ACCIDENT INVOLVING VEHICLE NOS. SLA 8423M AND SKC 535C ON 19/06/2020 AT/ALONG BALESTIER ROAD TURNING INTO CTE

We are the representative for Soong Weng Chung, Jeffrey, whose vehicle registration number SLA 8423M was damaged in the above accident.

We are instructed to claim for damages against your insured in connection with the above-captioned road traffic accident driven by your insured.

We are instructed that the accident was caused by your insured's negligence and/or management of motor vehicle SKC 535C. As a result of the accident, our client's vehicle was damaged and our client had been put to loss and expenses, particular of which are as follows:-

Cost of repairs (\$918.00 +7% GST)	\$ 982.26 (As your surveyor recommendation)
Loss of Use for 4 days \$100 Per Day	\$ 400.00 (2 Repair days + PRI)
GIA search fee	\$ 2.00
	<u>\$ 1,384.26</u>

Enclosed are the supporting documents for your perusal :-

Repair bill

Authorization to ACT

GIA Search fee

Kindly let us have your payment of \$ **1,384.26** in our workshop's name within next 14 days.

Please do not hesitate to contact Poh Kin, Chong or email [pohkin@kgcworkshop.com.sg](mailto:pohkin@kgcworkshop.com.sg) should you have queries on your matter. We thank you for your kind attention and appreciate your quick remittance.

Your Sincerely

  
**KGC WORKSHOP**  
Sincere • Secure • Satisfaction  
14 Ang Mo Kio St.63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : [contact@kgcworkshop.com.sg](mailto:contact@kgcworkshop.com.sg)

KGC Workshop Pte Ltd

14 Ang Mo Kio St 63, Block B (569116)

Office : 6453 6279 Fax : 6456 5410

LETTER OF AUTHORISATION


Accident on 19/6/2020  
Along / At Balestier Road turning into LTE  
Involving Vehicles No. SLA8423M and SKC 535C

1. I / We Soong Weng Chung, Jeffrey NRIC No: 58634130Z OF \_\_\_\_\_
2. Hereby authorise the repairer KGC WORKSHOP PTE LTD to take such steps as may be necessary towards commencing repairs of the said vehicle, having considered the prospect of an own damage claim as opposed to a 3<sup>rd</sup> party claim and decided on the latter.
3. Authorise my repairer to prepare such documents and / or take such steps as may be necessary to facilitate a 3<sup>rd</sup> party claim as aforesaid.
4. Appoint my repairer to engage a vehicle surveyor on my behalf as my repairer may deem necessary in order to determine reasonable costs of repair and period of repair and / or to commence repairs and to submit my claim for losses including cost of repairs and / or loss of use / cost of rental of substitute vehicle / loss of hire/ earnings / rental as the case may be.
5. To resolve my claim vis-a-vis such relevant parties in consultation with me and / or my legal advisers as the case may be.
6. Refer me to solicitors on my behalf to negotiate settlement and / or commence proceedings against the 3<sup>rd</sup> party and / or his insurers including in the event no reasonable offer for direct settlement is forthcoming.
7. I confirm that I am prepared to attend at the solicitor's offices and to attend court in the event it becomes necessary for the purposes of the claim. I shall give my full cooperation and support for the said claim. I further undertake not to do anything to prejudice my claim or accept any payment directly or indirectly from any party / parties except via my repairer or my solicitors.

8. I confirm that in the event and / or to the extent the claim is unsuccessful or cannot be proceeded with or if any judgment or settlement is not honoured by the 3<sup>rd</sup> party / their insurer, or in the event of my breach of the spirit and / or terms herein, I agree to pay the repairer the cost of repair, survey fee and such expenses as have been reasonably incurred. In the event of a shortfall in recovery, I shall make up the shortfall and shall allow the repairer to offset the sums recovered for loss of use against such shortfall.
9. I authorise my repairers to receive payment on my behalf and to liaise on my behalf with solicitors and all necessary parties for the purpose of facilitating my claim herein. I further instruct that such payment shall for this purpose be made to my repairer, through my solicitors if so appointed.
10. For avoidance of doubt, I shall be responsible for the payment of all repair costs, recovery, costs (including legal fees) incurred.

Dated this 22/6/2020

x



Owner's / Hirer's Signature / RTP  
(Company Stamp if applicable)

Relief Driver's signature / RTP (if any)

Owner's Address: \_\_\_\_\_

Owner's Email: \_\_\_\_\_

Owner's Contact No: \_\_\_\_\_ (HP) \_\_\_\_\_ (O) \_\_\_\_\_ (HOME)

Witness by : \_\_\_\_\_ Signature : \_\_\_\_\_

Explained by : \_\_\_\_\_ in \_\_\_\_\_ language (if applicable)



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **KGC WORKSHOP PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$982.26** (Repair Cost), **S\$160.00** (Loss of Use/Rental), **S\$2.00** (Disbursement) for vehicle no. **SLA 8423M** that was damaged pursuant to the accident which occurred on **19/06/2020** (date) along **BALESTIER ROAD TURNING INTO CTE (CITY)** (location) involving vehicle no/s **SKC 535C**.

This is pursuant to the inspection conducted on **29/06/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **SOONG WENG CHUNG, JEFFREY** (“the third party claimant”) of vehicle no. **SLA 8423M** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SLA 8423M** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 14<sup>th</sup> (day) of August (month) **20** 20 (year)



Signed by appointed surveyor

14 Ang Mo Kio St. 63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : [contact@kgcworkshop.com.sg](mailto:contact@kgcworkshop.com.sg)

Signed by “the workshop” (with chop)



**KGC WORKSHOP PTE LTD**  
Since 1967  
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Co.Reg.No.: 201719986M

Soong Weng Chung, Jeffrey  
14 Ang Mo Kio St 63,  
Block B  
Singapore 569116

Ref No : TP 200602

Date : 06/07/2020

No Of Page : 1/1

Registration No : SLA 8423M

Model : Hyundai Elantra

Job No : 200602

Accident Date : 19/06/2020

**REPAIR BILL OF SLA 8423M**

Cost Of Repair	\$	918.00
ADD 7% GST	\$	64.26
<b>TOTAL REPAIR COSTS</b>	<b>\$</b>	<b>982.26</b>

**Dollars : Nine Hundred Eighty-Two And Cents Twenty-Six Only.**

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Tel : 6453 6279 / 6456 5410  
Email : contact@kgcworkshop.com.sg

**( Signature / Company Stamp )**

KGC Workshop Pte Ltd  
14 Ang Mo Kio St 63, Block B (569116)  
Office : 6453 6279 Fax : 6456 5410

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-073450  
Date of Request: 22/06/2020

Your Ref No: Online Purchase

Kgc Workshop Pte Ltd  
14 Ang Mo Kio Street 63  
Blk B  
Singapore 569116

Dear Sir/Madam,

Enquiry Date: 22/06/2020  
Enquiry By: Chong Poh Kin  
TP Vehicle No.: SKC535C  
Accident Date: 19/06/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



## Third Party Insurer Enquiry

Our Ref No: GR-20-073450  
Date of Request: 22/06/2020

Your Ref No: Online Purchase

Kgc Workshop Pte Ltd  
14 Ang Mo Kio Street 63  
Blk B  
Singapore 569116

Dear Sir/Madam,

Enquiry Date: 22/06/2020  
Enquiry By: Chong Poh Kin  
TP Vehicle No.: SKC535C  
Accident Date: 19/06/2020

### Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKC535C	AIG Asia Pacific Insurance Pte. Ltd.	31/10/2019-30/10/2020	65-6419-3000

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

**Our Ref: CC4/AIG20006538/Kes3**

08 JULY 2020

**NG CHEE HOCK**  
BLK 390 YISHUN AVENUE 6  
#11-1074  
SINGAPORE 760390

Dear Sir/Madam,

**ACCIDENT INVOLVING SKC 535C AND SLA 8423M ON 19/06/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

*asher*

Asher  
Case Handler  
DID: 6841 6051  
FAX: 6741 4108  
Email: [Ashersng@lkkauto.com](mailto:Ashersng@lkkauto.com)

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)



## Print Received Message

This mail is associated with :

**\*SLA8423M (5539414451SG)**  
**[SKC535C]**

TP  
SOONG WENG CHUNG, JEFFREY  
Jun 19 2020 7:15PM  
[NG CHEE HOCK]  
Kgc Workshop Pte Ltd

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 14/08/2020 10:16 AM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$1144.26) - SLA8423M - Claim Handler: Goh, Jeremy-CX

Approved:1144.26:Mandate approved. COR @ \$982.46, LOU @ \$120, 2 days \* \$80/day. GIA receipt @ \$2.00, no rational for 3 days LOU as accident date, reporting date and survey date indicates vehicle was in road worthy condition, thus do not warrant an ex