

Vocational Licence

Notice

The Multi-Ministry Taskforce announced on 19 May 2020 that it will allow activities to resume safely in a controlled approach over three phases from 2 June 2020, starting with economic activities that do not post a high risk of transmission.

In line with the objective of safe distancing and keeping the safety and health of the public and all public officers as our utmost priority, vocational licence counter services at LTA's Customer Service Centre and e-lobbies at Sin Ming Drive will remain closed in Phase 1 ("Safe Re-opening"), which will be implemented from 2 Jun 2020.

During this period, LTA's vocational licence services will remain accessible to the public via the GoBusiness Licensing Portal, OneMotoring and AXS. To support vocational licence holders and applicants to abide by the safe management measures, LTA will make the following adjustments during this period:

Vocational Licence Applicant whose Approval-To Attend Course (ATC) is expiring.

Group	Help measures
Vocational Licence Applicant whose Approval-To-Attend Course (ATC) is <u>due to expire in the period of 7 Apr 2020 – 6 Aug 2020.</u>	<p>Vocational Licence course registration deadline will be extended.</p> <p>VL Holder whose ATC is due to expire in the period of</p> <ul style="list-style-type: none">• 7 Apr – 6 Jun 2020, will be given a 5-month extension from the date of issuance of ATC.• 7 Jun – 6 Aug 2020, will be given a 3-month extension from the date of issuance of ATC.

Vocational Licence Trainees who have registered for Course and Test



course completion deadline falls within the period of 7 Apr – 6 Aug 2020.


deadline fall within the period of

- 7 Apr – 6 Jun 2020, will be given a 5-month extension from the date of issuance of ATC
- 7 Jun – 6 Aug will be given a 3-month extension from the date of issuance of ATC.

Vocational Licence Holder whose Temporary TDVL and PDVL is expiring

Groups	Help measures
Vocational Licence Holder whose Temporary Vocational Licence is <u>due to expire in the period of 7 Apr – 6 Aug 2020 (i.e. temporary PDVLs and TDVLs issued between 8 Oct 2019 – 7 Feb 2020).</u>	Validity period of Temporary Vocational Licence will be extended will be extended for 6-month.

Vocational Licence Holder whose VL is expiring

Groups	Help measures
Vocational Licence Holder whose VL is <u>due to expire in in the period of 7 Apr 2020 – 6 Aug 2020</u>	VL Holders can proceed to renew your Vocational Licence via AXS, GoBusiness Portal or pay VL fees online at One Pay Hub at One Motoring website.
Vocational Licence Holder whose VL is <u>due to expire in the period 7 Apr 2020 – 6 Aug 2020*</u> and is required to attend refresher course prior to renewal.	VL Holders can proceed to renew your licence online. VL Holders are given an additional grace period to attend refresher course. LTA will reach out to affected VL holders via SMS. 

	<ul style="list-style-type: none"> 7 Jun – 6 Aug 2020 will be given a 3-month extension from the date of VL expiry.
Vocational Licence Holder whose VL is <u>due to expire in the period 7 Apr 2020 – 6 Aug 2020*</u> and is required to submit medical form prior to renewal	<p>VL Holders can proceed to renew your licence online.</p> <p>VL Holders are given a 6-month extension from the date of VL expiry to submit the Vocational Licence medical form. LTA will also reach out to affected VL holders via SMS.</p>
<i>*VL Holders will receive the renewal notice 1-month prior to your VL expiry.</i>	

At a glance

For other enquires on vocational licence services, contact us.

Understanding Vocational Licence	<p>A vocational licence allows you to drive a taxi, private hire car or bus, or work as a bus attendant on a school bus in Singapore.</p> <p>There are different types of vocational licences, each with its own requirements and application process.</p> <p>Each vocational licence is valid for 3 years and is subject to age restrictions.</p>
Applying for Vocational Licence	<p>Check the requirements and application process for the following licences:</p> <ol style="list-style-type: none"> 1. Taxi Driver's Vocational Licence (TDVL) 2. Private Hire Car Driver's Vocational Licence (PDVL) 3. Bus Driver's Vocational Licence (BDVL) 4. Omnibus Driver's Vocational Licence (ODVL) 5. Bus Attendant's Vocational Licence (BAVL)



	If your vocational licence has expired for more than 3 years, you must submit a new application.
Related digital services	Enquire vocational licence status

Understanding vocational licence

To drive a taxi, private hire car or bus, or to work as a school bus attendant, you must have a vocational licence. Different vocational licences have different requirements

The application process will take about 10 to 15 working days, if all the documents are in order.

[Learn how to apply for a vocational licence](#)

Validity period for a vocational licence

Once your vocational licence is issued, it is valid for 3 years, depending on your age. If you are 68 years and above, the validity period of your vocational licence may be shorter. The statutory age limit for a vocational licence is 75 years old.



Your vocational licence will be revoked if you are convicted in court, or if your driving licence has been disqualified or suspended for one year or more.

Applying for a new vocational licence

The requirements and application process for each type of vocational licence are different.

Applying for Taxi Driver's Vocational Licence (TDVL)





Applying for Omnibus Driver Vocational Licence (ODVL) 

Applying for Bus Attendant's Vocational Licence (BAVL) 

Renewing your vocational licence

A month before the licence expires, you will receive a renewal notice from LTA to renew your vocational licence. To renew your licence, you must meet the requirements stated in your renewal notice. If you have misplaced your renewal notice or did not receive it, contact us.

You can renew your vocational licence and make payment via the modes below:

- **AXS Stations (Kiosk / Mobile / Web)**

Select "Government > LTA > Vocational Licence Renewal".

- **GoBusiness Licensing Portal** (www.gobusiness.gov.sg)

Select Self-Service and Login via SingPass

- **One-Pay Hub (OPH)** (<https://onepay.onemotoring.com.sg/onepay/fees/listFees.do>)

If you are an active taxi driver, please select:

- o Vocational Licence Renewal Fee For **Active Drivers** (Non-Refundable);

Otherwise, please select:

- o Vocational Licence Renewal Fee For **Other Drivers** (Non-Refundable)

- **Taxi Companies (For Taxi Drivers)**

Q: Where can I renew my Vocational Licence (VL)?

A: You may refer to your renewal notice for instructions to renew the vocational licence (VL) before the VL expiry date. If you are a registered taxi driver, you can renew your VL at your taxi company.

If you have fulfilled all the requirements (see Example 1 below) and been instructed to pay the fee at AXS, please do so before the expiry date. 



Pay for Vocational Licence Renewal via AXS.pdf

Renew Vocational Licence via GoBusiness Licensing Portal.pdf

Pay for Vocational Licence Renewal via One Pay Hub.pdf

Example 1. Renewal notice without outstanding requirements

Your current vocational licence will expire on **11/01/2020**. A non-refundable renewal application fee of **\$40** is payable for the grant of a renewal of your vocational licence.

Please note the following:

	Required?
Top Up Medisave	No
Medical Examination	No
Refresher Course	No

You may proceed to pay the Renewal Fee via the **AXS Station before the Expiry Date**. For more details, you may refer to the AXS website at www.axs.com.sg. Alternatively, if you are a registered taxi driver, you may proceed to pay the Renewal Fee at your taxi company.

You may check the status of your vocational licence at LTA's website. Simply enter your NRIC/FIN and birth date.

Example 2. Renewal notice with outstanding requirements

Your current vocational licence will expire on **16/01/2020**. A non-refundable renewal application fee of **\$40** is payable for the grant of a renewal of your vocational licence.

Please note the following:

	Required?
Top Up Medisave	No
Medical Examination	No
Refresher Course	Yes

You are required to complete all outstanding requirements as stated above before your licence can be renewed. Upon fulfilling all outstanding requirements, you may renew via the following modes:

- Your Taxi Company, if you are a registered taxi driver; or
- One Pay Hub (<https://onipay.onemotoring.com.sg/onipay/index.do>).

You can check the status and expiry of your Vocational Licence online via digital services.

Check the status of your licence

* NRIC No/FIN

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STATUS OF VOCATIONAL LICENCE

The information contained herein is correct as at 30-Jun-2020

TYPE OF VOCATIONAL LICENCE

VL Type	Status	Expiry Date
Taxi Driver's Vocational Licence	Valid	24-06-2022

Late renewal of vocational licence

If your licence has expired within 6 months from the expiry date, you may email us at feedback@lta.gov.sg. We will advise you on the steps and the requirements that you will need to fulfil before your licence may be renewed at a fee of \$40. There is no late renewal fee payable.

You must pay an administrative fee of \$25 if you renew more than 6 months after the expiry date.

If your vocational licence has expired for more than 3 years, you must submit a fresh new application.

To renew your expired vocational licence which has expired for more than 3 years, follow these steps:

Step 1: Submit your application for late renewal

If your licence has expired for more than 6 months from the expiry date, you may apply for late renewal. You may email us at feedback@lta.gov.sg. Please note that you are required to pass LTA's screening criteria before your application can be approved.

Please attach the relevant documents below in your email to us.

Required documents:

- Completed late renewal application form
- Invoice of \$25 late renewal fee paid via One Pay Hub (Select "Application Fee for Late Renewal of Vocational Licence")





You may be required to meet additional requirements, such as going for a medical examination or refresher course, before your renewal application can be completed.

Step 3: Make payment

When your application to renew is approved, you will need to pay a non-refundable licence fee of \$40 using credit/debit card via One Pay Hub (Select “Vocational Licence Renewal Fee For Other Drivers (Non-Refundable)”))

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