

## Mei Kwan (LKKAuto)

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**From:** Heng Ding Chao <HengDingChao@msfirstcapital.com.sg>  
**Sent:** Wednesday, 24 June, 2020 11:59 AM  
**To:** Mei Kwan (LKKAuto)  
**Cc:** Admin A; Asher Sng (LKKAuto)  
**Subject:** RE: EXPRESS SETTLEMENT VIA LKK - Accident Involving SHA7057R (OI : FCI - TBA) and SHD321H (TP : LKK REF - CC3/FCI20006390/Kea3) on 15/06/2020  
**Attachments:** SHA7057R.PDF  
  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged  
  
**Categories:** HMK

Hi Mei Kwan,

Claim number is D20002436MFSH. Attached is also the IV GIA Report for your reference

Good Day,

**Cathan Heng Ding Chao,  
Motor Claims Department**

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | DID : 6507 3848/EXT:104 | Fax No. : 6507 3849 | Email: [HengDingChao@msfirstcapital.com.sg](mailto:HengDingChao@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
A Member of **MS&AD Insurance Group**

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*As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.*

*We appreciate your kind understanding. Stay safe.*

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Wednesday, 17 June 2020 5:46 pm  
**To:** Motor Claims <[MotorClaims@msfirstcapital.com.sg](mailto:MotorClaims@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>  
**Subject:** EXPRESS SETTLEMENT VIA LKK - Accident Involving SHA7057R (OI : FCI - TBA) and SHD321H (TP : LKK REF - CC3/FCI20006390/Kea3) on 15/06/2020

Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SHD 321H at M/s Trans-cab Auto Services Pte Ltd on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- TP GIA report
- Preliminary advice

Meanwhile, kindly provide us the claim reference number and a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge Asher and she can be contacted at DID: 6841 6051.

*To check availability of the case handler, you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*