

Our Ref : SGX7Y / TP#1089
Your Ref : GBE8994D

WITHOUT PREJUDICE

Date : 25 June 2020

AIG ASIA PACIFIC INSURANCE PTE. LTD.

AIG BUILDING

78 Shenton Way #07-16

Singapore 079120

Attention: Motor Claims Department

**ACCIDENT INVOLVING SGX7Y & GBE8994D ON 07/06/2020
ALONG HAIG ROAD MARKET & FOOD CENTER CARPARK**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$6,572.12
- Loss of Rental (incl. of GST)	S\$513.60 (S\$120 x 04 Days)
- GIA / LTA Search Fees	S\$2.00

Grand Total	S\$7,087.72
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If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 6481-1522 or email sharon@ow.sg & lily.loi@ow.sg

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD

Encl.

This is a computer generated printout and no signature is required.



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

15 JUNE 2020

HENG SOON HAK

BLK 484, PASIR RIS DRIVE 4

#06-369

SINGAPORE 510484

Dear Sir/Madam,

**ACCIDENT INVOLVING GBE 8994D & SGX 7Y ALONG/AT HAIG ROAD LOADING
& UNLOADING BAY ON 07/06/2020**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from SGX 7Y against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your favour as your vehicle was reversing. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

CHAN JIA LE

Case Handler

DID: 6749 5792

FAX: 6741 4108

Email: JiaLe@lkkauto.com

c.c. *AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)*

AUTHORISATION TO ACT

I/We, Lay Choon Heng Donald ("the third party claimant") of 81K 006
Lengkong Gd, 408-335-5 (410106) (address), owner of SGx7Y (vehicle
no.) hereby authorize Optima Auto 2 Pte Ltd ("the workshop")
to act for me with respect to my claim for repair costs and/or rental and/or loss of use
("claim") for my vehicle no. SGx7Y that was damaged pursuant to the accident which
occurred on 7/6/2020 (date) along Harj Road Market Food Center Carpark
(location) involving vehicle no/s GBE 8994D ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they
deem fit and the workshop is further authorized to receive payment further to settlement of
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a
without prejudice and without admission of liability basis insofar as the driver/owner/insurers
of the other vehicle/s is concerned.

Dated this 15 (day) of June (month) 2020 (year)

X (Signature)

Signed by "the third party claimant"
(with chop if applicable)

(Signature) (Stamp: OPTIMA AUTO 2 PTE LTD)

Signed by "the workshop"
(with chop)

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

"We/I, OPTIMA WERKZ PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$6,572.12 (Repair Cost), S\$513.60 (Loss of Use/Rental), S\$2.00 (Disbursement) for vehicle no. SGX 7Y that was damaged pursuant to the accident which occurred on 07/06/2020 (date) along HAIG ROAD MARKET & FOOD CENTER CARPARK (location) involving vehicle no/s GBE 8994D. This is pursuant to the inspection conducted on 15/06/2020 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner TAY CHOON HENG DONALD ("the third party claimant") of vehicle no. SGX 7Y make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SGX 7Y (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 06 (day) of August (month) 2020 (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)

Without Prejudice

"The contents of this document apply to property damages claim only. All personal injuries and damages arising therefore are not included from the ambit and application of this document."

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500
Tel (+65) 6484 9919 Fax: (+65) 6481 1101
Co Reg & GST No: 201212455W

TAX INVOICE

To: **AIG ASIA PACIFIC INSURANCE PTE LTD**

78 SHENTON WAY
#08-16 AIG BUILDING
SINGAPORE 079120

Tel 64191000
Fax: 68357416

INV NO. : 122003464
INVOICE DATE : 23/06/2020
REF : TP#1089
VEH NO. : SGX7Y
CAR MODEL : E200 AVG A/T AIRBAGS
CURRENT MILEAGE:
ADVISOR : ONG HOCK KONG
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
REAR BOOT LID	1	PCS	2,016.00	2,016.00
REAR BOOT LID EMBLEM	1	PCS	70.20	70.20
REAR BOOT LID "E 200" EMBLEM	1	PCS	100.80	100.80
REAR BUMPER	1	PCS	1,760.40	1,760.40
REAR BUMPER CLIPS	1	PCS	44.64	44.64
REAR TAIL LAMP LH	1	PCS	770.13	770.13
LABOUR CHARGES TO REMOVE, REPAIR, REFIX, REPLACE & READJUST REAR ACCIDENT AREAS & ETC.	1	JOB	600.00	600.00
LABOUR CHARGES TO REMOVE & REFIX REAR BUMPER REVERSE SENSOR & ETC	1	JOB	60.00	60.00
LABOUR CHARGES FOR PAINTING & TO SUPPLY PAINT & FURNISHING MATERIALS AT REAR BUMPER, REAR BOOT LID, REAR END PANEL & ETC.	1	JOB	700.00	700.00
TO CHECK WIRING & ELECTRICAL SYSTEM & ETC.	1	JOB	20.00	20.00

Remarks: DOA: 07/06/2020 @ 1040HRS
CLAIMANT: TAY CHOON HENG DONALD
TP VEHICLE: GBE8994D

Singapore Dollars: Six Thousand Five Hundred Seventy-Two And Cent Twelve Only

Name: _____

NRIC No.: _____

Signature: _____

SUB TOTAL	SGD	6,142.17
GST 7.00%	SGD	429.95
GRAND TOTAL	SGD	6,572.12

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

- 1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

for **Optima Werkz Pte Ltd**


AUTHORISED SIGNATURE(S)

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500
Tel (+65) 6484 9919 Fax: (+65) 6481 1011
Co Reg & GST No: 201212455W

TAX INVOICE

To: TAY CHOON HENG DONALD

BLK 106 LENGKONG TIGA
#08-335
SINGAPORE 410106

Tel 96211179- MRS TAY
Fax:

INV NO. : 122003394
INVOICE DATE : 19/06/2020
REF : TP#1089/RA10290
VEH NO. : SGX7Y
MAKE : MERCEDES BENZ
MODEL : E200 AVG
CURRENT MILEAGE:
ADVISOR : TP/OD
TERMS : COD

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NO 10290 VEHICLE NO: SMN3600X MODEL: HYUNDAI AVANTE 1.6 GLS FROM 15-06-2020 TO 18-06-2020	4	DAYS	120.00	480.00

Remarks: DOA: 07/06/2020 @ 1040HRS

Singapore Dollars: Five Hundred Thirteen And Cent Sixty Only

Name: _____

Signature: _____

SUB TOTAL	SGD	480.00
GST 7.00%	SGD	33.60
TOTAL	SGD	513.60
Outstanding	SGD	513.60

For Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

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Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

Head Office:
6 Kung Chong Road,
Singapore 159143
Tel: +65 6472 1313
Fax: +65 6472 2112

Branch:
9A Serangoon North Ave 5,
Singapore 554500
Tel: +65 6484 9919
Fax: +65 6481 1011

Branch:
551 Upper Thomson Road,
Singapore 574415
Tel: +65 6452 6868
Fax: +65 6452 9223

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULARS

Full Name: Tay Choon Heng Donald
NRIC/Passport No.: S13651430
Address: 6K 006 Leng Kong Gpe
#08-335, Singapore 410106
Driving Lic No.: S13651430 (Local) International*
Issue Date: 25/06/1977
Date of Birth: 21/08/1959
Contact No.: _____ Handphone: 96730362

ADDITIONAL DRIVER'S PARTICULARS

Full Name: Tay Kam Nai Evelyn
NRIC/Passport No.: S17131784
Address: _____
Contact: 9621179

REMARKS:

IMPORTANT THINGS TO NOTE

- ONLY LICENSED PERSON ABOVE 24 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS SHALL BE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- IN CASE OF ACCIDENT, THE HIRER SHALL INFORM OPTIMA WERKZ IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.
- THE HIRED VEHICLE IS TO BE USED IN SINGAPORE ONLY.
ANY USAGE OUTSIDE OF SINGAPORE WILL BE SUBJECTED TO APPROVAL, WITH ADDITIONAL CHARGES.
- EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS(ES) WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY.

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE TO THE TERMS STATED THEREIN. I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL AND/OR CRIMINAL ACTS INCLUDING CARRYING OF DUTY UNPAID GOODS.

Signature: _____
Date: _____

Driver's
Signature: _____
Date: 15/6/20

(Rental)

(Principal if any)

Vehicle No.: <u>SMN3600X</u>	Vehicle No.: <u>SGN74</u>
Make/Model.: <u>HYUNDAI AVANTE</u>	Make/Model.: <u>M-benz C200</u>
Mileage Out: <u>15917</u>	Mileage In: _____
DATE OUT: <u>15/06/2020</u>	DATE IN: <u>18/06/2020</u>
TIME OUT: <u>10-35am</u>	TIME IN: <u>4.35pm</u>
Signature Out: _____	Signature In: _____
PETROL LEVEL	
OUT: E <u>1/4</u> 1/2 3/4 FULL	
IN: E <u>1/4</u> 1/2 3/4 FULL	
CHARGES	
<u>4</u> Day(s) @ S\$ <u>120</u> per day	S\$ <u>480.00</u>
Month(s) @ S\$ _____ per mth	
MISCELLANEOUS	
SURCHARGE	
GST	S\$ <u>33.60</u>
DEPOSIT COLLECTED	
TOTAL RECEIVABLE	S\$ <u>513.60</u>
INSURANCE EXCESS	
SECTION 1: OWN DAMAGE	S\$ <u>1500</u>
SECTION 2: THIRD PARTY	S\$ <u>3500</u>
WINSCREEN:	S\$ <u>200</u>

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-068770

Date of Request: 08/06/2020

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date 08/06/2020
Enquiry By Sharon Ten Chai Ling
TP Vehicle No. GBE8994D
Accident Date 07/06/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

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For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [] Cash ☐ [] Cheque

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-20-068770

Date of Request: 08/06/2020

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date 08/06/2020
Enquiry By Sharon Ten Chai Ling
TP Vehicle No. GBE8994D
Accident Date 07/06/2020

Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
GBE8994D	AIG Asia Pacific Insurance Pte. Ltd.	21/04/2020-20/04/2021	65-6419-3000

Thank You.

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