

Our Reference: **SLC3770H/7018219**
Your Reference: **SHA7549M**

By Email / Mail

07/08/2020

MS FIRST CAPITAL INSURANCE LIMITED C/O LKK AUTO CONSULTANTS
Attn: Third Party Claim Department -

ACCIDENT INVOLVING SLC3770H & SHA7549M ON 15 May 2020.

Dear Officer,

We wish to inform you that the repairs to our client vehicle have been completed.

We hereby submit the claims as follows:

Details	Remarks	Amount (SGD)
Cost of Repairs		\$1,196.37
Loss Of Rental	\$139.10 x 1 days	\$139.10
Others		
TOTAL		\$1,335.47

Kindly let us have your offer to Christine.yow@wearnes.com

Your soonest reply is much appreciated. Thank you.



Yours faithfully
Christine Yow
D (65) 6430 4899
Wearnes Automotive Pte Ltd
Bodyshop and Paint Division
249 Alexandra Road
Singapore 159935

This is a computer generated printout, no signature is required.

AUTHORIZATION TO ACT


I, XIE TING TING ("the third party claimant")
of 6A TANAH MERAH KECIL AVENUE (address),
owner of SLC 8770H (vehicle no.) hereby authorize
WEARNES AUTOMOTIVE PTE LTD
("the workshop") to act for me with respect to my claim for repair costs and / or rental
and / or loss of use ("claim") for my vehicle no. SLC 8770H that was
damaged pursuant to the accident which occurred on 15/05/20 (date) along
RACE COURSE ROAD (location)
involving vehicle no. SHA 7549M ("the accident").

I further authorize the workshop to sign the discharge voucher on my behalf to settle
my above mentioned claim in a manner that they deem fit and the workshop is further
authorized to receive payment further to settlement of my claim with payment
cheque/s being made in favour of the workshop.


I further acknowledge that any settlement the workshop may reach on my behalf is on
a without prejudice and without admission of liability basis insofar as the driver /
owner / insurers of the other vehicle/s is concerned.

Dated this 07 day of August (month) 20 20 (year)

f


Signed by "the third party claimant"
Policyholder's Signature only
& Company Chop – (if registered under a company)




Signed by "the workshop"

DISCHARGE RECEIPT

CLAIM REFERENCE : D20002170MFSH/1
ACCIDENT DATE : 15/05/2020
ACCIDENT LOCATION : ALONG RACE COURSE RD TOWARDS BUKIT TIMAH RD
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : SAPARI BIN MOHAMED
INSURED VEHICLE : SHA 7549M
INVOLVED PARTY : SLC 3770H
SETTLEMENT SUM : \$ 1,335.47

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : XIE TING TING

Signature and Date :

01/09/20

WITNESS :



Signature and Date :

01/09/2020

SERVICE TAX INVOICE

0 - F00003	SL: FIRST CAPITAL INSURANCE LTD	GST Reg.No:M28920628X
FIRST CAPITAL INSURANCE LTD		
36 ROBINSON ROAD	Inv.No. . : B&P 7018219	Page 1
#16-01, CITY HOUSE	Inv.date. : 30/07/2020	
SINGAPORE	WIP No. . : 21347	
Singapore 068877	Veh.In/Out: 23/07/2020 24/07/2020	
	*Tel.No. . :	
	Reg.No. . : SLC3770H	
Closed by : Paul Ong Qing Yong	Reg.date . : 12/05/2016	
Svc Consultant : ACC	Mileage .. : 51,041	
Remarks : Ms Xie Tingting	Chassis No: SAJAC12M0GPV93525	

Parts/Op.No	Description	Mech	Qty	Price	Disc%	Pkg	Amount	G
802	TO REMOVE , REFIT WING MIRROR,	0		600.00	0		600.00	S
	REPLACE RHF WING MIRROR							
	SIGNAL LAMP,							
	REPAIR WING MIRROR COVER							
800	TO SPRAYPAINT ON	0		200.00	0		200.00	S
	RHF WING MIRROR COVER							
280	TO CHECK WIRING INLCUDE	0		175.00	0		175.00	S
	RESETTING OF ALL ELECTRICAL							
	MODULES							
T2H9671	LAMP	1.0	EA	159.00	10		143.10	S

			Gross Total.	1,118.10
Labour Total	975.00	Net.....	1,118.10	
Parts Total	143.10	GST @ 7.0%	78.27	
Package Total	0.00	Total.....	1,196.37	
		Paid.....	0.00	
		Please Pay..	1,196.37	

GST: S=StdRated; O=OutOfScope; Z=ZeroRated
 Enquiries must be lodged within 14 days from the invoice date
 This is a computer generated invoice. No signature is required.

**Wearnes Automotive Pte. Ltd.**

Co Reg No. 199501400R / GST Reg No. M28920628X
45 Leng Kee Road, Singapore 159103
Telephone: +65 6876 5063
www.wearnesleasing.com

FIRST CAPITAL INSURANCE LTD

36 ROBINSON ROAD
#16-01, CITY HOUSE
Singapore 068877

Tax Invoice

Inv No. : R2000784
Inv Date : 27 Jul 2020
Ref :
Terms : 90 Days

Rental Information

Agreement No. : RA20/00407
Billing Period : 23/07/2020 09:30 - 24/07/2020 12:00
Driver Name : Xie Tingting

Car Information

Registration No. : SLQ2543E
Make : JAGUAR
Model : XF 2.0 GTDI

#	Description	Qty	UOM	Unit Price	Amt
1	Being Rental Payment for the Period Stated Above	1.00	Day	130.00	130.00

Remarks:

SLC3770H_First Capital_Paul (J)

Payment method:

Interbank GIRO and credit card payments: Deduction will take place from 5th to 9th of the month.

Cheque payments: All cheques should be crossed and made payable to "Wearnes Automotive Pte Ltd".

Bank Transfers:

Oversea-Chinese Banking Corporation Limited

Bank Code: 7339

Branch Code: 501

Bank Account Name: Wearnes Automotive Pte Ltd

Bank Account: 501-296727-001

SWIFT CODE: OCBGSGSG

Subtotal : S\$ 130.00
GST 7.0% : S\$ 9.10
Total : S\$ 139.10

Please note that late payment interest will be imposed at a rate of 2% per month commencing from the date that the payment is due, compounded daily, plus an administrative fee of S\$50.00 (excluding GST) each time.

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Jia Le (LKK Auto)

From: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>
Sent: Tuesday, 1 September 2020 4:05 PM
To: Jia Le (LKK Auto)
Cc: Admin A; Jason Tea
Subject: [MANDATE GIVEN] RE: Liability Clear Express Settlement - LKK SURVEY ASSESSMENT - D20002170MFSH/1 // EXPRESS SETTLEMENT


Dear Jia Le,

We refer to your below email and we agree to your proposal to settle at \$1,335.47 (all in).

Thank you.

Kind Regards,

Vic Sanghilan
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 |Email: vicsanghilan@msfirstcapital.com.sg
|Company Regn. No. 195000106C
A Member of  Insurance Group

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Wednesday, 26 August 2020 11:30 am
To: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>; Jason Tea <JasonTea@msfirstcapital.com.sg>
Subject: RE: Liability Clear Express Settlement - LKK SURVEY ASSESSMENT - D20002170MFSH/1 // EXPRESS SETTLEMENT

Claim No: D20002170MFSH/1
LKK Ref: CC4/FCI20006268/R1ds3q2

Dear Sirs/Madam,

ACCIDENT INVOLVING SHA 7549M AND SLC 3770H ON 15/05/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "WEARNES AUTOMOTIVE PTE LTD" at \$1,335.47(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
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1. Cost of Repair (w/GST)	\$ 4,571.79	\$ 1,196.37
2. Loss of Rental (1days x \$130)(w/GST)	\$ 193.10	\$ 139.10
Total	\$ 4,764.89	\$ 1,335.47

Surveyor recommended 01 days for repair

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval/instruction.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Jason Tea [<mailto:JasonTea@msfirstcapital.com.sg>]

Sent: Tuesday, 9 June 2020 1:42 PM

To: Su Li (LKK Auto)

Cc: Admin A; Jia Le (LKK Auto)

Subject: Liability Clear Express Settlement - LKK SURVEY ASSESSMENT - D20002170MFSH/1 // EXPRESS SETTLEMENT

Dear Su Li, Jia Le,

Liability down on Insured, please proceed to get in the LOD and mandate for settlement after the survey.

Please indicate the word Express Settlement – LKK in your email to us, please do not forget as this is very important to us as we need to differentiate between ES cases and normal cases.

Regards

Jason Tea

Motor Claims

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With effect from 15 January 2018, we will be known as **MS First Capital Insurance Limited**. Our new website will be www.msfirstcapital.com.sg.

As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on **Work From Home arrangement**.

However, our office is open and we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your understanding on this matter.

Our Motor Claim email address is:

motorclaims@msfirstcapital.com.sg

Thank you and have a nice day.

From: Su Li (LKK Auto) <suli@lkkauto.com>
Sent: Tuesday, 9 June 2020 1:34 pm
To: Jason Tea <JasonTea@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>; Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D20002170MFSH/1 // EXPRESS SETTLEMENT

YOUR REF: D20002170MFSH

LKK REF: TBA

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- **TP GIA report**

Please be informed that the estimated cost of repair is not ready yet.

We will revert to you on preliminary advice in due course.

Meanwhile, kindly provide us a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge is Jia Le.

To check availability of the case handler, you may contact the undersigned.

** Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

Su Li | Admin Support

LKK Auto Consultants Pte Ltd

Phone: 6261 5037 Email: SuLi@lkkauto.com | Fax : 6271 8802

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Branch : Blk 1007, Bukit Merah Lane 3, #01-11 | S(159721)

From: Admin-D (LKKAuto)
Sent: Tuesday, 9 June 2020 10:22 AM
To: 'Claim Workflow System'; assignments; Admin A
Cc: JASONTEA@MSFIRSTCAPITAL.COM.SG
Subject: RE: SURVEY ASSESSMENT - D20002170MFSH/1

Dear Sir/Madam,

Thank you for the assignment.

Please be informed that vehicle currently not in the workshop, repairer will arrange.

Best Regards,
Summer Lee | Admin
LKK Auto Consultants Pte Ltd
Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park,
Ubi Avenue 1, #02-25 | S(408933)

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Monday, 8 June, 2020 9:57 AM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG;
JASONTEA@MSFIRSTCAPITAL.COM.SG
Subject: PRI: SURVEY ASSESSMENT - D20002170MFSH/1

Dear Sir/Mdm,
We refer to the above reference.
Please find attached the necessary documents for survey.
Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,
Admin Team
Claim Workflow System
Motor Claims Department
MS First Capital Insurance Limited
Tel : 6507 3848
Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.