

ASSIGNMENTSurveyor: **ADRIAN**DOI: **10/06/2020**Date / Time : **10/06/2020**

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SLQ 1873J**Claim No. : **S0M02P1T**Name of Insured : **SIAU JUN XIONG**Policy No. : **GA480824**Insured Tel No. : _____ HP: **87790689**Make / Model : **HONDA CIVIC**Excess Sec II : \$ _____ D.O.A : **09/06/2020**Place of Accident : **ESSO PETROL STATION TO MINOR RD OF ANG MO KIO AVE**Is driver the owner? (☒ YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : _____ (V/L: ☒ YES / NO)Insured Liability : _____ % **Final ? Yes / No****SMC 7098C**INSRS:
WSP: **NEW HOCK**
Tel : **TECK**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		
	SMC 7098C - X	STAGE
		DATE / PIC
		Non-Reporting ltr (1st):
	SLQ 1873J - NA/TMI17015054/h4 ; 01/08/2017	Non-Reporting ltr (2nd):
		Non-Reporting ltr (Final):
		Notification ltr (if non-pickup):
		Call OI:
		After call ltr to OI:
		Documentation Check List:
		Handler
		Typist
		Notification ltr (if non-pickup) ☐
		After call ltr to OI: ☐
		Authorisation To Act: ☐
		Release Voucher: ☐
		Final Repair Bill: ☐
		Car Rental Invoice: ☐
		Towing Invoice ☐
		LTA / GIA : ☐
		Medical Bill: ☐
		PIR: ☐
		Mandate/Reject Instruction: ☐
		LOD ☐
		Payment Breakdown Form: ☐
PRELIMINARY ADVICE	Date/Time: _____	Sent By: _____
		Post-Repair Photos: ☐
		Others: ☐
FINALIZATION	Date/Time: _____	Confirm with: _____
		Confirm by: _____
Repair Cost: S\$ _____	(_____ days) Reduction: _____ %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: _____	Confirm with _____
		Email ☐ Call ☐
Final Liability: % _____	(Agreed / Assessed) BOLA S/N No. : _____	If NO or B 28, Ass. Lia : _____
Repair Cost: S\$ _____		
Loss of Rental (LOR): S\$ _____	(_____ days)	
Loss of Use (LOU): S\$ _____	(\$ _____ x _____ days)	
Loss of Income (LOI): S\$ _____	(\$ _____ x _____ days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search S\$ _____		
Medical: S\$ _____		1) Claim status: Normal/Reject/Private Settle
Disbursement: S\$ _____	(e.g. Tow/ Independent)	2) Report Format: _____
Legal Cost S\$ _____		3) Survey fee: _____
Total: S\$ _____	Global Sum S\$: _____	
FINAL PAYMENT	Date/Time: _____	Confirm with: _____
		Email ☐ Call ☐
Payee 1: S\$ _____	Name 1: _____	
Payee 2: (Strike if N.A.) S\$ _____	Name 2: _____	
Payee 3: (Strike if N.A.) S\$ _____	Name 3: _____	