

## Denise Tay (LKKAUTO)

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**From:** Denise Tay (LKKAUTO)  
**Sent:** Thursday, 4 June 2020 1:47 PM  
**To:** Claims Dept; Admin-D (LKKAUTO); Admin A; SUR; assignments  
**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **EE 2080 U (Excess \$300/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights not to pay if there is no valid approval obtained before repair.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Denise Tay | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: [denisetay@lkkauto.com](mailto:denisetay@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept <claims@premiumauto.com.sg>  
**Sent:** Thursday, 4 June 2020 1:31 PM  
**To:** Denise Tay (LKKAUTO) <denisetay@lkkauto.com>; Admin-D (LKKAUTO) <admin-d@lkkauto.com>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>  
**Cc:** 'Claims Dept' <claims@premiumauto.com.sg>  
**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear Denise,

Kindly assist follow up on repair approval.

Thank you.

Best Regards,  
Tony Foong  
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689911

e.<mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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**From:** Denise Tay (LKKAUTO) [<mailto:denisetay@lkkauto.com>]

**Sent:** Thursday, 4 June 2020 9:25 AM

**To:** Claims Dept; Admin-D (LKKAUTO); Admin A; SUR; assignments

**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear All,

AIG is requesting for longer vision of front video footage and if there is any rear camera video footage

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Denise Tay** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6271-0351 | email: [sur@lkkauto.com](mailto:sur@lkkauto.com) | fax: 6271-8802

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Wednesday, 3 June 2020 2:47 PM

**To:** Admin-D (LKKAUTO) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear SUR Team,

Attached revise estimate for your kind reference.

Kindly assist on repair approval.

Thank you.

Best Regards,

Tony Foong  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689911

e. <mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)

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**From:** Summer Lee (LKK Auto) [<mailto:admin-d@lkkauto.com>]  
**Sent:** Friday, 29 May 2020 1:25 PM  
**To:** 'Claims Dept'; 'Admin A'; 'SUR'; [assignments@lkkauto.com](mailto:assignments@lkkauto.com)  
**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear Tony,

Noted with thanks.

Best Regards,

**Summer Lee** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Friday, 29 May, 2020 1:16 PM  
**To:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'Summer Lee (LKK Auto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear LKK survey team,

Kindly arrange survey on 3/6/2020@2pm at 55 Ubi Road 1

Thank you.

Best Regards,  
Tony Foong

## Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689911

e. <mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)

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**From:** Claims [<mailto:claims@premiumauto.com.sg>]

**Sent:** Thursday, 28 May 2020 11:03 AM

**To:** 'Admin A'; 'Summer Lee (LKK Auto)'; 'SUR'

**Cc:** 'Claims'

**Subject:** OD CLAIM FOR EE 2080 U ON 21/5/2020

Dear All,

Kindly register OD claim for this vehicle. Attached are the GIA report, estimate and DL for your reference.

**Best Regards,**

**Syafiq**

**Claims Admin Assistant**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9828 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

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