

RE: OD CLAIMS FOR SME 1081 D**Denise Tay (LKKAuto) <denisetay@lkkauto.com>**

Wed 3/6/2020 4:12 PM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; 'Claims' <claims@premiumauto.com.sg>; **assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>**

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **SME1081D (Excess \$1800/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.**Note: Labour 1 to take out not necessary****Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Denise Tay | Case Handler**LKK Auto Consultants Pte Ltd**Phone: 6256-3561 | email: denisetay@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>**Sent:** Wednesday, 27 May 2020 3:51 PM**To:** 'Claims' <claims@premiumauto.com.sg>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>**Subject:** RE: OD CLAIMS FOR SME 1081 D

Dear George,

Noted with thanks.

Survey Address : 281 Alexandra Road Singapore 159938

Best Regards,

Summer Lee | Admin**LKK Auto Consultants Pte Ltd**Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Wednesday, 27 May, 2020 3:44 PM
To: 'assignments' <assignments@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: OD CLAIMS FOR SME 1081 D

Dear all,

Please assist to register own policy claims for the above mentioned vehicle.

Attached is the GIA report, DL and Insurance Cert for your reference.

Kindly arrange for car survey on 2 of June@10am.

Address : 281 Alexandra Road Singapore 159938

Thank you.

Best Regards,
George Wong
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)
281 Alexandra Road Singapore 159938
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