

ASSIGNMENTSurveyor: **ADRIAN**

DOI: _____

Date / Time : **27/05/2020**

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SHD 7208G**Claim No. : **D20002231MFSH**Name of Insured : **COMFORT TRANSPORTATION PTE LTD**Policy No. : **D-20094922MFSH**

Insured Tel No. : _____ HP: _____

Make / Model : **TOYOTA PRIUS**

Excess Sec II :S\$ _____

D.O.A : **26/05/2020**Place of Accident : **BLK 146A RIVERVALE DR**Is driver the owner? (YES / **NO**)

Nature of Accident : _____

If NO, Driver Name / Age : **WOO YEW LIAN**OI GIA REPORT: **YES** / NO ; TP GIA REPORT: **YES** / NODriver Tel No. : **96513628**(V/L: **YES** / NO)Insured Liability : % **Final ? Yes / No****SMP 7358J**INSRS:
WSP: **CAS GARAGE**
Tel : _____

Liability : _____

RMKS: _____

INSRS:
WSP: _____
Tel : _____

Liability : _____

RMKS: _____

INSRS:
WSP: _____
Tel : _____

Liability : _____

RMKS: _____

INSRS:
WSP: _____
Tel : _____

Liability : _____

RMKS: _____

Date/ Time		STAGE	DATE / PIC
	SMP 7358J - X	SHD 7208G - X	
		Non-Reporting ltr (1st):	
		Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
23/11/2020	FCI INSTRUCT TO SUBMIT WP. ADMIN TO CLOSE	LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐ ☐
		Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
PRELIMINARY ADVICE	Date/Time: _____	Sent By: _____	
FINALIZATION	Date/Time: _____	Confirm with: _____	Confirm by: _____
Repair Cost: L/S	S\$ 4400.00	(4 days) Reduction: 11,486.88	% 72 Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: _____	Confirm with _____	Email ☐ Call ☐
Final Liability:	% _____	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost:	S\$ _____		
Loss of Rental (LOR):	S\$ _____	(_____ days)	
Loss of Use (LOU):	S\$ _____	(\$ _____ x _____ days)	
Loss of Income (LOI):	S\$ _____	(\$ _____ x _____ days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐		[Tick only one]	
GIA/LTA Search	S\$ _____		
Medical:	S\$ _____		
Disbursement:	S\$ _____	(e.g. Tow/ Independent)	
Legal Cost	S\$ _____		
Total:	S\$ _____	Global Sum S\$:	SEEK APPROVAL
FINAL PAYMENT	Date/Time: _____	Confirm with: _____	Email ☐ Call ☐
Payee 1:	S\$ _____	Name 1: _____	
Payee 2: (Strike if N.A.)	S\$ _____	Name 2: _____	
Payee 3: (Strike if N.A.)	S\$ _____	Name 3: _____	

1) Claim status: Normal/Reject/Private Settle
 2) Report Format: **WP**
 3) Survey fee: **459.00**

WP **27/11/20**