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GOVERNMENT OF SINGAPORE

PURCHASE ORDER

ISSUED

GENERAL INFORMATION

Purchase Order No. / Issue No.	HOMCNBECI18300869 / 1
Purchase Order Reference No.	
Purchase Order Description	Repair cost for vehicle SKM8513K
Type of Purchase	Services
Purchase Order Date	12 Sep 2018

SUPPLIER INFORMATION

Trading Partner Reference No.	199004280Z
Supplier Name	SMRT AUTOMOTIVE SERVICES PTE. LTD.
GST Registered No.	MR-8500001-7
Address	60 WOODLANDS INDUSTRIAL PARK E4, SINGAPORE, 757705

CONTACT PERSON'S DETAILS

SMRT AUTOMOTIVE SERVICES PTE. LTD.

Email	tanyongwei@smrt.com.sg
Contact No.	68662681
Fax No.	63687420

BUYER INFORMATION

Buyer Name	Ministry of Home Affairs-Central Narcotics Bureau
Address	PCC, Fin & Logs Office (B0602)

CONTACT PERSON'S DETAILS

Muhammad Hafiz bin Abul Hassan

Email	Muhammad_Hafiz_ABDUL_HASSAN_from.TP@cnb.gov.sg
Contact No.	63256595
Fax No.	

DETAILS OF PURCHASE ORDER

Description of Goods / Services	See Annex A
Total Purchase Order Value	1,031.10 (SGD - Singapore Dollar)
Payment Terms	30 Days
Billing Location	PCC, Fin & Logs Office (B0602)

SIGNATORY INFORMATION

Name	EVELYN NAH ZHU YING
Designation	SAD Admin
Purchase Order Signed Date	12 Sep 2018

ANNEX A

LIST OF ITEMS

1

Item No. 1

Quotation for damaged rear of vehicle QX994D

Unit of Measurement	LOT
Quantity	1.0000
Unit Price	1,031.1000 (SGD)

This line item will have goods acceptance & invoice by amount.

Total Amount	1,031.10 (SGD)
Remarks	
Instruction to Supplier	

Delivery Information

S/N	Location	Delivery Date	Amount	Delivery Terms
1	PCC, Fin & Logs Office (B0602)	11 Oct 2018	1,031.1000 (SGD)	Local Delivery

ANY OTHER INSTRUCTION(S)

ATTACHMENT INFORMATION

No attachments available.

VEHICLE JOB SHEET / WORK INSTRUCTION

SCDF	SPF	SPS	CNB	ICA
			✓	

*Please tick 1 of the above

INDECO			
SPF & SPS	2 Wheelers	Tel:	6282 7227
	4 Wheelers	Tel:	6286 0885
SCDF	2/3 Wheelers	Tel:	6282 7227
		Fax:	6281 2830
	4 Wheelers	Tel:	6280 4162
		Fax:	62804507

SMRT	
Tel:	6866 2630
Tel:	6866 2634
Fax:	6363 4984

962813.

Rank & Name		Vehicle Number	QX994D/SKM8513K.
Date of Activation	20.09.18	Vehicle Type	Nissan Sylphy, car
Time of Activation	0940	Odometer Reading	50763
Contractor Arrival Time	1030	Division/Unit	CNB Tanglin Hil.

Response (Contractor Notification)

Fault Reporting

S/N	Description of Fault / Servicing
1	CVR (Ref.099F/CNB/FW/18/09/01).
2	
3	
4	
5	

For SPF Only

1	Tyre Replacement?	If yes, pls circle Front Left Front Right Rear Left Rear Right —
2	Battery Replacement?	Yes / No (Date of replacement to be written on battery)
Vehicle Tyre Tread Depth (To be filled by Contractor)		Front Right : ___ mm Rear Right : ___ mm Addn Right : ___ mm Front Left : ___ mm Rear Left : ___ mm Addn Left : ___ mm

Repairs Completed

S/N	Scope of Repairs Completed (To be filled by Contractor)	Contractor Quality Control Inspection
1		PASSED / REJECTED
2		Name:
3		Signature:
4		
5		Date/Time: 01/10/18 1730

QC PASSED

Handover By (To be filled by Unit)		Received By (To be filled by contractor)		Remark (e.g. vehicle body condition)
Rank/Name:	TOW in	Name:	Shithil	
Signature:		Signature:		
Designation:		Company:	SMRT	
Date/Time:	20.09.18 1030	Date/Time:	20.09.18 1130hrs	

*Quality Control Inspection (For SCDF QC only)		*Quality Control Inspection (For SCDF QC only)	
PASSED / REJECTED		PASSED / REJECTED	
Rank/Name:		Name:	
Signature:		Signature:	
Date/Time:		Date/Time:	

Takeover By (To be filled by Unit)		Handover By (To be filled by Contractor)		Remark (e.g. vehicle body condition)
Rank/Name:	TOW out	Name:	Shithil	
Signature:		Signature:		
Designation:		Company:	SMRT	
Date/Time:	08/10/18 1700	Date/Time:	08/10/18 1555	

Remarks for SCDF User

*1 copy MUST be faxed to SCDF QC @ 6765 2191

*Any queries or follow-up can be directed to Logs Dept, TSB at 6848 3614 or SCDF QC at 6765 1242

Scope Of Work

Home Team Agency

SCOPE OF WORK

1 To provide labour, materials, transportation, tools and parts and others deemed necessary to carry out the following repairs:

CONTRACTOR :	SMRT	VEH TYPE :	SALOON CAR	UNIT :	CNB SUP E
VEH NO :	QX994D / SKM8513K	REPAIR TYPE:		ACCIDENT	
VEH MAKE/MODEL:	NISSAN SYLPHY	ODOMETER :		50763	

Reference No.	0994/CNB/4W/18/09/01
iLMS No.	-

S/N	PARTS DESCRIPTION	PART COST ($)	QTY	Mark Up Rate	Parts Cost Per Unit After Mark Up ($)	Total Parts Cost Per Unit After Mark Up ($)
1	Scope Of Repairs					
1.1	Rear Bumper	$400.00	1	21%	484.00	484.00
1.2	Rear Bumper Retainers (Left & Right) 2x70	$35.00 70	2	21%	42.35	84.70
2	Additional Services					
2.1	NA	$0.00	0	0%	0.00	0.00
Remarks:					Parts Total:	$ 568.70

S/N	LABOUR DESCRIPTION	Man-Hour Rate ($)	Man-Hour Qty	Total Man-Hour Cost ($)
1	Scope Of Repairs			
1.1	Rear Bumper:	68.00	5	340.00
	Remove & Replace Rear Bumper			
	Remove & Replace Rear Bumper Retainers (Left & Right)			
	Putty & Spray Paint for Rear Complete Bumper			
		SUB-TOTAL	5	340.00
2	Additional Services			
2.1	Collection Service From Station to Workshop (SOR 9)	61.20	1	61.20
2.2	Return Service From Workshop to Station (SOR 9)	61.20	1	61.20
		SUB-TOTAL	2	122.40
			Labour Total:	$ 462.40
			GRAND TOTAL :	$ 1,031.10

Contractor shall complete the entire repair within 10 working days upon approval date. (Include parts awaiting time)

Shw.

Verification of Scope of Work

Contractor QC		Vetted By:		Approved By:	
Name:	KONG SEW KUI	Name:		Name:	
Date:	04.09.2018	Date:		Date:	
Sign:	[signature]	Sign:		Sign:	

Verification of Completed Repairs

Contractor QC		Home Team QC / Fleet Manager / Appointed Surveyor		Home Team Contract / Fleet Manager	
Name:		Name:		Name:	
Date:		Date:		Date:	
Sign:		Sign:		Sign:	

All completed repairs must be verified by Home Team Contract Manager / Fleet Manager before payment can be made