

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : _____

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SGG 5290B**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : **05/12/2014**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SJP 7452E**INSRS:
WSP: **ALAN UNITED**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		STAGE	DATE / PIC
		Non-Reporting ltr (1st):	
		Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time: _____	Sent By: _____	Post-Repair Photos: ☐ ☐
			Others: ☐ ☐
FINALIZATION	Date/Time: _____	Confirm with: _____	Confirm by: KSC
Repair Cost: L/S S\$ 1,600.00	(4 days) Reduction: 34 %	Email ☐ Call ☐	
FINAL SETTLEMENT	Date/Time: 06.09.20	Confirm with SHI JIE	Email ☐ Call ☐
Final Liability: 100 % 50	(Agreed / Assessed) BOLA S/N No. : NIL	If NO or B 28, Ass. Lia :	
Repair Cost: w/GST: \$1,712.00	S\$ 856.00	CONFLICTING VERSION	
Loss of Rental (LOR): -	S\$ - (days)		
Loss of Use (LOU): \$ 320.00	S\$ 160.00 (\$ 80 x 4 days)		
Loss of Income (LOI): -	S\$ - (\$ x days)		
LOR only ☐ LOU only ☒	LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search \$2.00	S\$ 2.00		
Medical: -	S\$ -	1) Claim status: Normal/ Reject/Dispute/Settle	
Disbursement: -	S\$ - (e.g. Tow/ Independent)	2) Report Format: TP	
Legal Cost -	S\$ -	3) Survey fee: REFER TO AC1612313	
Total: \$2,034.00	S\$ 1,018.00	Global Sum S\$: 1,020.00	
FINAL PAYMENT	Date/Time: 06.09.20	Confirm with: SHI JIE	Email ☐ Call ☐
Payee 1:	S\$ 1,020.00	Name 1: ALAN'S UNITED AUTO PTE LTD	
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	