

INS. CASE OWNER:

ASSIGNMENTSurveyor: **STEVE**DOI: **21/05/2020**Date / Time : **21/05/2020**

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SDG 71K**Claim No. : **S0M02097**Name of Insured : **KAN SHOOK WAH**Policy No. : **GA453949**

Insured Tel No. : _____ HP: _____

Make / Model : **MERCEDES-BENZ SL350-3.7 (A)****Excess Sec II :S\$** _____ D.O.A : **19/05/2020 17:05**Place of Accident : **STEVENS ROAD**Is driver the owner? (YES / **NO**) ☐ Nature of Accident : _____If **NO**, Driver Name / Age : **MATHEUS TAN JSE-RONG**OI GIA REPORT: **YES** / NO ; TP GIA REPORT: **YES** / NODriver Tel No. : **+65-91902882** (V/L: **YES** / NO)Insured Liability : % **Final ? Yes / No****SMK 5796S**INSRS:
WSP: **MY CAR**
Tel : **CONSULTANT**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SDG 71K - X	SMK 5796S - X	STAGE	DATE / PIC
			Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
			Documentation Check List:	Handler Typist
			Notification ltr (if non-pickup)	☐ ☐
			After call ltr to OI:	☐ ☐
			Authorisation To Act:	☐ ☐
			Release Voucher:	☐ ☐
			Final Repair Bill:	☐ ☐
			Car Rental Invoice:	☐ ☐
			Towing Invoice	☐ ☐
			LTA / GIA :	☐ ☐
			Medical Bill:	☐ ☐
			PIR:	☐ ☐
			Mandate/Reject Instruction:	☐ ☐
			LOD	☐ ☐
			Payment Breakdown Form:	☐
			Post-Repair Photos:	☐ ☐
			Others:	☐ ☐
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost: L/S	S\$ 2500.00 (4 days)	Reduction: 5839.08	% 70	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 15/12/2020	Confirm with: HUI QIN	Email ☒	Call ☐
Final Liability:	% 100 (Agreed / Assessed)	BOLA S/N No. : 27	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$ 2675.00	W/GST		
Loss of Rental (LOR):	S\$ (days)			
Loss of Use (LOU):	S\$ 480.00 (\$ 120 x 4 days)			
Loss of Income (LOI):	S\$ (\$ x days)			
LOR only ☐ LOU only ☒ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]			
GIA/LTA Search	S\$ 7.45			
Medical:	S\$		1) Claim status: ☒ Normal/Reject/Private Settle	
Disbursement:	S\$ (e.g. Tow/ Independent)		2) Report Format: TP	
Legal Cost	S\$		3) Survey fee: \$350.00	
Total:	S\$ 3162.45	Global Sum S\$:	3160.00	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☒	Call ☐
Payee 1:	S\$ 3160.00	Name 1:	MY CAR CONSULTANT PTE LTD	
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		