

Shiau Chan (LKKAUTO)

From: Shiau Chan (LKKAUTO)
Sent: Tuesday, 26 May 2020 5:54 PM
To: 'Sbk E'
Cc: SUR
Subject: RE: OD VEHICLE FBQ 8256M (DOA: 17/05/2020)

Dear Sir/Madam,

As instructed by our client, please proceed to repair the insured vehicle **FBQ 8256M (Excess \$300/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Thanks & Regards,

Shiau Chan (Ms)
LKK Auto Consultants Pte Ltd

From: Sbk E [mailto:sbk5643e@yahoo.com]
Sent: Thursday, 21 May 2020 4:03 PM
To: Shiau Chan (LKKAUTO) <siewsc@lkkauto.com>
Subject: Re: OD VEHICLE FBQ 8256M (DOA: 17/05/2020)

Regards,

Kwan S. H.
Director
Bike Production Pte Ltd

On Thursday, May 21, 2020, 11:05:35 AM GMT+8, Shiau Chan (LKKAUTO) <siewsc@lkkauto.com> wrote:

Dear Sir/Madam,

Kindly provide us the driver's driving license copy and certificate of insurance of above vehicle.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Thanks & Regards,

Shiau Chan (Ms)

LKK Auto Consultants Pte Ltd