

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : 18/05/2020Registered in Merimen: 18/05/2020**Pre-assign / CCU / FTE**Insured Vehicle No. : SGW 6722G

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ _____ D.O.A : 16/05/2020

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****GBC 784G**INSRS:
WSP:
Tel : SK AUTOMOBILE
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		STAGE	DATE / PIC
	GBC 784G - NA/LIP20005772/Y 16/05/2020	Non-Reporting ltr (1st):	
	CC6/EQ15002376/Ape3s2 05/02/2015	Non-Reporting ltr (2nd):	
	SGW 6722G - NA/LIP20005772/Y 16/05/2020	Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____	Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
FINALIZATION	Date/Time: _____ Confirm with: _____ Confirm by: <u>LWP</u>		
Repair Cost:	<u>L/S</u> S\$ <u>3,900.00</u> (<u>6</u> days) Reduction: <u>68</u> %	Email ☐ Call ☐	
FINAL SETTLEMENT	Date/Time: <u>27.08.20</u> Confirm with <u>HUEY LEE</u>	Email ☐ Call ☐	
Final Liability:	% <u>100</u> (Agreed / Assessed) BOLA S/N No. : <u>15</u>	If NO or B 28, Ass. Lia :	
Repair Cost:	<u>w/GST</u> S\$ <u>4,173.00</u> <u>OID CHANGED LANE</u>	<u>HIT TP</u>	
Loss of Rental (LOR):	<u>w/GST</u> S\$ <u>642.00</u> (<u>5</u> days) x \$120		
Loss of Use (LOU):	S\$ <u>-</u> (\$ <u>x</u> days)		
Loss of Income (LOI):	S\$ <u>-</u> (\$ <u>x</u> days)		
LOR only ☒ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search	S\$ <u>7.45</u>		
Medical:	S\$ <u>-</u>	1) Claim status: Normal/ Reject/Private Settlement	
Disbursement:	S\$ <u>-</u> (e.g. Tow/ Independent)	2) Report Format:	<u>TP</u>
Legal Cost	S\$ <u>-</u>	3) Survey fee:	<u>\$320</u>
Total:	S\$ <u>4,822.45</u> Global Sum S\$:		
FINAL PAYMENT	Date/Time: <u>27.08.20</u> Confirm with: <u>HUEY LEE</u>	Email ☐ Call ☐	
Payee 1:	S\$ <u>4,822.45</u> Name 1: <u>SK AUTOMOBILE PTE LTD</u>		
Payee 2: (Strike if N.A.)	S\$ Name 2:		
Payee 3: (Strike if N.A.)	S\$ Name 3:		