

## Khanchna (LKK Auto)

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**From:** Khanchna (LKK Auto)  
**Sent:** Friday, November 6, 2020 11:02 AM  
**To:** 'Jo'  
**Cc:** 'claims@scauto.com.sg'; Admin A  
**Subject:** RE: Accident Involving PA7038B & SJQ1136C DOA 06.05.20

**Our Ref:** CC4/ASM20005642/Qka3

Dear Ms. Josephine,

We refer to the above matter and your e-mail below.

Please ignore my earlier e-mail that was sent today.

Kindly let us have the following to enable us to forward them to your motor insurer (AXA):

- Letter of Authorisation with usage of the vehicle at the time of the accident ;
- LTA Inspection Record; and
- Driver's work permit.

Thank you.

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Khanchna (LKK Auto)  
**Sent:** Friday, November 6, 2020 8:21 AM  
**To:** Jo <jo@tongtar.com>  
**Cc:** claims@scauto.com.sg; Admin A <admin-a@lkkauto.com>  
**Subject:** RE: Accident Involving PA7038B & SJQ1136C DOA 06.05.20

**Our Ref:** CC4/ASM20005642/Qka3

Dear Ms. Josephine,

We refer to the above matter and your e-mail below.