



# KGC WORKSHOP PTE LTD

Since 1967  
Sincere • Secure • Satisfaction

Co.Reg.No.: 201719986M

Date : 23/05/2020  
Our Ref: TP 200404  
Your Ref: TBA (AIG Insured vehicle nos. SGZ 9733P)

## M/S LKK AUTO CONSULTANTS PTE LTD

Blk 51, Ubi avenue 1, #01-25, Paya Ubi industrial Park, 408933

Dear Sirs,

### ROAD TRAFFIC ACCIDENT INVOLVING VEHICLE NOS. SMH 2372S & SGZ 9733P ON 01/04/2020 AT/ALONG MARINE PARADE CENTRAL CARPARK

We are the representative for Jake Ngor Shing Rong, whose vehicle registration number SMH 2372S was damaged in the above accident.

We are instructed to claim for damages against your insured in connection with the above-captioned road traffic accident driven by your insured.

We are instructed that the accident was caused by your insured's negligence and/or management of motor vehicle SGZ 9733P. As a result of the accident, our client's vehicle was damaged and our client had been put to loss and expenses, particular of which are as follows:-

Cost of repairs (\$1,600.00 +7% GST)	\$ 1,712.00 (As your surveyor recommendation)
Loss of use for 5 days \$100 Per Day (1.8cc +SUV)	\$ 500.00 (2 Repair days + PRI + weekend)
GIA search and report fee	\$ 29.00
	<u>\$ 2,241.00</u>

Enclosed are the supporting documents for your perusal :-

Repair bill

Letter of Authorization

GIA Search and report tax invoice

Kindly let us have your payment of \$ **2,241.00** in our workshop's name within next 14 days.

Please do not hesitate to contact Poh Kin, Chong or email [pohkin@kgcworkshop.com.sg](mailto:pohkin@kgcworkshop.com.sg) should you have queries on your matter. We thank you for your kind attention and appreciate your quick remittance.

Your Sincerely

 **KGC WORKSHOP**  
Sincere • Secure • Satisfaction  
14 Ang Mo Kio St.63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : [contact@kgcworkshop.com.sg](mailto:contact@kgcworkshop.com.sg)

KGC Workshop Pte Ltd

14 Ang Mo Kio St 63, Block B (569116)

Office : 6453 6279 Fax : 6456 5410

## Jasper Chua (LKK Auto)

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**From:** Jasper Chua (LKK Auto)  
**Sent:** May 26, 2020 11:23 AM  
**To:** 'NEOCBENG@YAHOO.COM.SG'  
**Subject:** ACCIDENT INVOLVING SMH 2372S AND SGZ 9733P ON 01/04/2020

**Our Ref:** CC4/AIG20005379/Kba3

**NEO CHEE BENG ( BY EMAIL ONLY )**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SMH 2372S AND SGZ 9733P ON 01/04/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this email.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

LETTER OF AUTHORISATION

Accident on 01/04/2020  
Along / At Carpark of Marine Parade Central Condo H101  
Involving Vehicles No. SMH 23725

1. I / We Jack Ngor Shing Rong NRIC No: S9034221E OF Block 616 Ang Mo Kio Avenue 4, #09-1033 S(560616)
2. Hereby authorise the repairer KGC WORKSHOP PTE LTD to take such steps as may be necessary towards commencing repairs of the said vehicle, having considered the prospect of an own damage claim as opposed to a 3<sup>rd</sup> party claim and decided on the latter.
3. Authorise my repairer to prepare such documents and / or take such steps as may be necessary to facilitate a 3<sup>rd</sup> party claim as aforesaid.
4. Appoint my repairer to engage a vehicle surveyor on my behalf as my repairer may deem necessary in order to determine reasonable costs of repair and period of repair and / or to commence repairs and to submit my claim for losses including cost of repairs and / or loss of use / cost of rental of substitute vehicle / loss of hire / earnings / rental as the case may be.
5. To resolve my claim vis-a-vis such relevant parties in consultation with me and / or my legal advisers as the case may be.
6. Refer me to solicitors on my behalf to negotiate settlement and / or commence proceedings against the 3<sup>rd</sup> party and / or his insurers including in the event no reasonable offer for direct settlement is forthcoming.
7. I confirm that I am prepared to attend at the solicitor's offices and to attend court in the event it becomes necessary for the purposes of the claim. I shall give my full cooperation and support for the said claim. I further undertake not to do anything to prejudice my claim or accept any payment directly or indirectly from any party / parties except via my repairer or my solicitors.

8. I confirm that in the event and / or to the extent the claim is unsuccessful or cannot be proceeded with or if any judgment or settlement is not honoured by the 3<sup>rd</sup> party / their insurer, or in the event of my breach of the spirit and / or terms herein, I agree to pay the repairer the cost of repair, survey fee and such expenses as have been reasonably incurred. In the event of a shortfall in recovery, I shall make up the shortfall and shall allow the repairer to offset the sums recovered for loss of use against such shortfall.
9. I authorise my repairers to receive payment on my behalf and to liaise on my behalf with solicitors and all necessary parties for the purpose of facilitating my claim herein. I further instruct that such payment shall for this purpose be made to my repairer, through my solicitors if so appointed.
10. For avoidance of doubt, I shall be responsible for the payment of all repair costs, recovery, costs (including legal fees) incurred.

Dated this 24/04/2020

x 


Owner's / Hirer's Signature / RTP  
(Company Stamp if applicable)

Relief Driver's signature / RTP (if any)

Owner's Address: \_\_\_\_\_

Owner's Email: \_\_\_\_\_

Owner's Contact No: \_\_\_\_\_ (HP) \_\_\_\_\_ (O) \_\_\_\_\_ (HOME)

Witness by:  Signature: \_\_\_\_\_  
14 Ang Mo Kio St. 62, Block D (S) 369110  
Tel: 6453 6279 / 6456 5410  
Email: contact@kgcworkshop.com.sg

Explained by: \_\_\_\_\_ in \_\_\_\_\_ language (if applicable)

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **KGC WORKSHOP PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$2,100.00** (Global Sum) for vehicle no. **SMH 2372S** that was damaged pursuant to the accident which occurred on **01/04/2020** (date) along **MARINE PARADE CENTRAL (OUTSIDE NTUC) CAR PARK** (location) involving vehicle no/s **SGZ 9733P**.

This is pursuant to the inspection conducted on **24/04/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **JAKE NGOR SHING RONG** (“the third party claimant”) of vehicle no **SMH 2372S** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SMH 2372S** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 4<sup>th</sup> (day) of August (month) 2020 (year)



Signed by appointed surveyor

**KGC WORKSHOP**  
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14 Ang Mo Kio St.63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : contact@kgcworkshop.com.sg

Signed by “the workshop” (with chop)



# KGC WORKSHOP PTE LTD

Since 1967  
Sincere • Secure • Satisfaction

Co.Reg.No.: 201719986M

Jake Ngor Shing Rong  
14 Ang Mo Kio St 63,  
Block B  
Singapore 569116

Ref No : TP 200404  
Date : 15/05/2020  
No Of Page : 1/1

Registration No : SMH 2372S  
Job No : 200404

Model : Toyota C-HR  
Accident Date : 01/04/2020

## REPAIR BILL OF SMH 2372S

Cost Of Repair	\$ 1,600.00
ADD 7% GST	\$ 112.00
<b>TOTAL REPAIR COSTS</b>	<b>\$ 1,712.00</b>

**Dollars : One Thousand Seven Hundred And Twelve Only.**

  
( Signature / Company Stamp )

  
14 Ang Mo Kio St.63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : contact@kgcworkshop.com.sg

KGC Workshop Pte Ltd  
14 Ang Mo Kio St 63, Block B (569116)  
Office : 6453 6279 Fax : 6456 5410



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-059269  
Date of Request: 22/04/2020

Your Ref No: TP200404

Kgc Workshop Pte Ltd  
14 Ang Mo Kio Street 63  
Blk B  
Singapore 569116

Dear Sir/Madam,

**Your Search Criteria:**

Date of Accident: 01/04/2020  
Place of Accident: CARPARK OF MARINE PARADE CTRL  
Client's Vehicle No: SMH2372S

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-059302

Date of Request: 23/04/2020

Your Ref No: TP200404

Kgc Workshop Pte Ltd  
14 Ang Mo Kio Street 63  
Blk B  
Singapore 569116

Dear Sir/Madam,

Date of Accident: 01/04/2020

Vehicle No: SMH2372S

Place of Accident: MARINE PARADE CENTRAL (OUTSIDE NTUC) CAR PARK

Involved Vehicle No: SGZ9733P

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SGZ9733P	MARINE PARADE CENTRAL (OUTSIDE NTUC) CAR PARK	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GST ☐ Cash ☐ Cheque

View Received Message

This mail is associated with :  
**\*SMH2372S (7948231990SG)**  
**[SGZ9733P]**  
TP  
JAKE NGOR SHING RONG  
Apr 1 2020 1:00PM  
[NEO CHEE BENG]  
Kgc Workshop Pte Ltd

ReplyReply AllMark as UnreadPrint MessageDelete MessageForward

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 29/07/2020 14:50 PM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$2141.00) - SMH2372S - Claim Handler: Syed-Yusoff, Saliha

Approved:2141.00:please proceed with settlement at \$2141.00 COR- \$1712 ILOU-\$400 ( \$100 X 4 days) GIA search-\$29 ] \*\* subject to final repair bill & ATA

**DOCUMENTS SUMMARY**  
There are no documents.