



**Scope of Work
Home Team Agency**

SCDF Reference No : ACC-IND-20-04

Indeco Reference No: SCDF/2020/03/02

SCOPE OF WORK

- To provide labour, materials, transportation, tools and parts and others deemed necessary to carry out the following repairs:

VEHICLE TYPE	AMB	REGISTRATION NO	QX 1546 H	REPAIR TYPE	ACCIDENT
MAKE/MODEL	MERCEDES SPRINTER	UNIT	STN 31	CONTRACTOR	INDECO

S/N	ITEM DESCRIPTION	PARTS					LABOUR		
		PARTS QTY	PARTS COST PER UNIT (\$)	MARK UP RATE	PARTS COST PER UNIT (\$) AFTER MARK UP	TOTAL PARTS COST (\$) AFTER MARK UP	MAN-HOUR RATE (\$)	MAN-HOUR QTY	TOTAL MAN-HOUR COST (\$)
SCOPE OF REPAIRS									
A	Labour								
1	Remove & replace wind screen						5		4
2	Replace wind screen moulding						1		1
3	Replace wind screen wiper sensor						1		1
4	Remove & replace dented bonnet						2		1
5	Replace bonnet upper lock						0.5		0.5
6	Replace bonnet lower lock						0.5		0.5
7	Replace bonnet insulator						0.5		0.5
8	Remove & replace bonnet hinge						1		0.5
9	Replace bonnet stand						0.5		0.5
10	Replace bonnet garnish						0.5		0.5
11	Putty & spray paint bonnet						2		2
12	Replace bonnet sticker & wording						5		3
13	Spray lacquer over after putting up sticker & wording for bonnet						3		2
14	Remove & replace R/H dented fender						2		1
15	Putty & spray paint R/H fender						2		1
16	Replace R/H fender sticker						2		1
17	Cut & weld R/H fender inner panel						6		4
18	Panel beat & align L/H fender						2		1
19	Remove & replace L/H fender sticker						2		2
20	Putty & spray paint L/H fender						2		1
21	Replace R/H shattered head lamp						1		1
22	Remove & replace R/H head lamp wiper nozzle						1		1
23	Remove & replace front dented bumper						3		2
24	Remove & replace front bumper support						2		1
25	Remove & replace front bumper sensor						1		1
26	Remove & replace R/H fog lamp						2		1
27	Remove & replace front dented number plate						0.5		0.5
28	Remove & replace siren speaker						2		1
29	Remove & replace siren rumble						2		1
30	Remove & replace AP panel						2		2
31	Putty & spray paint AP panel						2		2
32	Remove & replace radiator grill						1		0.5
33	Remove & replace head lamp support						4		3
34	Remove & replace radiator						6		4
35	Remove & replace radiator upper hose						0.5		0.5
36	Remove & replace radiator lower hose						0.5		0.5
37	Remove & replace radiator spare tank						1		0.5
38	Remove & replace radiator spare tank hose						0.5		0.5
39	Remove & replace dented condenser						2		2
40	Remove & replace condenser pipe						1		1
41	Remove & replace transmission cool						2		2
42	Remove & replace transmission cool pipe						1		1
43	Remove & replace radiator fan						2		1
44	Remove & replace radiator fan cowling						1		1
45	Remove & replace engine fan						2		1
46	Remove & replace engine fan cowling						1		0.5
47	Remove & replace engine garnish						0.5		0.5
48	Remove & replace ad-blue tank						2		2
49	Replace R/H rear view mirror garnish						0.5		0.5
50	Remove & replace R/H rear view mirror assy						2		2
51	Panel beat & align driver door						4		2
52	Remove & replace driver door sticker & wording						2		2
53	Putty & spray paint driver door						3		2
54	Repair & align driver door pillar						4		3
55	Cut & weld dented head lamp support bracket						4		3
56	Remove main engine for chassis alignment						8		6
57	Repair & align R/H dented chassis						24		16
58	Replace engine mounting						2.5		1.5
59	Replace gear box mounting						2		1
60	Re-install main engine after chassis alignment						16		12

61	Diagnose & reset					2	2	
62	Labour for 4 wheels alignment					2	2	
63	Labour for all wiring work					6	3	
Remark : Pls note that above quote is based on visual assessment only. Any other repairs / parts required during the repair process will be forwarded with supplementary quote according.								
SUB TOTAL						169	120	
B Materials								
1	Wind screen	1						
2	Wind screen moulding	1						
3	Wind screen wiper sensor	1						
4	Wind screen sealant	1						
5	Wind screen primer	1						
6	Bonnet	1						
7	Bonnet upper lock	1						
8	Bonnet lower lock	1						
9	Bonnet insulator	1						
10	Bonnet hinge RH/LH	2						
11	Bonnet stand	1						
12	Bonnet garnish	1						
13	R/H dented fender	1						
14	R/H fender inner panel	1						
15	R/H head lamp	1						
16	R/H head lamp wiper nozzle	1						
17	Front bumper	1						
18	Front bumper retainer RH / LH	2						
19	Front bumper support	1						
20	Front bumper sensor	1						
21	R/H fog lamp	1						
22	Front number plate	1						
23	Siren speaker	2						
24	Siren rumble	1						
25	AP Panel	1						
26	Radiator grill	1						
27	Head lamp support	1						
28	Radiator	1						
29	Radiator upper hose	1						
30	Radiator lower hose	1						
31	Radiator spare tank	1						
32	Radiator spare tank hose	1						
33	Condenser	1						
34	Condenser pipe	2						
35	Transmission cool	1						
36	Transmission cool pipe	1						
37	Radiator fan	1						
38	Radiator fan cowling	1						
39	Engine fan	1						
40	Engine fan cowling	1						
41	Engine garnish	1						
42	Ad-bule tank	1						
43	R/H rear view mirror garnish	1						
44	R/H rear view mirror assy	1						
45	Engine mounting	2						
46	Gear box mounting	1						
47	Sticker & wording	1						
SUB TOTAL								
C Collection & Delivery								
1	Towing From Station - Workshop (SOR 10)					1		
2	Delivery From Workshop - Station (SOR 9)					1		
Total								
D ADDITIONAL SERVICES								
1	Admin Support		NA			0		
SUB TOTAL								
COSTING				TOTAL PARTS COST (AFTER MARK UP)				
TOTAL PARTS COST (AFTER MARK UP)				TOTAL MAN-HOUR COST				
TOTAL PARTS COST (AFTER MARK UP)				TOTAL ADMIN SUPPORT COST				
TOTAL PARTS COST (AFTER MARK UP)				TOTAL PARTS COST + TOTAL MAN-HOUR COST + ADMIN				
Contractor shall complete the entire repair within 60 working days upon collection date of vehicle								
Contractor QC		Home Team QC / Fleet Manager / Appointed Surveyor			(Asst Dir for repairs < \$5000 Director for repairs up to \$750,000)			
Name	ZAINAL ABIDDIN BIN OTHMAN	Name		Name		Name		
Signature		Signature		Signature		Signature		
Date	6/3/2020	Date		Date		Date		
Scope of Works must be verified by Home Team Contract Manager before works can begin								
Duration of Work								
Contractor		Contractor			Contractor QC			
Date Vehicle Collected		Date Vehicle Completed		Name		Name		

Signature		Signature		Signature	
Name		Name		Date	
Verification of Completed Repairs					
Contractor QC		Home Team QC / Appointed Surveyor		Home Team Contract Manager / Fleet	
Name		Name		Name	
Signature		Signature		Signature	
Date		Date		Date	
All completed repairs must be verified by Home Team Contract Manager / Fleet Manager before payment can be made					