



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SJD5760S & SMH887L**  
**ALONG JUNCTION OF PAYA LEBAR ROAD (TOWARDS PIE) ON 15/04/2020.**

We understand that you are the insurer of vehicle SMH887L.

I/We wish to inform you that my/our vehicle SJD5760S have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,477.50 (w/GST 7%)
2.	Loss of Use (S\$60.00 x 06 days + 01 weekend)	S\$ 420.00 (w/GST 7%)
3.	LTA Search Fee/GIA Reports	S\$ 2.00
<b>TOTAL</b>		<b>S\$ 3,899.50</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



28/05/2020

## LETTER OF AUTHORISATION

I/We, MOHAMMAD AZHAR BIN AMID ("claimant") of 523 WOODLANDS DRIVE 14 #11-391 (730523) (address), owner of SJD5760S (vehicle no.) hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SJD5760S that was damaged pursuant to the accident which occurred on 15/04/2020 (date) along JUNCTION OF DAYA LEBAR ROAD (TOWNS PIE) (location) involving vehicle no/s SMH887L ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 21 (day) of 04 (month) 20 (year)

x 

Signed by "the claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSNW0002132000 Claim No : SNM20D201780/C02/SMH887L/LEWLC

Claimant : MOHAMAD AZHAR BIN AMID

Amount : **S\$3,850.00**  
Singapore Dollars Three Thousand Eight Hundred Fifty Only

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SJD5760S

Insured Vehicle No. : SMH887L

Date of Loss : 15/04/2020

Place of Accident : JUNCTION OF PAYA LEBAR ROAD (TOWARDS PIE)

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : LIM MING HUI

Driver Name : LIM MING HUI

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) Global Sum	S\$ 3,850.00
	=====
TOTAL . . . . .	S\$ 3,850.00
	=====

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Claimant Name : Mohamad Azhar Bin Amid NRIC No : S69050537

Signature :  Date : 02/03/20

This Discharge Voucher applies strictly for claimant's claim for **property damages only** and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident. This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1

#05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

### Tax Invoice

Invoice No: 00002154

Date: 26/5/2020

Reference: SJD5760S

Terms:

Page: 1

**Bill To:**

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$3,250.00
This is an electronically generated invoice, no signature is required		
Customer Signature & Co. Stamp		Sub-Total: \$3,250.00
		GST @ 7%: \$227.50
		Amount Due: \$3,477.50

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-20-057665

Date of Request: 15/04/2020

Your Ref No: Online Purchase

Automotive Repair Centre Pte Ltd  
38 Woodlands Industrial Park E1  
#05-18  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 15/04/2020  
Enquiry By Lin Shu Juan  
TP Vehicle No. SMH887L  
Accident Date 15/04/2020

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SMH887L	China Taiping Insurance (Singapore) Pte. Ltd.	19/03/2020-18/03/2021	6389 6111

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-057665

Date of Request: 15/04/2020

Your Ref No: Online Purchase

Automotive Repair Centre Pte Ltd  
38 Woodlands Industrial Park E1  
#05-18  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 15/04/2020  
Enquiry By Lin Shu Juan  
TP Vehicle No. SMH887L  
Accident Date 15/04/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque

## Khanchna (LKK Auto)

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**From:** Khanchna (LKK Auto)  
**Sent:** 5 October 2020 4:35 PM  
**To:** 'MH\_LIM84@HOTMAIL.COM'  
**Cc:** Admin A  
**Subject:** ACCIDENT INVOLVING SJD 5760S & SMH 887L ON 15/04/2020

**Our Ref:** CC6/CTI20005243/Qka3

**LIM MING HUI**  
**[POLICY HOLDER]**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SJD 5760S & SMH 887L ON 15/04/2020**

We refer to the above accident where we are acting for **China Taiping Insurance (Singapore) Pte Ltd** to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Kindly note that we have reviewed this matter and would like to advise that you and/or your authorized driver may not be absolved from blame for this accident.

If you have evidence/information (for e.g. accident video) to prove that we should not settle the third party claim, kindly let us have them in writing within the next 10 days i.e. by 15/10/2020, after we shall proceed with negotiation with Third Party claimant on the **without prejudice basis** and any settlement should not bind any claims whatsoever by you/your driver against the other party's insurer arising from this particular accident.

Please call us if you have further queries.

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Friday, 26 February 2021 3:19 PM  
**To:** Jenny Lew  
**Cc:** Claims Dept of CTI; Admin A  
**Subject:** RE: SNM20D201780/C02/SMH887L/LEWLC - Accident Involving SMH887L (OI : CTI - TBA) and SJD5760S (TP : LKK REF - CC6/CTI20005243/ka3) on 15/04/2020

Dear Sirs/Mdm,

We refer to the above matter.

We have settled the matter at a global sum of \$3,850.00(all-in) with third party repairer.

We are currently pending for signed DV from third party and will proceed to close file once DV received.  
Thanks.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Sent:** Wednesday, 10 February 2021 10:53 AM  
**To:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>; Admin A <admin-a@lkkauto.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>  
**Subject:** RE: SNM20D201780/C02/SMH887L/LEWLC - Accident Involving SMH887L (OI : CTI - TBA) and SJD5760S (TP : LKK REF - CC6/CTI20005243/ka3) on 15/04/2020

Dear Hsiao Tong,

Please proceed as follows:

	Amount Revised
1. Cost of Repair (w/GST)	\$ 3,477.50 (\$3,250.00 + 7%GST)
2. Loss of Use (7days x \$60.00)	\$ 420.00 (7days x \$60.00)
4. LTA/GIA Search Fee	\$ 2.00
<b>Total</b>	<b>\$ 3,899.50</b>

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

**NOTICE :**



In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Regards,

**Jenny Lew**

Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6172 | Tel: (65) 6389 6116 | F: (65) 6225 5879

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Sent:** Thursday, 28 January 2021 5:00 PM

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** [SEEK MANDATE] - SNM20D201780/SMH887L/ELIZABETH - Accident Involving SMH887L (OI : CTI - TBA) and SJD5760S (TP : LKK REF - CC6/CTI20005243/ka3) on 15/04/2020

Your ref: **SNM20D201780/SMH887L**

LKK ref : CC6/CTI20005243/Qpa3s2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING SMH887L(CHINA TAIPING) AND SJD5760S(TP) ON 15/04/2020**

We refer to the above matter.

It is a head-to-rear collision. Liability is not in our insured driver's favour. We have informed insured about third party claim and NCD issue.

We seek your approval to offer repairer "**AUTOMOTIVE REPAIR CENTRE PTE LTD**" at **\$3,899.50(all-in).**

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 7,088.75	\$ 3,477.50 (\$3,250.00 + 7%GST)
2. Loss of Use (7days x \$60.00)	\$ 420.00	\$ 420.00 (7days x \$60.00)
4. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 7,510.75</b>	<b><u>\$ 3,899.50</u></b>

Surveyor recommended 6 days for repair.

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** 16 April 2020 11:09 PM

**To:** Elizabeth Chew <[elizabeth.chew@sg.cntaiping.com](mailto:elizabeth.chew@sg.cntaiping.com)>; Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Cc:** Chee So Chow <[sochow.chee@sg.cntaiping.com](mailto:sochow.chee@sg.cntaiping.com)>; Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** O/R: SNM20D201780/SMH887L/ELIZABETH - Accident Involving SMH887L (OI : CTI - TBA) and SJD5760S (TP : LKK REF - CC6/CTI20005243/ka3) on 15/04/2020

Dear Elizabeth,

Please revert LKK.

Note : officer in charge – Elizabeth 63896172

\*\*\* Kindly quote our reference number when replying.

**NOTICE :**

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Thank you

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896116 | F: (65) 62247175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Thursday, April 16, 2020 4:11 PM

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Cc:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Direct Settlement - Accident Involving SMH887L (OI : CTI - TBA) and SJD5760S (TP : LKK REF - CC6/CTI20005243/ka3) on 15/04/2020

Dear Sirs/ Madam,

We refer to the above matter.

We have received a new assignment from M/s Automotive Repair Centre Pte Ltd and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report
- TP estimated cost of repair

Meanwhile, kindly let us have a copy of your insured's GIA report for our necessary action.

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360.

**To check availability of the case handler, you may contact the undersigned.**

**"Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Thank you.

Best Regards,

**Mei Kwan** | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)