

ASSIGNMENTSurveyor: KENNETHDOI: 14/04/2020Date / Time : 14/04/2020Registered in Merimen: **Pre-assign / CCU / FTE**Insured Vehicle No. : SHA 4420UClaim No. : D20001851MFSHName of Insured : COMFORT TRANSPORTATION PTE LTDPolicy No. : D-20094922MFSHInsured Tel No. : 65508768HP: Make / Model : HYUNDAI 140**Excess Sec II :S\$**D.O.A : 09/04/2020Place of Accident : NEW UPP CHANGI RD TOWARDS
BEDOK NORTH AVE 1Is driver the owner? (YES / ☒ NO) Nature of Accident : If NO, Driver Name / Age : ONG KOK CHIANGOI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : 90692331(V/L: ☒ YES / NO)Insured Liability : % **Final ? Yes / No****SMQ 3417T**INSRS:
WSP: CITY AUTOTel : Liability : RMKS: INSRS:
WSP: Tel : Liability : RMKS: INSRS:
WSP: Tel : Liability : RMKS: INSRS:
WSP: Tel : Liability : RMKS:

Date/ Time	SMQ 3417T - X		STAGE	DATE / PIC
	SHA 4420U - CC3/AIG10024160/Djk2g1		25/11/2010	Non-Reporting ltr (1st):
	CC3/AIG11002034/H1ja3e3		27/01/2011	Non-Reporting ltr (2nd):
	CS/FCI18012039/T1td3e2		29/06/2018	Non-Reporting ltr (Final):
	NA/INC18020736/h4		15/11/2018	Notification ltr (if non-pickup):
				Call OI:
				After call ltr to OI:
				Documentation Check List:
			Handler	Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:	Post-Repair Photos:	☐
			Others:	☐
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	S\$	(days) Reduction:	%	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with	Email ☐ Call ☐	
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$			
Loss of Rental (LOR):	S\$	(days)		
Loss of Use (LOU):	S\$	(\$ x days)		
Loss of Income (LOI):	S\$	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]				
GIA/LTA Search	S\$			
Medical:	S\$			1) Claim status: Normal/Reject/Private Settle
Disbursement:	S\$	(e.g. Tow/ Independent)		2) Report Format:
Legal Cost	S\$			3) Survey fee:
Total:	S\$	Global Sum S\$:		
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐	
Payee 1:	S\$	Name 1:		
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		