

## Khanchna (LKK Auto)

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**From:** Khanchna (LKK Auto)  
**Sent:** Friday, November 6, 2020 12:06 PM  
**To:** caprioxo\_accounts@yahoo.com.sg  
**Cc:** Admin A  
**Subject:** RE: ACCIDENT INVOLVING YP 8544P AND YN 6466E ON 06/04/2020 ALONG / AT CHAI CHEE

**CAPRIOXY TRADING SERVICES PTE LTD**  
**[POLICY HOLDER]**

Dear Sirs,

**OUR REF : CC4/ASM20005162/ka3 // S0M02LP0**  
**YOUR REF : YP 8544P**  
**ACCIDENT INVOLVING YP 8544P AND YN 6466E ON 06/04/2020 ALONG / AT CHAI CHEE**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from M/s LIU'S BROTHER AUTO ENGINEERING WORKSHOP acting on behalf of the owner of YN 6466E against your motor insurance policy.

Based on the accident report and accident scenario, it was reported that your vehicle had reversed and collided to the Third party vehicle YN 6466E. As such, liability may not be absolved against you.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

Your full co-operation in the handling of the claim is required and kindly submit the following to [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com) within 10 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's Identity card, driving license or foreign driving license (if any)
- Company Letter of Authorisation to authorize the driver to drive
- The name of workshop helping you to do the counter claim and Status/Outcome of your counter claim against YN 6466E. If successful, please tell us the percentage (e.g. 50% or 100%).
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6841 2360 or email us at [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

*Cc AXA Insurance Pte Ltd  
(Motor Claims Dept)*

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

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